



Legislation Text

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Int. No. 645

By The Speaker (Council Member Adams) and Council Members Louis, Brewer, Sanchez, Restler, Won, Hanif, Farías, Narcisse and Avilés

A Local Law to amend the administrative code of the city of New York, in relation to civil service exams in department of correction facilities

Be it enacted by the Council as follows:

Section 1. Chapter 1 of Title 9 of the administrative code of the city of New York is amended by adding a new section 9-163 to read as follows:

§ 9-163 Civil service exams. a. The commissioner, in consultation with the commissioner of the department of citywide administrative services, shall ensure all civil service exams being administered for the public are also administered in city correctional facilities. Any incarcerated individual that meets the minimum qualifications required to sit for a civil service exam may sit for such civil service exam.

b. The department, in consultation with the department of citywide administrative services, shall provide civil service exam preparation programming to all incarcerated individuals. Such programming must include guided instruction, study materials, practice tests and civil service employment application counseling.

§ 2. Chapter 2 of title 12 of the administrative code of the city of New York, is amended by adding a new section 12-212 to read as follows:

§ 12-212 Civil service exams for justice-involved individuals. a. The commissioner, in consultation with the commissioner of the department of correction, shall ensure all civil service exams being administered for the public are also administered in city correctional facilities. Any incarcerated individual who is in custody of the department of correction that meets the minimum qualifications required to sit for a civil service exam may

sit for such civil service exam.

b. The department shall waive the fee for a civil service exam for any incarcerated individual taking a civil service exam while in custody of the department of correction and for any individual enrolled in reentry services or services related to alternatives to incarceration through an organization that is contracted with the office of criminal justice to provide such services.

c. The department shall provide written information regarding civil service exams and the appointment process to all individuals in custody of the department of correction. The department shall conduct presentations with information regarding civil service exams and the appointment process to individuals in custody of the department of correction every three months.

d. The department shall provide written information regarding civil service exams and the appointment process to the office of criminal justice to distribute to organizations the office contracts with for reentry services or services related to alternatives to incarceration. The department shall coordinate with organizations contracted with the office of criminal justice for reentry services or services related to alternatives to incarceration to conduct presentations with information regarding civil service exams and the appointment process to individuals enrolled in such services.

e. No later than January 31, 2024, and annually thereafter, the commissioner shall submit to the mayor and the speaker of the council and shall post conspicuously on the department's website an annual report regarding civil service exams for justice-involved individuals. Each report must include:

1. The number of individuals that sat for a civil service exam in the previous calendar year while in the custody of the department of correction, disaggregated by which civil service title the exams were testing for;

2. The number of individuals that participated in civil service exam preparation programming while in the custody of the department of correction;

3. The number of individuals enrolled in reentry services or services related to alternatives to incarceration through an organization that is contracted with the office of criminal justice to provide such

services that sat for a civil service exam in the previous calendar year, disaggregated by which civil service title the exams were testing for; and

4. The number of individuals enrolled in reentry services or services related to alternatives to incarceration through an organization that is contracted with the office of criminal justice to provide such services that participated in civil service exam preparation programming.

§ 3. Chapter 3 of Title 9 of the administrative code of the city of New York is amended by adding a new section 9-310 to read as follows:

§ 9-310 Civil service exams. The office shall provide all organizations the office contracts with for reentry services or for services related to alternatives to incarceration with information regarding civil service exams administered by the department of citywide administrative services and information regarding the appointment process. The office, in coordination with the department of citywide administrative services, shall immediately forward all civil service exam announcements to all organizations the office contracts with for reentry services or for services related to alternatives to incarceration upon receipt of information about such civil service exams from such department.

§ 4. This local law takes effect 90 days after it becomes law.

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