



Legislation Details (With Text)

**File #:** Int 1232-2018 **Version:** A **Name:** Requiring homeless shelters to post signs and distribute other materials relating to shelter transfers.

**Type:** Introduction **Status:** Enacted  
**In control:** Committee on General Welfare

**On agenda:** 11/14/2018

**Enactment date:** 12/11/2021 **Enactment #:** 2021/142

**Title:** A Local Law to amend the administrative code of the city of New York, in relation to requiring homeless shelters to post signs and distribute other materials relating to shelter transfers

**Sponsors:** Stephen T. Levin, Alicka Ampry-Samuel, Vanessa L. Gibson, Carlos Menchaca, Ben Kallos, Inez D. Barron, Barry S. Grodenchik, Helen K. Rosenthal, Farah N. Louis

**Indexes:**

**Attachments:** 1. Summary of Int. No. 1232-A, 2. Summary of Int. No. 1232, 3. Int. No. 1232, 4. November 14, 2018 - Stated Meeting Agenda with Links to Files, 5. Hearing Transcript - Stated Meeting 11-14-2018, 6. Minutes of the Stated Meeting - November 14, 2018, 7. Committee Report 12/17/18, 8. Hearing Testimony 12/17/18, 9. Hearing Transcript 12/17/18, 10. Proposed Int No. 1232-A - 11/5/21, 11. Committee Report 11/10/21, 12. Hearing Transcript 11/10/21, 13. Committee Report - Stated Meeting, 14. November 10, 2021 - Stated Meeting Agenda with Links to Files, 15. Hearing Transcript - Stated Meeting 11-10-21, 16. Minutes of the Stated Meeting - November 10, 2021, 17. Int. No. 1232-A (FINAL), 18. Fiscal Impact Statement, 19. Legislative Documents - Letter to the Mayor, 20. Local Law 142

Date	Ver.	Action By	Action	Result
11/14/2018	*	City Council	Introduced by Council	
11/14/2018	*	City Council	Referred to Comm by Council	
12/17/2018	*	Committee on General Welfare	Hearing Held by Committee	
12/17/2018	*	Committee on General Welfare	Laid Over by Committee	
11/10/2021	*	Committee on General Welfare	Hearing Held by Committee	
11/10/2021	*	Committee on General Welfare	Amendment Proposed by Comm	
11/10/2021	*	Committee on General Welfare	Amended by Committee	
11/10/2021	A	Committee on General Welfare	Approved by Committee	Pass
11/10/2021	A	City Council	Approved by Council	Pass
11/10/2021	A	City Council	Sent to Mayor by Council	
12/11/2021	A	Administration	City Charter Rule Adopted	
12/13/2021	A	City Council	Returned Unsigned by Mayor	

Int. No. 1232-A

By Council Members Levin, Ampry-Samuel, Gibson, Menchaca, Kallos, Barron, Grodenchik, Rosenthal and Louis

A Local Law to amend the administrative code of the city of New York, in relation to requiring homeless shelters to post signs and distribute other materials relating to shelter transfers

Be it enacted by the Council as follows:

Section 1. Subchapter 3 of chapter 1 of title 21 of the administrative code of the city of New York is amended by adding a new section 21-314.2 to read as follows:

§ 21-314.2 Signage and other materials about shelter transfers. a. Definitions. For the purposes of this section, the following terms have the following meanings:

Adult. The term “adult” means any person who is 18 years of age or older.

Adult family. The term “adult family” means a family comprising adults and no minor children.

Family with children. The term “family with children” means a family as defined by section 900.2 of title 18 of the New York codes, rules, and regulations.

Shelter. The term “shelter” means any temporary emergency housing provided to homeless adults, adult families and families with children by the department or by a provider under contract or similar agreement with the department.

b. The commissioner shall create, maintain, and update signs and any other related materials that are deemed necessary, including materials for people who have visual disabilities that include information about the office of disability affairs, related to shelter transfers. Such signage and related materials shall be conspicuously placed in all shelters and shall include, at a minimum:

1. A statement that individuals and families have a right to seek shelter and a right to shelter if eligible;
2. A statement that clients have a right to request a reasonable accommodation if they have a disabling condition that needs to be accommodated for them to access shelter;
3. A statement that the department will consider requests for transfer from clients who have a documented safety risk in a specific neighborhood, borough, or at a specific shelter;
4. A statement that clients have a right to request an agency conference or a fair hearing pursuant to part 358 of title 18 of the New York codes, rules and regulations to challenge the adequacy of a shelter placement;
5. Information about how to request an agency conference, fair hearing or any opportunity afforded to

clients by an agency or staff to review the transfer;

6. A plain language summary of the department's current transfer policy, which shall include examples of why a client may be transferred and the notification process should a transfer be initiated;

7. A statement that clients have the right to apply for shelter, even if they have left voluntarily;

8. Information about school-related transfers, including a statement that clients may request a transfer to a shelter closer to their child's school and the process for requesting such a transfer; and

9. Contact information, including phone numbers for the 311 customer service center, available free legal assistance, and any appropriate non-profit organizations aimed at helping individuals find shelter.

c. The department shall ensure that such signage and related materials are available on the department's website in English and each of the designated citywide languages as defined in section 23-1101 of the administrative code.

§ 2. This local law takes effect 90 days after it becomes law.

NJC/ACK  
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11/1/2021 11:23 pm