



## Legislation Text

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Int. No. 828

By Council Members Louis, De La Rosa, Gennaro and Brannan

A Local Law to amend the administrative code of the city of New York, in relation to the distribution of information relating to careers in civil service at the city university of New York

Be it enacted by the Council as follows:

Section 1. Chapter 2 of title 12 of the administrative code of the city of New York is amended by adding a new section 12-212 to read as follows:

§ 12-212 Distribution of information relating to civil service positions at CUNY. a. Definitions. As used in this section, the term “department” means the department of citywide administrative services.

b. No later than July 1, 2023, and annually thereafter, the department shall, in collaboration with the city university of New York, promote courses, programs and initiatives provided by the city university of New York relating to civil service. The department shall develop written materials containing information about such courses, programs and initiatives for students, prospective students and recent graduates. Such materials shall include, but need not be limited to, the following information:

1. General information about the city’s civil service process, including the related application process, hiring system, descriptions of any examinations required and the scoring process for such examinations;

2. Descriptions of any related courses, programs and initiatives available to students, prospective students and recent graduates;

3. Eligibility to participate in such courses, programs and initiatives;

4. Instructions on how to apply for such courses, programs and initiatives;

5. A link or the web address to the civil service examination page on the department’s website; and

6. Any other information the department deems relevant.

c. The department shall provide the materials required by subdivision b of this section to the city university of New York, to be shared with students, prospective students and recent graduates. The department shall ensure that such materials are provided to the city university of New York electronically and in hard copy to be posted online and distributed at every campus of the city university of New York.

d. The department shall post on its website the information about civil service related courses, programs and initiatives required by subdivision b of this section.

§ 2. This local law takes effect 30 days after it becomes law.

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