



# First Quarter Budget Modification

MN - 2

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## Overview

The First Quarter Financial Plan Update was issued in November as required by the City Charter. The Plan – commonly called the November Financial Plan, or November Plan – reflects changes to the budget during the first quarter of the fiscal year.

In the last several years, the November Plan has also included a Program to Eliminate the Gap, or PEG program, including PEG actions for the current fiscal year that provide savings that can then be used to help close the following fiscal year's budget gap by pre-paying certain expenditures, such as debt service, and subsidies to the Metropolitan Transportation Authority and the public library systems, among other actions.

This year's November Plan implemented a mid-year PEG program as well – although the savings were largely offset by increased "baseline" agency spending needs that were recognized in the Plan. By letter dated, December 30, 2011, OMB submitted an expense budget modification, MN-2, to the Council. MN-2 recognizes and re-allocates savings from the PEG program to fund agency spending needs and allocate \$6.1 million to the Budget Stabilization Account.

An expense budget modification is one in which there is no net change in appropriated City Funds, rather, spending is simply re-allocated among agencies and units of appropriation. Under the City Charter, the Mayor has the sole authority to initiate an expense budget modification, and such expense budget modification must be submitted to the Council for approval or disapproved, without change. (A modification is deemed approved by the Council if the Council does not act within 30 days.) In order to realize savings to use in lowering the following fiscal year's gap, any excess of savings over spending resulting from MN-2 is appropriated to the Budget Stabilization Account within the Debt Service agency budget (099).<sup>1</sup>

In summary, MN-2 represents a PEG program of \$395.5 million plus a reduction in the General Reserve of \$94.1 million to fund new spending needs of \$255.8 million plus \$207.4 million for prior-year PEGs that have not yielded the planned savings. Together with other adjustments to agency budgets, these actions yield a \$6.1 million balance in the Budget Stabilization Account.

## Restorations

Prior to submission of MN-2, the Council and the Administration agreed that certain actions in the November Plan would not be included in the budget modification. Among the November Plan PEGs rejected by the Council were a reduction in the City's subsidy to the Health and Hospitals Corporation of \$1.5 million; cuts to the Beacon and Cornerstone programs in DYCD; the elimination of vacancies in the Office of the Chief Medical Examiner that would have led to unacceptable delays in the processing of DNA tests, including rape test kits. The total of all restorations and new spending needs is \$5.8 million.

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<sup>1</sup>Although the November Plan included \$69 million in new revenues as part of the PEG program, OMB did not submit a revenue budget modification. A revenue budget modification is one in which new City Funds revenues are recognized and appropriated. The Council's appropriation powers are fully engaged by a revenue modification – i.e., unlike an expense modification, a revenue budget modification may be changed by the Council. Upon review, although certain of the revenue actions raised concerns, none were deemed sufficiently problematic to delay enactment of the submitted expense budget modification.

**Mayorality - 002**

(Values in 000s)

<b>U/A</b>	<b>Action</b>	<b>Fiscal 2012 Value</b>	<b>Description</b>
020	PS Reduction	(\$1,468)	Mayor's Office personal service reduction.
061	Staff Reduction	(\$87)	Office of Labor Relations personal service reduction – 2 positions.
040	Staff Reduction	(\$513)	OMB PS Reduction - 5 positions.
041	OTPS Reduction	(\$100)	OMB OTPS Reduction.
various	Other Adjustments	\$213	
	<b>TOTAL</b>	<b>(\$1,955)</b>	

**Board of Elections - 003**

(Values in 000s)

<b>U/A</b>	<b>Action</b>	<b>Fiscal 2012 Value</b>	<b>Description</b>
001	Personal Service Reduction	(\$2,162)	This action is the targeted reduction for BOE. However, it is undetermined how the BOE would implement this reduction.
001	Fringe Benefit Adjustments	\$154	Other adjustments.
	<b>TOTAL</b>	(\$2,008)	

**Actuary - 008**

(Values 000s)

<b>U/A</b>	<b>Action</b>	<b>Fiscal 2012 Value</b>	<b>Description</b>
100	Headcount Reductions	(\$133)	Elimination of 2 vacant positions.
200	New Needs	\$905	Various OTPS new needs.
100	Fringe Benefit Adjustments	\$22	Other adjustments.
	<b>TOTAL</b>	<b>\$794</b>	

**Comptroller - 015**

(Values 000s)

<b>U/A</b>	<b>Action</b>	<b>Fiscal 2012 Value</b>	<b>Description</b>
005	New Need - OTPS for approved CP's	\$140	OTPS funding for approved CP's.
	<b>TOTAL</b>	<b>\$140</b>	



## Office of Emergency Management - 017

(Values in 000s)

U/A	Action	Fiscal 2012 Value	Description
002	Post-Disaster Housing	(\$32)	OEM proposes to cut \$32,105 from the Post Disaster Housing Program's one-time funding.
002	Tribeca CERT	\$4	Additional funding for Community Emergency Response Team.
002	Central Harlem CERT, Inc.	\$4	Additional funding for Community Emergency Response Team.
002	Clay Avenue Tenants Association, Inc.	\$4	Additional funding for Community Emergency Response Team.
001	Increased Federal Grant Funding	(\$94)	This proposal would move a per diem salary for one position in Fiscal 2012 and two fulltime positions beginning in Fiscal 2013 from city tax levy funds to federal grants.
002	City 12.5% for Hurricane Irene	\$863	OEM will receive a New Need to cover the City's 12.5% share of costs to cover emergency management activities associated with Hurricane Irene. Another 12.5% will be covered by the State and the balance (75%) will be covered by FEMA.
001	Increased Federal Grant Funding - Fringe	\$19	OEM fringe related to grant funding.
	<b>TOTAL</b>	<b>\$767</b>	

**Administrative Tax Appeals - 021**

(Values 000s)

<b>U/A</b>	<b>Action</b>	<b>Fiscal 2012 Value</b>	<b>Description</b>
001	New Staff Needs	\$137	1 Senior IT Position and 2 Hearing Officers.
	<b>TOTAL</b>	<b>\$137</b>	

**Law Department - 025**

(Values 000s)

<b>U/A</b>	<b>Action</b>	<b>Fiscal 2012 Value</b>	<b>Description</b>
001	Personal Service Accruals	(\$3,133)	This action eliminates across the board personal service accruals.
001,002	New Staff Needs	\$747	Funding for 12 litigation related discovery position.
	<b>TOTAL</b>	<b>(\$2,386)</b>	

## Department of City Planning - 030

(Values in 000s)

U/A	Action	Fiscal 2012 Value	Description
001	Vacancy eliminations	(\$248)	DCP will eliminate two vacant positions in the land use review division and once vacancy from environmental review.
001	Personal Services Attrition Savings	(\$37)	DCP anticipated the retirement of one part-time position and one full time position in the Planning Support Division and Graphics Division.
001	Administrative Personal Services Savings	(\$66)	DCP will realize savings from a PS accrual from administration
001	Hiring Freeze Attrition Savings	(\$120)	In FY11 DCP had anticipated revenue from selling zoning resolution handbooks. That PEG target however was not realized and therefore left a shortfall of \$427,000. The hiring freeze will help offset the loss in revenue in FY12 and FY13.
001	Fringe Benefit Offset for vacancy eliminations	\$54	Fringe offset associated with vacancy eliminations.
	<b>TOTAL</b>	<b>(\$417)</b>	

**Department of Investigation - 032**

(Values in 000s)

<b>U/A</b>	<b>Action</b>	<b>Fiscal 2012 Value</b>	<b>Description</b>
001	Personal Services Savings	(\$276)	DOI will surrender a projected Fiscal 2012 PS surplus to meet its PEG target.
001	Hiring Freeze Savings	(\$543)	These savings are associated with the aborted hiring of six full time staff as per the Fiscal 2012 hiring freeze.
001	Hiring Freeze Savings - Fringe	\$111	Fringe offset associated with hiring freeze savings.
	<b>TOTAL</b>	<b>(\$708)</b>	

## Libraries – 035-039

### New York Research Library - 035

(Value in 000s)

U/A	Action	Fiscal 2012 Value	Description
001	Subsidy Reduction	(\$451)	This is a reduction to the library's FY12 lump-sum subsidy. There are no headcount or service reductions associated with this action.
<b>TOTAL</b>		<b>(\$451)</b>	

### New York Public Library - 037

(Value in 000s)

U/A	Action	Fiscal 2012 Value	Description
006	Subsidy Reduction	(\$2,259)	This is a reduction to the library's FY12 lump-sum subsidy. There are no headcount or service reductions associated with this action.
<b>TOTAL</b>		<b>(\$2,259)</b>	

### Brooklyn Public Library - 038

(Value in 000s)

U/A	Action	Fiscal 2012 Value	Description
001	Subsidy Reduction	(\$1,691)	This is a reduction to the library's FY12 lump-sum subsidy. There are no headcount or service reductions associated with this action.
001	Tri-Library Efficiency Study	\$100	Booz Allen Hamilton would do a study on possible efficiencies to be found among the three systems. The total cost of the study is \$300k. The CTL funds of \$100k are in Brooklyn Public Library's budget. The remaining cost is funded by each system providing \$50k and the Mayor's Office secured a \$50k Refson grant.
<b>TOTAL</b>		<b>(\$1,591)</b>	

### Queens Borough Public Library - 039

(Value in 000s)

U/A	Action	Fiscal 2012 Value	Description
001	Subsidy Reduction	(\$1,666)	This is a reduction to the library's FY12 lump-sum subsidy. There are no headcount or service reductions associated with this action.
<b>TOTAL</b>		<b>(\$1,666)</b>	

**Department of Education - 040**

(Values in 000s)

U/A	Action	Fiscal 2012 Value	Description
402	City Council Reallocation	(\$12)	This action adds \$11,500 to the General Education Instruction and School Leadership OTPS budget for Fiscal 2012.
424	Related Services Savings	(\$18,000)	OMB reduced projected spending for related services to align the budget with Fiscal 2011 actual spending. In addition, the DOE will do more monitoring of IEPs to ensure that students are not receiving unnecessary services.
435	Facilities PS Efficiencies	(\$5,000)	The DOE will more closely monitor expenditures related to extended use funds and find efficiencies.
436	Facilities OTPS Efficiencies	(\$12,000)	The DOE will more closely monitor custodial spending on emergency services by eliminating the pre-approval process.
436	Facilities OTPS Efficiencies	(\$8,000)	The DOE will reduce spending on general repair contracts by eliminating the pre-approval process and more carefully scrutinizing requests.
439	Food Realignment	\$1,605	This action adds \$1.6 million to the food service Personal Services budget for Fiscal 2012.
440	Food Realignment	(\$1,605)	This action removes \$1.6 million from the food service Other Than Personal Services budget for Fiscal 2012.
440	Food Services Re-estimate	(\$10,000)	CTL was reduced because food cost estimates were too high in the Fiscal 2012 Adopted Budget.
440	Food Services Efficiencies	(\$2,000)	The DOE plans to reduce spending on temporary services, consultant hours, and overtime.
444	Lease Savings	(\$10,000)	Economic conditions have resulted in lower lease costs than originally projected.
470	Pre-K Handicapped Savings	(\$44,412)	OMB reduced projected spending for special education, pre-kindergarten services, including transportation, tuition and related services, to align the budget with Fiscal 2011 actual spending. In addition, the DOE will do more monitoring of IEPs to ensure that students are not receiving unnecessary services.
470	SE Pre-K Revenue PEG	(\$37,600)	This initiative reduces the City funds budget for special education pre-kindergarten and re-estimates the state reimbursement rate.
454	Other Adjustments	\$52	These technical adjustments to ARRA funded initiatives include a cut via CITISERV Transfer and added funding for Go Pass and Service in Schools.
	<b>TOTAL</b>	<b>(\$146,972)</b>	

## City University of New York - 042

(Values in 000s)

U/A	Action	Fiscal 2012 Value	Description
001	City Council Reallocation	(\$6)	This action removes \$6 million from the Other Than Personal Services budget for Fiscal 2012.
001	Budget Alignment	(\$13,610)	This action removes \$13.6 million from the Other Than Personal Services budget for Fiscal 2012.
002	Budget Alignment	\$13,610	This action adds \$13.6 million to the PS budget for Fiscal 2012.
002	Tuition Readjustment	\$20,000	This action reflects revenue generated from CUNY's recent \$300 or 9.1% tuition increase for community colleges.
<b>TOTAL</b>		<b>\$19,994</b>	



## Civilian Complaint Review Board - 054

(Values in 000s)

U/A	Action	Fiscal 2012 Value	Description
001 002	Case Management Unit Consolidation	(\$40)	The Board will combine its Case Management and Case Intake Units and eliminate the administrative overhead for the Case Management Unit which amounts to one supervisor vacancy. The new combined unit will be overseen by the current supervisor of the Case Intake Unit.
001	Personal Service Accruals	(\$313)	The Board will surrender Personal Service accruals.
001	Administrative Prosecution Unit	\$77	The Board will receive funding for one attorney and one investigator for the Administrative Prosecution Unit.
001	Case Management Unit Consolidation - Fringe	\$9	Fringe offset related to elimination of Case Management Unit Supervisor vacancy.
	<b>TOTAL</b>	<b>(\$268)</b>	

### New York Police Department - 056

(Values in 000s)

U/A	Action	Fiscal 2012 Value	Description
001	UN Reimbursement	(\$3,338)	The Department provides security for UN events and is reimbursed by the federal government for the cost of the security details it deploys for this purpose.
004, 001	Hiring Freeze Savings	(\$4,328)	These are civilian accruals which will be surrendered for PEG credit. They include the annualized value of savings from accruals generated as the result of the Fiscal 2011 hiring freeze in addition to the savings from the first three months of this year's freeze.
001, 400	Police Cadet Headcount Reduction	(\$231)	The Department has been phasing-out its cadet program aimed at college students. These funds are mostly used for part-time salaries for cadets and administrative staff as well as for scholarship for the cadets.
400	WTC Substation Funding	\$862	This initiative adds funding for leases costs for the NYPD's temporary space at the WTC site.
400	Security Cameras	\$400	This initiative funds security cameras for the NYPD.
100	911 Verizon Contract Delays	\$3,136	Accruals associated with delays in implementing a contract for 911 call-taking and dispatch services at PSAC 1.
001,002	PS Structural Deficit	\$111,765	This adjustment covers structural, baseline overages for the Department associated with failed PEG programs and lower than projected attrition and turnover during recent years.
004	Sprint 911 Headcount	\$250	Funding for two existing positions at PSAC 1.
001	Hurricane Irene Related Overtime	\$998	Overtime associated with Hurricane Irene.
001	Occupy Wall Street Related Overtime	\$6,283	Overtime incurred by officers assigned to Zuccotti park from the beginning of the "Occupy Wall Street" demonstrations through October.
001	Hiring Freeze Savings - Fringe	\$308	Fringe offset associated with hiring freeze savings PEG item.
001	Police Cadet Headcount Reduction - Fringe	\$14	Fringe offset associated with Police Cadet headcount PEG item.
001	Restoration of "Maintain Operating Strength" PEG Fringe	(\$398)	Fringe offset associated with restoration of a prior plan PEG reduction proposal.
001	Restoration of Agency-wide OT Savings PEG Fringe	(\$459)	Fringe offset associated with restoration of a prior plan PEG reduction proposal.
001	Restoration of "Maintain Operating Strength" PEG	\$5,595	This restoration reverses a PEG that was meant to delay the reinstatement of 1,000 uniform vacancies from Fiscal 2009 to 2010.
001	Restoration of Historical Uniform Attrition PEG	\$40,000	This action reverses a PEG that had been designed to generate savings by taking attrition vis-à-vis historic Department attrition patterns. However, in recent fiscal years, attrition rates have fallen well below historic patterns.
001	Restoration of Agency-wide OT Savings PEG	\$6,459	This PEG was originally proposed in the Fiscal 2010 Adopted Budget and is now being fully restored as the proposed savings have proved more difficult to realize than first anticipated with greater than anticipated need for overtime assignments.
001	Restoration of Uniform Overtime Reduction PEG	\$50,000	This action reverses a PEG that was intended to reduce overtime spending through various overtime reduction management strategies.
	<b>TOTAL</b>	<b>\$217,315</b>	

## New York City Fire Department - 057

(Values in 000s)

U/A	Action	Fiscal 2012 Value	Description
001	Elimination of Civilian Vacancies	(\$3,092)	The FDNY will eliminate 48 existing civilian vacancies, from across the department except EMS and Fire Prevention.
001	Per-Diem Surplus	(\$494)	The FDNY will eliminate surplus civilian per-diem funding.
009	EMS Ambulance Rate Increase	(\$3,832)	The FDNY will raise EMS ambulance fees.
009			Based on FY 2011 actuals, EMS revenue is anticipated to be higher than budgeted levels.
010	EMS Revenue Increase	(\$3,987)	
004			Currently, the FDNY charges \$210 per hour to conduct plan reviews; this proposal would establish a flat rate fee of \$420 per review. The FDNY will hire four civilians at the cost of \$81,000 in FY 2012 to process plan reviews.
008	Plan Review Fee Increase	\$81	
002	Reduction in Discretion Uniformed Overtime	(\$1,500)	The FDNY will reduce the discretionary overtime by 15% for Fiscal 2012.
002	Uniformed Overtime Need	\$41,000	Because the Department is operating significantly under budgeted headcount, \$41 million has been added to the Department's Fiscal 2012 overtime budget.
006	System Migration Application Rollout and Technology (SMART) Resources	\$190	New Need for further integration of Emergency Communications Transformation Program (ECTP).
002			
006			
009	Hurricane Irene	\$310	This action funds overtime expenses associated with Hurricane Irene.
002	Restoration of the De-activation of the Street Alarm Box System PEG	\$5,119	This action restores savings associated with the department's plan to de-activate the street alarm box system beginning in Fiscal 2012. The boxes will not be eliminated.
002	Restoration of 1.5% Availability Increase	\$15,000	This action restores savings the FDNY failed to achieve by imposing controls on medical leave, light duty, and other leave and thereby increasing uniformed availability by 1.5%.
002	Restoration of Certified First Responder (CFR) Refresher Training Reduction	\$2,588	The Department did not reduce Certified First Responder Defibrillator refresher training from 40 hours to 30 hours for both firefighters and EMS workers. This action restores the associated savings.
002	Restoration of 50% Reduction in Roster Staffing Administrative Overtime	\$1,165	This action restores savings the FDNY failed to achieve through reductions of administrative overtime for special events and training.
001			
002			
004	Fringe Benefits Adjustments (total)	(\$464)	Fringe benefits changes for all actions.
	<b>TOTAL</b>	<b>\$52,084</b>	

## Administration for Children Services - 068

(Values in 000s)

U/A	Action	Fiscal 2012 Value	Description
006	Fringe Reimbursement Rate Increase	(\$35,811)	Due to the rising cost of pension and health care for employees, the City will see an increase in the amount budgeted by the State and federal governments for fringe costs. The percentage for these fringe costs will go from 30% to 46% of State/federal funding, allowing the City to spend less on fringe.
006	Increase in Federal IV-E Eligibility	(\$4,489)	Additional federal revenue for the care and maintenance of foster care children is expected, as ACS is using more enhanced methods to detect those families financially eligible to receive Title IV-E funds.
006	One Time Revenue Settlements	(\$16,870)	One time State and federal revenue settlement for prior claims which were not yet paid.
002	HHS-Connect	\$153	HHS-Connect is the City's network for the sharing of client information among city health and human service agencies. A small amount was added in this financial plan for maintenance costs related to ACS.
006	Revenue Technical Adjustment	\$35,811	Fringe Reimbursement Rate increase (see above).
006	Nurse Family Partnership (COPS)	\$1,416	Technical adjustment.
006	Esperanza Preventive Services	\$1,237	Technical adjustment.
006	CONNECT	\$330	Additional funding for the CONNECT domestic violence program to replace loss of State matching funds.
	<b>TOTAL</b>	<b>(\$18,223)</b>	

**Human Resources Administration - 069**

(Values in 000s)

U/A	Action	Fiscal 2012 Value	Description
203	Medicaid Revenue for Hospitalized Inmates	(\$3,679)	Additional savings from an improved match process to determine Medicaid eligibility of inmates served in HHC facilities.
103 203	Revenue Maximization	(\$927)	Increase in federal and state reimbursement for programs serving domestic violence victims, food stamps recipients, and disabled public assistance recipients.
103	Employment Restructuring	(\$110)	Eliminate administrative expenses for an underutilized transitional employment program in the Parks Department.
201	Health and Human Services Connect	\$803	HHS-Connect is the City's network for the sharing of client information among city health and human service agencies. This funding is for system maintenance costs.
105	Local Initiative	\$1	This action adds \$1,000 in local initiative funding for Fiscal 2012.
101 201	Young Men's Initiative	\$1,272	Supplemental funding for Jobs Plus program.
103	JTP to WEP Conversion	(\$5,015)	This action represents an interagency transfer from HRA's budget to DPR's budget. Through an arrangement with HRA, DPR will replace Job Training Program (JTP) positions with Work Experience Program (WEP) positions to partly recoup the shortfall created by the restored layoff peg. It is not clear at this time what will be the fallout or implication in terms of job training for JTPs who will be affected by this action.
	<b>TOTAL</b>	<b>(\$7,658)</b>	

## Department of Homeless Services - 071

(Values in 000s)

U/A	Action	Fiscal 2012 Value	Description
100	Personal Services Accruals	(\$1,500)	Savings from delays in hiring. DHS currently has about 90 vacancies.
200	Revenue Maximization	(\$375)	Improved cash assistance State and Federal claiming for families in HPD Shelters.
100	Client Responsibility	\$1,977	Plan to enhance enrollment requirements for shelter residence in employment, training and rehab programs. DHS plan to invest \$2 million in FY12 and \$268,000 in FY13 by hiring 51 new staff for the implementation.
200	Shared Living for Families w Children	(\$2,258)	DHS proposes to create efficiencies at its family shelter facilities by housing small families with children in shared apartment style units. DHS proposed this action in the FY12 Nov Plan which would have resulted in a projected savings of \$4.5million in FY12 and \$9.1M in the outyears. However, because of delays in implementation of the plan (and its confidence in convincing the Council to amend the Local Law which restricts this action), it adjusted the FY12 savings amount and re-proposed the FY13 and out year savings.
200	Restoration of Shared Living for Families w Children	\$4,515	See above
200	CARES Tech Support	\$6,481	\$6.5M in FY12 and \$2M in FY13 and outyears will be added to DHS budget for implementation of data tracking system for shelter residence. According to OMB, no new headcount, staff and training will be contractual.
200	Delayed Implementation of Adult Shelter Diversion	\$2,000	In FY12 DHS proposed an estimated savings of \$1.7 million which represented the net cost of shelter care avoided by diverted applicants minus the cost of additional staff. Hiring ten additional shelter intake staff, would've provided shelter diversion services including conducting intake interviews, assisting clients with the identification of housing resources in the community, and help clients negotiate the return to identified housing resources. However, because this action is interpreted as violating the Callahan Decree by some, legal action will be taken and DHS will delay implementation.
100 200	Technical Adjustments	\$487	General Admin and Tier II Family Shelter operations adjusted to accurately reflect CTL spending.
200	Local Initiative - The Doe Fund	\$9	This action adds \$8,500 in Member Items in Fiscal 2012 for the Doe Fund.
<b>TOTAL</b>		<b>\$11,336</b>	

## Department of Correction - 072

(Values in 000s)

U/A	Action	Fiscal 2012 Value	Description
002	Medically Monitored Staff Policy Change	(\$1,397)	The November Plan includes a PEG proposal that will allow the Department of Correction (DOC) to revise its policy regarding medically monitored (MM) staff to establish a nine month cap on the amount of time that a correction officer can be on MM3 status while receiving their base salary and benefits to prevent abuse of the sick leave policy. According to DOC there are few correction officers who are categorized as MM1 or MM2 however, there are currently 284 correction officers categorized as MM3. The Department estimates that approximately 18% or 50 of the officers have reached the nine-month cap. Of that amount the Department estimates that at approximately 25 of the officers will return to active duty to back fill positions that are currently being run on overtime. The November Plan recognizes savings in the amount of approximately \$1.4 million in Fiscal 2012 and \$2.4 million annually beginning in Fiscal 2013.
	SCOC Variance Savings	(\$5,030)	The November Plan includes savings associated with variances from the State Commission on Correction. If implemented, the Department would reduce 90 uniform positions through attrition generating approximately \$5 million in Fiscal 2012.
001	IFA Funding of Construction Management Staff	(\$724)	The November Plan removes approximately \$724,000 in City-tax levy and replaces it with non-city funds for Fiscal 2012. This action supports eight construction management positions that are currently funded with City-tax levy.
002	Civilian PS Accruals	(\$2,402)	This action removes one time savings of \$2.4 million in Fiscal 2012 due to hiring delays.
003	OTPS Reduction Associated with Population Decrease	(\$1,347)	This action removes OTPS savings of approximately \$1.3 million in Fiscal 2012 from the Department's budget due to a reduction in the inmate population.
002	Leasing Beds to Suffolk County	(\$941)	The November Plan removes approximately \$1 million in City-tax levy and replaces it with non-city funds for Fiscal 2012. This action reimburses DOC for costs associated with housing low classification inmates from Suffolk County.
001,002	Civilian Staff Reduction	(\$1,352)	Through attrition, the Department plans to reduce civilian headcount by 22 positions which represents a 1.3 percent cut to the Fiscal 2012 authorized headcount of 1,705 positions. This action will generate savings of \$1.3 million in Fiscal 2012.
002	State Criminal Alien Assistance (SCAAP) Revenue Loss	\$5,645	This action adds approximately \$5.7 million new need funding for Fiscal 2012 to support the reduction of federal revenue associated with the State Criminal Alien Assistance Program.
002	PS Overtime Need	\$27,770	Due to an increase in the Department's overtime costs, the November Plan adds one-time funding of approximately \$27.8 million to the agency's Fiscal 2012 uniform overtime budget.
002	Supervised Release of Low Risk NYC Defendants	\$3,451	According to the January 2009 Plan, the Department would reduce its uniform headcount by 37 positions and generate annual savings of approximately \$3.4 million beginning in Fiscal 2010. The initiative if implemented would have allowed DOC to release qualifying low risk pre-trial detainees to the Department of Probation. This action represents a full restoration to the PEG.
002	Four Day Visit Schedule	\$2,912	According to the January 2009 Plan, the Department would reduce its uniform overtime budget by \$2.9 million annually beginning in Fiscal 2010 by reducing overtime expenditures associated with staffing the visit house. The Department requested a variance from the Board of Correction (BOC) to compress the visitation schedule from five to four days a week without impacting the number of visits a person could make or could receive. This action represents a full restoration to the PEG because the BOC did not grant the variance.

U/A	Action	Fiscal 2012 Value	Description
002	Five Day Recreation Schedule	\$4,536	According to the January 2009 Plan, the Department would reduce its uniform headcount by 50 positions and generate approximately \$4.5 million annually beginning in Fiscal 2010 by compressing the recreation schedule for adults. The Department requested a variance from the Board of Correction to compress the recreation schedule for adults from seven to five days a week consistent with the State Commission on Correction Standards. This action represents a full restoration to the PEG because the BOC did not grant the variance.
002, 003	Conviction to Sentencing Time	\$2,499	According to the January 2009 Plan the Department would achieve operational savings from reducing the average conviction to sentencing time for DOC inmates. It was anticipated that the Department would be able to reduce its uniform headcount by 24 positions generating approximately \$2.5 million annually beginning in Fiscal 2010. This action represents a full restoration to the PEG.
002	Expedited Hearings for Certain Criminal Cases	\$1,645	According to the January 2009 Plan the Department would be able to reduce its uniform headcount by 18 positions generating approximately \$1.6 million annually beginning in Fiscal 2010. It was anticipated that with the collaboration of other City agencies and the courts that some criminal cases could be expedited thus reducing DOC's inmate population. This action represents a full restoration to the PEG.
002	Bail Expediting Program	\$1,645	According to the January 2009 Plan, the Department would be able to reduce its uniform headcount by 18 positions generating approximately \$1.6 million annually beginning in Fiscal 2010. It was anticipated that with the collaboration of City agencies and the courts that bail processing could be expedited to reduce pretrial detention. This action represents a full restoration to the PEG.
002	Transportation Efficiencies	\$578	The May 2010 Plan included a proposal to allow DOC to more productively use its existing fleet and reduce the associated staffing needs. It was anticipated that DOC would reduce its uniform headcount by 10 positions generating approximately \$600,000 annually beginning in Fiscal 2012. This action represents a full restoration to the PEG.
002, 003	Alternative for Rose M. Singer Center Nursery	\$292	The May 2010 Plan included a proposal to allow DOC to reduce its uniform headcount by 5 positions generating approximately \$300,000 annually beginning in Fiscal 2011 by providing more effective and efficient intervention for incarcerated new mothers. This action represents a full restoration to the PEG.
002	Mix Detainees and Sentenced Inmates	\$1,041	The May 2010 Plan included a proposal to reduce DOC's uniform headcount by 18 positions generating approximately \$1 million annually by consolidating housing units to mix pre-trial detainees and sentenced inmate together. Although consistent with national practices, the Board of Correction did not approve the variance and the PEG failed. This action provides a full restoration to the PEG.
002	Overtime Realignment and Cost Savings	\$12,000	The May 2010 Plan included annual overtime savings in the amount of \$12 million through enhanced overtime management strategies. This action represents a full restoration to the PEG.
002	Punitive Segregation Savings	\$3,357	According to the January 2009 Plan, the Department would reduce its uniform headcount by 36 positions and generate savings of approximately \$3.3 million in Fiscal 2011 and \$3.4 million annually beginning in Fiscal 2012 by eliminating one punitive segregation housing area. This action represents a full restoration to the PEG.
002	Inmate Housing Efficiencies	\$10,722	Proposed in the January 2010 Plan, the Department of Correction along with the National Institute of Corrections began the process of reclassifying inmates within DOC's correctional facility. According to OMB, it was anticipated that the reclassification would be complete by March 2010 allowing the Department to reduce its uniform headcount by 115 positions and generate savings in the amount of \$10.6 million in Fiscal 2011 and \$10.9 million annually beginning in Fiscal 2012. This action represents a full restoration to the PEG.



U/A	Action	Fiscal 2012 Value	Description
002	Fringe Benefit for Restorations	(\$5,933)	This action represents the removal of fringe offset benefits that were credited to the agency when the PEGs were originally proposed. Funding of approximately \$5.9 million is being shifted back into the Miscellaneous Budget for Fiscal 2012 to cover costs associated with the headcount restoration of 332 uniform positions.
002	Medically Monitored Staff Policy Change	\$99	DOC fringe credit for related PEG.
002	SCOC Variance Savings	\$357	DOC fringe credit for related PEG.
001, 002	Civilian Staff Reduction	\$321	DOC fringe credit for related PEG.
<b>TOTAL</b>		<b>\$59,745</b>	

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**Board of Correction - 073***(Values in 000s)*

<b>U/A</b>	<b>Action</b>	<b>Fiscal 2012 Value</b>	<b>Description</b>
001	Field Staff Vacancy Reduction	(\$25)	Through attrition the Department will eliminate one vacant Correctional Standards Review Special II position, decreasing the agency's field Staff by 12%, dropping to 7 authorized positions. This action removes one position and generates savings of \$25,000 for Fiscal 2012.
001	Field Staff Reduction Fringe Adjustment	\$6	BOC fringe credit associated with PEG.
	<b>TOTAL</b>	<b>(\$19)</b>	

**Miscellaneous Budget - 098***(Values in 000s)*

U/A	Action	Fiscal 2012 Value	Description
001	Detective Investigators full-time Release	(\$71)	This action represents an adjustment of \$71,000 in Fiscal 2012 for detective investigators.
003	Fringe Benefit adjustment	(\$72,456)	This action represents an adjustment of \$72.4 million in fringe benefits for Fiscal 2012.
003	Fringe Benefits associated with HC - PEG Restorations	\$14,636	This action represents increased fringe benefit costs associated with headcount restorations for Fiscal 2012.
003	YMI Fringe	\$258	This action represents increased fringe benefit costs associated with headcount changes in Fiscal 2012 for the Young Men's Initiative.
003	Fringe Benefit associated with HC - PEGs	(\$4,895)	This action represents decreased fringe benefit costs associated with headcount reductions in Fiscal 2012.
002	General Reserve	(\$94,076)	This action reduces the General Reserve by approximately \$94 million for Fiscal 2012.
005	Contract Re-estimate	(\$8,318)	This action reduces the Miscellaneous Budget's Fiscal 2012 appropriation for criminal justice contracts by approximately \$8.3 million.
002	MTA Payroll Tax	\$209	This action represents a technical adjustment of the MTA payroll tax for Fiscal 2012.
002	NYC Service Office Technical Adjustment	\$90	This action represents a technical adjustment of \$90,000 in Fiscal 2012 for the NYC Service Office.
002	NYC Service Transfer	(\$626)	This action represents a technical adjustment of \$626,000 in Fiscal 2012 for the NYC Service Transfer.
002	Miscellaneous Budget Funding	\$3,565	This action adds approximately \$3.6 million to the Miscellaneous Budget for Fiscal 2012.
002	OTPS for Approved CP's	\$56	This action represents a technical adjustment of \$56,000 for Fiscal 2012.
002	Member Items	\$167	This action adds \$167,000 in Fiscal 2012 for Member items.
	<b>TOTAL</b>	<b>(\$161,460)</b>	

**Debt Service- 099**

(Values in 000s)

<b>U/A</b>	<b>Action</b>	<b>Fiscal 2012 Value</b>	<b>Description</b>
003	Lease Purch & City Guar Debt	(\$40,181)	These actions include saving \$24 million from DASNY Court System financing by terminating an interest swap agreement and \$15.7 million in HYIC Interest Support Payments.
006	NYC Transitional Finance Authority	(\$19,405)	The savings here come from recent bond issuances and reoffering's exceeding expectations.
001	Funded Debt- W/O Const Limit	\$3,488	This item reflects an increase in city funds being devoted to service general obligation debt.
004	Budget Stabilization Account	\$6,113	The budget stabilization account is a fund set aside to offset the FY13 budget gap.
<b>TOTAL</b>		<b>(\$49,984)</b>	

**City Clerk - 103**

(Values 000s)

<b>U/A</b>	<b>Action</b>	<b>Fiscal 2012 Value</b>	<b>Description</b>
001	Personal Service Adjustment	\$60	New need.
	<b>TOTAL</b>	<b>\$60</b>	

**Department for the Aging - 125**

(Values in 000s)

<b>U/A</b>	<b>Action</b>	<b>Fiscal 2012 Value</b>	<b>Description</b>
002	Technical Adjustment	(\$112)	Unit of appropriation funding shift to/from DFTA truancy task force.
003	Local Initiative	\$23	This action adds \$23,000 in local initiative funding for Fiscal 2012.
003	Technical Adjustment	\$112	Unit of appropriation funding shift to/from DFTA truancy task force.
	<b>TOTAL</b>	<b>\$23</b>	

**Department of Cultural Affairs - 126**

(Values in 000s)

<b>U/A</b>	<b>Action</b>	<b>Fiscal 2012 Value</b>	<b>Description</b>
004 006	CIG Reduction	(\$2,400)	Capital funding swap in FY12 for American Museum of Natural History and Metropolitan Museum of Art to absorb the subsidy reduction to the institutions group.
003	Program Reduction	(\$656)	This is a reduction to the Cultural Development Fund.
001	Materials for the Arts	\$32	Donations Outreach Coordinator at MFTA.
003	Local Initiative	\$30	This action adds \$30,000 in local initiative funding for Fiscal 2012.
014 015 021 022	Technical Adjustments	\$0	Various technical adjustments.
<b>TOTAL</b>		<b>(\$2,994)</b>	

## Financial Information Service Agency - 127

(Value in 000s)

U/A	Action	Fiscal 2012 Value	Description
002	OTPS Reductions	(\$2,000)	Reduction in maintenance costs.
001	Staff Reduction	(\$789)	Elimination of 6 Worker Compensation Positions.
001	PS Surplus	(\$916)	This action eliminates a personal service surplus.
002	CityTime New Needs	\$2,903	This funding is for new needs association with the Administration of CityTime.
001,002	Staff Transfer	\$1,197	OPA Transfer to FISA - 11 positions.
001	Fringe Benefit Adjustments	\$129	Other Adjustments.
	<b>TOTAL</b>	<b>\$524</b>	



**Office of Payroll Administration - 131**

(Values in 000s)

U/A	Action	Fiscal 2012 Value	Description
200	OTPS Surplus	(\$2,383)	This action eliminates and OTPS Surplus.
100,200	Staff Transfer	(\$1,197)	OPA Transfer to FISA - 11 positions.
	<b>TOTAL</b>	<b>(\$3,580)</b>	

**Independent Budget Office - 132**

(Values in 000s)

<b>U/A</b>	<b>Action</b>	<b>Fiscal 2012 Value</b>	<b>Description</b>
002	Technical Adjustment	(\$61)	
	<b>TOTAL</b>	<b>(\$61)</b>	

**Equal Employment Practices Commission - 133**

(Values in 000s)

<b>U/A</b>	<b>Action</b>	<b>Fiscal 2012 Value</b>	<b>Description</b>
002	Lease Cost Reduction	(\$18)	The agency moved from leased space to city owned space resulting in a lease cost reduction. This action if implemented will generate savings of \$18,000 in Fiscal 2012.
002	Lease Reduction Offset	\$18	Lease reduction offset associated with lease savings.
	<b>TOTAL</b>	<b>\$0</b>	

**Taxi & Limousine Commission - 156**

(Values in 000s)

<b>U/A</b>	<b>Action</b>	<b>Fiscal 2012 Value</b>	<b>Description</b>
001	Enforcement Position	\$30	The Commission will receive an additional \$30,000 in Fiscal 2012 for one enforcement position.
	<b>TOTAL</b>	<b>\$30</b>	

**Commission on Human Rights - 226**

(Values in 000s)

<b>U/A</b>	<b>Action</b>	<b>Fiscal 2012 Value</b>	<b>Description</b>
002	Space Consolidation Savings	(\$53)	The Department will generate saving of approximately \$53,000 in Fiscal 2013 through space consolidation at 40 Rector Street.
	<b>TOTAL</b>	<b>(\$53)</b>	

## Department of Youth and Community Development - 260

(Values in 000s)

U/A	Action	Fiscal 2012 Value	Description
005	Program and Administrative Accruals	(\$650)	DYCD proposes a savings of \$3.4M in FY12 only from various administrative and programs accruals, including IOI, RHY, OST, SYEP.
312	Program and Administrative Accruals	(\$2,784)	DYCD proposes a savings of \$3.4M in FY12 only from various administrative and programs accruals, including IOI, RHY, OST, SYEP.
005, 312	Local Initiatives	\$35	This action adds \$35,000 in local initiative funding for Fiscal 2012.
312	NYC Service	\$20	The November Plan recognizes a technical adjustment in the amount of \$20,000 for Fiscal 2012.
311	Functional Transfer	\$119	The November Plan recognizes a technical adjustment in the amount of \$119,000 for Fiscal 2012.
312	YMI funding and fringe adjustment	(\$415)	The November Plan recognizes a technical adjustment in the amount of \$415,000 for Fiscal 2012.
	<b>TOTAL</b>	<b>(\$3,674)</b>	

**Conflicts Of Interest Board - 312**

(Values in 000s)

<b>U/A</b>	<b>Action</b>	<b>Fiscal 2012 Value</b>	<b>Description</b>
001	Vacancy Elimination	(\$40)	Elimination of one vacant clerical position in the Training Unit.
002	Other Than Personal Service Savings	(\$18)	Across the board reduction in Other Than Personal Service expenditures.
001	PS Savings	(\$96)	Delayed hiring of two vacant trainer positions for the remainder of the fiscal year.
001	PS Savings - Fringe	\$31	Fringe associated with delayed hiring of two trainer positions.
001	Vacancy Elimination - Fringe	\$15	Fringe associated with elimination of clerical position in Training Unit.
	<b>TOTAL</b>	<b>(\$108)</b>	

**Office of Collective Bargaining - 313**

(Values in 000s)

<b>U/A</b>	<b>Action</b>	<b>Fiscal 2012 Value</b>	<b>Description</b>
002	Licensing and Maintenance	\$34	This action adds approximately \$34,000 in Fiscal 2012 for licensing and Maintenance.
	<b>TOTAL</b>	<b>\$34</b>	



**Department of Probation - 781**

(Values in 000s)

U/A	Action	Fiscal 2012 Value	Description
002 003	Esperanza Preventive Services	(\$1,237)	The November Plan recognizes a technical adjustment in the amount of \$1.2 million for Fiscal 2012.
003	OTPS Reduction	(\$53)	The November Plan recognizes that the Department will reduce its OTPS budget for telecommunications and data processing by \$53,000 in Fiscal 2012 by utilizing existing technological resources within the agency.
002	Operational Vacancy Reductions	(\$411)	Through attrition, the Department will reduce its headcount by 13 positions (three from Juvenile Operations and 10 from Adult Operations) generating approximately \$400,000 in Fiscal 2012. According to the Office of Management and Budget, no service impact is anticipated because the responsibilities of these positions have been absorbed by the current staff.
002	Operational Vacancy Reductions Fringe	\$110	DOP Fringe credit for related PEG.
002	PS Accruals	(\$500)	The Department will generate one-time savings of \$500,000 in Fiscal 2012 due to hiring delays.
003	Esperanza Funding	(\$400)	According to the November Plan, the Department of Probation will receive additional State revenue through the Administration of Children Services for its Esperanza Program. In light of this State revenue, the November Plan removes from DOPs budget City tax-levy funding in the amount of approximately \$400,000 in Fiscal 2012.
002	YMI Fringe Adjustment for FY12	(\$115)	DOP Fringe Credit for Fiscal 2012 new need.
<b>TOTAL</b>		<b>(\$2,606)</b>	

## Small Business Services (SBS) - 801

(Values in 000s)

U/A	Action	Fiscal 2012 Value	Description
001,004	Personal Service (PS) Funding Reallocation	(\$93)	SBS will achieve Personal Service savings by shifting tax-levy funded salaries to Federal Workforce Investment (WIA) funds. These are two Assistant Commissioner positions, one in the Fiscal/Administrative/Executive office, and one in DEFO (Division of Economic and Financial Opportunities). The descriptions associated with each are changing such that they are now eligible to be covered by greater Federal grant amounts. The \$93,000 Program to Eliminate the Gap (PEG) represents the City tax-levy savings associated with the funding reallocations.
001,010	Attrition Savings	(\$373)	The November Plan recognizes that SBS will reduce its headcount by 9 positions and achieve savings of \$373,000 in Fiscal 2012 through vacancy eliminations and attrition.
001,010	Attrition Savings - Fringe Benefit Offset	\$88	SBS fringe benefit offset.
006	Economic Development Corporation (EDC) PlaNYC budget PEG-OER Brownfields Fund	(\$158)	Reduction from the Office of Environmental Remediation's Brownfields Fund: 2 percent in Fiscal 2012. The full PEG for PlaNYC funding within EDC to be taken from the Brownfields Fund.
006	EDC Tax Levy Programs Reductions	(\$96)	EDC Tax Levy funding reductions among various programs such as the Development Coordinator (\$75,000 in Fiscal 2012) and the Financial Services Contracts (\$20,000 in Fiscal 2012). The Financial Services Contracts' PEG corresponds to a 2 percent savings applied to the Fiscal 2012 budget. These savings do not impact the Contract's ability to continue operating as a whole, as it hosts a number of programs/incentives. EDC has not yet determined which program in particular will be impacted.
006	City Council High Tech Connect Funding Match	\$150	City Council Speaker's State of the City (SOC) program to be funded for \$150,000 in Fiscal 2012.
006	EDC Graffiti Program	\$276	New Need for EDC's Graffiti Program.
006	EDC Civil Service Study	(\$750)	This action removes \$750,000 from EDC's budget in Fiscal 2012 as the Civil Service Study has been eliminated and EDC is no longer required to perform this study.
011	NYC Service Program-SBS	\$50	SBS is allocating \$50,000 as additional funds in Fiscal 2012 for the NYC Cool Roofs Initiative to encourage building owners to reduce energy by cooling their rooftops by applying a reflective white coating. This initiative was started in Fiscal 2011 and is a collaboration between NYC Service, SBS and the Department of Buildings (DOB). This is part of the Mayor's PlaNYC Program to reduce gas emission by 30 percent.
011	Young Men's Initiative (YMI) Expanding Men's Training/Jobs	(\$1,000)	For Fiscal 2012, \$1 million is being transferred to the Human Resources Administration (HRA) at the request of the YMI office and Center for Economic Opportunity (CEO). These funds are for jobs training. For the Adopted Fiscal 2012 Budget, SBS had \$7.56 million in YMI Funds.
011	Reduction to New Initiatives- Workforce Development	(\$107)	For Fiscal 2012 SBS will achieve Other Than Personal Services (OTPS) savings by reducing funding to the 10 new Workforce1 Express/Expansion Centers. SBS is able to realize budget savings with no program impact to the new centers, as most of them are already open.
002	NYC & Company Contract Reduction	(\$285)	NYC & Company will achieve its PEG target through a reduction in personnel, marketing and promotions, and its program for international tourism development.
002	SBS OTPS Savings	\$0	This action represents a technical adjustment of \$8.00 in Fiscal 2012.

U/A	Action	Fiscal 2012 Value	Description
002	Trust for Governors Island PEG	(\$361)	The Trust for Governors Island will achieve its PEG through contract reductions.
002	Downtown Brooklyn Partnership Savings	(\$4)	Pro rata 2 percent savings in the City tax-levy contribution to the Downtown Brooklyn Partnership contract.
002	Trust for Governors Island Hills Consultant	\$2,500	This action adds new funding of \$2.5 million in Fiscal 2012 for two Trust for Governors Island Hills Consultants. One consultant will be for the design, and one consultant will be for the environmental assessments of the Hills portion of Governors Island Park. The Hills will be 9 additional acres of Park and Public Space at the South end of Governors Island.
002	SBS City Council Member Items	\$15	This action adds \$15,000 in Member Item funding for Fiscal 2012.
	<b>TOTAL</b>	<b>(\$149)</b>	

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## Housing Preservation and Development - 806

(Values in 000s)

U/A	Action	Fiscal 2012 Value	Description
001 004	Administrative Staff Reductions	(\$159)	HPD will eliminate 11 administrative positions. It has yet to be determined which positions will be eliminated.
004	Vacancy Reductions	(\$626)	HPD will eliminate nine vacant positions throughout the agency.
001	J-51 Audit Procedures	(\$63)	In an effort to change J-51 Audit procedures, HPD will realize personnel savings by reducing the agency's J-51 audit workload. As of recently HPD would audit J51 projects that had \$100,000 of Rehab work conducted on the unit, which comprised most if not all J51 projects. The agency now plans to increase that threshold to \$200,000 of work which will enable HPD to devote less personnel resources to J51 audits and thereby layoff two positions.
011	Reduction of Sidewalk Shed Installations	(\$200)	Previously when DOB issued a façade violation HPD would respond building a sidewalk shed. HPD will now fix the façade instead of putting up a sidewalk shed. The agency can bill the practice to its ERP budget which is funded primarily through CD funds which allows the agency to save tax-levy dollars.
008 011	OTPS savings	(\$253)	HPD will realize savings from more efficient use of agency printing and telecommunications systems.
010	Hudson Yards Reduction	(\$150)	HPD will realize savings from no longer being responsible for property management services for Hudson Yards since that property is now being developed. The baseline budget for this property management was \$212,000 and the total savings will be phased-in by Fiscal 2014.
009	Funding Adjustment	\$87	The November Plan recognizes a technical adjustment of \$87,000 for Fiscal 2012.
004	Personnel Services Accrual	(\$839)	HPD had a one-time surplus in its personal services budget in the amount of \$839,000 in Fiscal 2012 that it identified as an area to be cut.
011	Additional Revenue from Hotels and Shelters Program	(\$1,661)	HPD will receive additional revenue from Federal TANF funds and other State grants to fund for the agency's Hotels and Shelters Program. As of now this is a one-time funding for Fiscal 2012 but there is a likely hood that the January Plan will show more funding in Fiscal 2013.
<b>TOTAL</b>		<b>(\$3,864)</b>	

## Department of Buildings - 810

(Values in 000s)

U/A	Action	Fiscal 2012 Value	Description
002	NYC Service Program-DOB Cool Roofs	\$100	DOB is allocating \$100,000 as additional funds in Fiscal 2012 for the NYC Cool Roofs Initiative to encourage building owners to reduce energy by cooling their rooftops by applying a reflective white coating. This initiative was started in Fiscal 2011 and is a collaboration between NYC Service and DOB. This is part of the Mayor's PlaNYC Program to reduce gas emission by 30 percent.
	<b>TOTAL</b>	<b>\$100</b>	

## Department of Health and Mental Hygiene - 816

(Values in 000s)

U/A	Action	Fiscal 2012 Value	Description
106	OCME - Attrition & Vacancy Reductions	(\$242)	This action was partially restored by the Council in order to prevent delays and cutbacks in DNA test processing.
106	OCME - Attrition	(\$207)	TBD
106	OCME - Layoffs	(\$222)	OCME will reduce 13 of approximately 600 budgeted positions through layoffs. OMB says these are across the board layoffs, including motor vehicle operator, two anthropologists, one technician, the rest are mostly clerical/administrative.
116	OCME - OTPS Reductions	(\$26)	OCME will reduce OTPS expenses, including supplies and IT services.
121	Early Intervention Revenue	(\$1,000)	EI will recognize one-time additional Medicaid revenue for outstanding claims for prior years.
121	Early Intervention Services	(\$3,000)	The Early Intervention Program has strengthened eligibility determinations and service level authorizations to provide more appropriate levels of service for eligible children, in accordance with State approved regulations, memoranda and guidelines.
101	Central Administration Layoffs	(\$83)	The central support offices will layoff five staff.
102,103,104 107,108,112 113,114,117 118	Agency-wide Layoffs	(\$138)	Various positions will be eliminated through layoffs in programs such as HIV/AIDS, Chronic Disease Prevention and Pest Control.
107	Correctional Health Layoffs	(\$38)	Correctional Health will eliminate two positions in ancillary and supportive services.
103	Tobacco Control Layoffs	(\$12)	Tobacco Control will layoff one research and evaluation staff.
108	Medicaid Salary Sharing	(\$2,000)	The Division of Mental Hygiene will realize more Medicaid Salary Sharing revenue as a result of increased staff time spent on Medicaid-funded activities.
112	FY12 CC Member Items	\$14	Member item adjustment to the following contracts: Queens Sickle Cell Advocacy Network Inc., Queens Village Committee for Mental Health for J-CAP Inc., Angeldocs Inc., City Harvest, Judah International Christian Center, Inc. New York and Presbyterian Hospital, Brooklyn Bureau of Community Service, Marble Hill Nursery School.
106	OCME Attrition	\$276	OCME fringe credit for related PEG.
106	OCME Layoffs	\$30	OCME fringe credit for related PEG.
103	Tobacco Layoffs - Fringe Offset	(\$1)	DOHMH fringe credit for related PEG.
102,113	Clinic/Outreach Services Layoffs - Fringe	(\$3)	DOHMH fringe credit for related PEG.
101, 102	Central Admin Layoffs - Fringe	(\$2)	DOHMH fringe credit for related PEG.
102,103,104 107,108	Program Efficiencies Layoffs - Fringe	(\$10)	DOHMH fringe credit for related PEG.

U/A	Action	Fiscal 2012 Value	Description
107	Correctional Health Layoffs - Fringe	(\$1)	DOHMH fringe credit for related PEG.
112,117	CTL Transfer - HHC to DOHMH	\$3,278	Funds for HHC child health clinics, HIV initiatives. These funds were temporarily removed from the DOHMH's PEGable base to protect HHC dollars from PEGs. These funds are now being transferred back.
104,114	Health Academy	\$177	Additional resources required to accommodate increased course workload and associated registration and processing licenses.
104	Window Guards Transfer	(\$48)	DOHMH to pay out CTL to HPD to offset loss in state funding.
113	NFP - COPS	(\$1,416)	Transfer funds to ACS, drawing down on COPS funding.
<b>TOTAL</b>		<b>(\$4,672)</b>	

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**Health and Hospitals Corporation - 819***(Values in 000s)*

<b>U/A</b>	<b>Action</b>	<b>Fiscal 2012 Value</b>	<b>Description</b>
001	HHC CTL Takedown for IC	(\$3,278)	Funds for HHC child health clinics, HIV initiatives. These funds were temporarily removed from the DOHMH's PEGable base to protect HHC dollars from PEGs. These funds are now being transferred back.
	<b>TOTAL</b>	<b>(\$3,278)</b>	



**Office of Administrative Trials and Hearings (OATH) - 820**

(Values in 000s)

<b>U/A</b>	<b>Action</b>	<b>Fiscal 2012 Value</b>	<b>Description</b>
001, 002	Revenue	\$360	Additional Tribunal Fine Revenue.
002	New Need	\$37	New Need for Licensing and Maintenance.
	<b>TOTAL</b>	<b>\$397</b>	

**Department of Environmental Protection - 826***(Values in 000s)*

<b>U/A</b>	<b>Action</b>	<b>Fiscal 2012 Value</b>	<b>Description</b>
005	Reduction to Landfill Program	(\$61)	DEP is eliminating the funding for the pre-treatment of leachate at the Pennsylvania Avenue Landfill. DEC has concurred with DEP that the contaminants in the leachate have fallen to the point where DEP doesn't need to pre-treat the leachate before it is pumped to the sewage treatment plant.
002	Reduction to Energy Program	(\$46)	Savings from the Energy Program will be realized by reducing the salary of the current vacancy and by reducing consulting contracts starting in Fiscal 2013.
<b>TOTAL</b>		<b>(\$107)</b>	

**Department of Sanitation - 827**

(Values in 000s)

U/A	Action	Fiscal 2012 Value	Description
109	NYSDEC Recycling Grant	(\$4,723)	New York State Department of Environmental Conservation's (NYSDEC) Environmental Protection Fund grant program reimbursement for public education and capital construction services previously rendered.
101,102	Uniform Officer Reduction	(\$888)	Elimination of six currently vacant uniform manager positions.
110	Waste Export Surplus	(\$1,966)	The Department anticipates a surplus in the waste export budget in Fiscal 2012 and Fiscal 2013 due to lower tonnage and changes in long-term contract schedules.
102	Uniform Salaries	\$12,000	New need based on discrepancies in the timing of attrition.
106	Information Technology	\$1,200	New need due to delays in implementing the new SMART program. Additional funding to maintain current system SMART is ready. Current estimate of SMART readiness is 3 fiscal years.
110	Brooklyn Navy Yard Environmental Clean-up	\$1,983	DEC consent order for clean up on a DEC site.
102,106	Institutional Fee Program	\$522	Additional cost to conduct a survey on charging for non-residential solid waste collection and disposal to universities, religious institutions, and not-for-profits.
109	Bureau of Waste Prevention, Reuse, and Recycling Communications	\$4,725	Incoming funding from the NYSDEC Recycling Grant (see above).
102	One Person EZ-Pack	\$1,665	Reversal of a prior year PEG that was never implemented. DSNY states that there are 31 heads associated with the PEG Restoration.
102	Sunday Security	\$4,641	Reversal of Fiscal 2012 Executive Budget PEG.
102,106,112	Refuse and Recycling Collection Efficiencies	\$7,903	Partial reversal of prior fiscal year PEG, amount represents 144 heads.
102,105,109,112	Flat Refuse Truck Target	\$2,490	Reversal of a PEG proposed in the Fiscal 2011 November Plan. The PEG included a uniformed headcount reduction of 65.
102	One Person EZ-Pack PRS Fringe	(\$473)	Adjustment to fringe associated with prior year PEG reversal.
102	Refuse and Recycling Collection Efficiencies PRS Fringe	(\$2,174)	Adjustment to fringe associated with prior year PEG reversal.
101,102	Uniform Officer Fringe	\$135	Adjustment to fringe associated with new need in Uniform Salaries.
104,111	Graffiti Program - Manhattan	(\$276)	Transferal of cleaning of graffiti in Manhattan from DSNY's responsibility to EDC's. DSNY will continue to manage the graffiti database.
106	CITIServ Shared Services	(\$20)	Savings related to the consolidation of DSNY's servers under DoITT.
102	Flat Refuse Truck Target PRS Fringe	(\$559)	Adjustment to fringe associated with prior year PEG reversal.
<b>TOTAL</b>		<b>\$26,185</b>	

## Department of Finance - 836

(Values in 000s)

U/A	Action	Fiscal 2012 Value	Description
011	Insource IT Functions	(\$150)	DOF will eliminate funding for contractors that managed the agency's STARS production control and Helpdesk function. Instead DOF will insource these responsibilities within the agency's IT department. DOF will be paying a vendor for these functions as part of the STARS contract. There are a set number of consultants assigned to support the STARS application; they work on their functions on an as needed basis. DOF will phase in moving the functions from the vendor to DOF over the next six months therefore the agency is only showing a partial savings for Fiscal 2012, but a total savings in Fiscal 2013.
001,002, 011, 022	Exemption Renewal and Verification	\$1,136	<p>DOF will review and give greater scrutiny to new and renewal exemption applications. The agency will purchase a subscription to a Social Security death index to match against active beneficiaries. The City hopes that this will result in the revocation of benefits if they are found ineligible. Recently, DOF discovered that some individuals who are still receiving exemptions might be deceased. A comparison between the social security numbers of the recipients with the Social Security Death Master File identified approximately 18,000 potentially deceased recipients who receive a combined annual tax benefit of over \$16 million. DOF will complete a full review of the recipients using these social security numbers and remove the benefit from deceased individuals. Notices will be sent to recipients informing them of their exemption/abatement removal and DOF assumes that approximately 50% of the benefits will be neither contested by a living recipient nor replaced by a new owner.</p> <p>DOF will also be mailing renewal applications to exemption program participants for exemption programs where the benefit is subject to annual renewal on proof of continued qualification. The participants will be given a reasonable time frame to submit the required documentation back to DOF. Staff will review the documentation and determine whether the exemption is valid. Participants that no longer meet the requirements will have their exemption revoked for the 2012-13 tax year.</p> <p>DOF will hire 25 new employees to help implement this new initiative of reviewing all exemption applications.</p>
001, 044	Increase Audit Tax Revenue Baseline	\$1,149	DOF will increase audit revenues by \$10 million in Fiscal 2012 due to an increase use of data mining to detect cases. The cases include underreporting of taxable income by businesses. The increase in Fiscal 2013 revenues is due to a special audit program focusing on expense attribution among related unincorporated businesses -- i.e., ensuring that expenses are attributed correctly so that taxable income is correctly reported. The program anticipates increased upfront voluntary compliance in future years. DOF will hire seven new positions at a cost of \$1.49 million in Fiscal 2012 and \$1.59 million in Fiscal 2013 in order to increase their audit revenue targets.
033	Record Clean-up for Property tax bills	\$50	DOF has identified property tax bills that are not being mailed to taxpayers because of incomplete addresses. Through data mining and other techniques DOF will acquire alternative addresses and mail delinquent notices to taxpayers and request accurate addresses and payments due to the City. There are approximately 8,000 properties that were not mailed a July and/or October 2011 property tax bill because of an incomplete address, missing address, or an address that resulted in returned mail more than three times. All of these properties have unpaid property taxes and/or other property charges. DOF will engage a firm to investigate these properties and identify better ownership information and mailing address(es). DOF will hire two new employees with data mining skills to help the agency meet this target.

U/A	Action	Fiscal 2012 Values	Description
009	Tobacco Diversion Unit	\$225	DOF will generate \$375,000 in revenue in FY12 through a more vigorous enforcement of untaxed tobacco products. DOF will conduct combined civil and criminal inspection efforts and joint undercover operations and engage in joint action with the Law Department to support civil lawsuits against illegal tobacco operations. DOF will also engage in vehicle stops in NYC based on ATF and Virginia police intelligence. And finally DOF will coordinate Law enforcement activity within NYC including Coordinating with DHS-ICE airport cargo operations and coordinating with NYPD Vice-tobacco unit This funding is for the hiring of 6 new employees for the Tobacco Diversion Unit.
002, 011	RPAD Fairtax and Stars Replacement Project.	\$700	The Real Property Assessment Division (RPAD) and Fairtax applications are key systems critical to the annual collection of over \$20 billion in City property, business and other taxes and charges. The systems were written and deployed more than 20 years ago and have seen extensive modifications through the years as tax and DOF business needs have changed. The Department of Finance must replace these systems because some of the components are no longer supported and many of the long time DOF employees who are knowledgeable about the systems have retired and are planning to retire. In addition, these systems are ripe for change to facilitate and match more efficient and effective revenue collection and business processes. The expense funding will enable DOF to carefully plan and stage the development and replacement of the many components of these critical taxing systems. The systems are complex and perform many functions and some tax work areas are not effectively supported. The expense funding supports a consultant to help a steering committee of agency leadership work with subject matter experts, present and review alternatives and explore different ideas before the actual project plan is developed in the current year. To implement the plan we will hire senior and lower level staff who will be dedicated exclusively to managing the business analysis and transition planning from the operations side.
022	Citywide Payments	\$417	The expense funding supports the ongoing creation of a Payments and Receivables Repository ("Repository"), which will enable data access to and from existing New York City agency systems so that these agencies can participate in the broader Citywide Payments & Receivables program that is currently underway. The program will simplify the process for agencies to take money, match it to receivables and collect unpaid charges.
<b>Total</b>		<b>\$3,527</b>	

Continuation from previous page

## Department of Transportation - 841

(Value in 000s)

U/A	Action	Fiscal 2012 Value	Description
012,013	Additional Revenue from Revocable Consents	\$288	To help generate additional revenue of \$2.1 million in Fiscal 2012 from revocable consents, including electrical transformers, DOT has additional expense needs of \$288,000 in Fiscal 2012 for related expenses.
011	Reduce Leased Space at 16 Court Street	\$49	To generate future savings, DOT will give up its leased space at 16 Court Street in Brooklyn and transfer its Highway Inspection staff currently at this location to existing space at the Brooklyn Army Terminal. This action will result in an increased cost of \$49,000 in Fiscal 2012 and a savings of approximately \$200,000 in Fiscal 2013 and the outyears.
011	Fleet Services Reduction for Parts and Repair Contracts	(\$500)	The Department plans to reduce funding for in-house purchases of light-duty vehicle parts by \$300,000 and funding for contractual repair services of light-duty vehicles by \$200,000 in Fiscal 2012.
014	Install LED Lights - Central Park, FDR Drive Underdecks, and Eastern Parkway	(\$20)	DOT will replace 2,380 existing street lights with high-efficiency LEDs for savings of \$20,000 in Fiscal 2012 and \$268,000 in Fiscal 2013.
004	Parking Collection & Maintenance - Attrition & Redeployment	(\$370)	Because of a Citywide conversion of single-space meters to multi-space muni meters, less funding will be needed for parking meter collections and maintenance resulting in savings of \$370,000 in Fiscal 2012.
004	Parking Collection & Maintenance - Attrition & Redeployment	\$41	The additional revenue resulting from single-space meter conversion to muni-meters will be offset by \$41,000 in Fiscal 2012 and by \$1.5 million in Fiscal 2013 for related parking collection and maintenance expenses.
014	Increase Commercial Parking Meter Rates	\$151	This action reflects the additional expenses associated with the planned increase of commercial parking rates in Manhattan. DOT plans to increase the commercial parking rates in Manhattan's commercial parking meter area, 14th to 60th Street and 1st to 8th Avenue, from \$3 per hour to \$4 for the first hour, \$5 for the second hour and \$6 for the third hour for a total of \$15 for three consecutive hours of parking for additional revenue of \$1 million in Fiscal 2012 and \$4 million in Fiscal 2013 and beyond.
007,011, 012,013, 014	Agency-wide OTPS Reduction	(\$1,626)	This action represents an agency-wide savings of \$1.6 million in Fiscal 2012 from an across the board OTPS reduction.
	<b>TOTAL</b>	<b>(\$1,987)</b>	

## Department of Parks and Recreation - 846

(Values in 000s)

U/A	Action	Fiscal 2012 Value	Description
002	Seasonal Reduction	(\$2,687)	Because of the citywide hiring freeze and the need to get approval from OMB before any hiring, DPR has accrued savings of \$2.7 million from its seasonal budget in Fiscal 2012 only. Due to the seasonal nature of the positions, it is unlikely that the accrued funds will be needed in Fiscal 2012.
006	Hurricane Irene Costs	\$944	DPR has a new need of \$944,000 in Fiscal 2012 after FEMA's reimbursement (87.5%) for expenses associated with Hurricane Irene.
006	Hurricane Irene Costs - DDC	\$1,619	The Department has a new need of \$1.6 million for reimbursement to the Department of Design and Construction for Hurricane Irene related expenses.
006	Flushing Meadow Corona Park Pool	\$528	DPR has additional need of \$528,000 in Fiscal 2012 for the operation of the Flushing Meadow Corona Park Pool.
002, 006	October 2011 Snow Storm	\$700	The Department will receive additional \$700,000 in Fiscal 2012 for costs associated with the October 2011 snow storm.
002	Restoration of Layoff PEG	\$29,063	This action restores the Fiscal 2012 Adopted Plan's proposed layoffs for Fiscal 2012. As a result, DPR will implement two initiatives - JTP to WEP Conversion and Attrition Incentive Program - to help achieve the intended savings.
002	JTP to WEP Conversion	(\$6,774)	Through an arrangement with HRA, DPR will replace Job Training Program (JTP) positions with Work Experience Program (WEP) positions to partly recoup the shortfall created by the restored layoff peg.
002	Attrition Incentive Program	(\$9,776)	DPR will seek additional savings through the Attrition Incentive Program (AIP). AIP provides, as an incentive, the opportunity for a two-month position, for a defined period of time, to full-time employees who voluntarily resign or retire.
002	Fringe Benefit Adjustment	(\$2,098)	This action represents adjustment for fringe benefits as reflected in the November Plan.
002	JTP to WEP Offset	\$5,015	This action represents an interagency transfer to DPR's budget from HRA's budget.
006	Local Initiative	(\$11)	This action adds \$11,000 in local initiatives for Fiscal 2012.
009	Shape Up NYC	\$14	DPR will receive additional funding of \$14,000 in Fiscal 2012 for its Shape Up NYC initiative, an exercise program.
<b>TOTAL</b>		<b>\$16,536</b>	

**Department of Design and Construction - 850**

(Values in 000s)

<b>U/A</b>	<b>Action</b>	<b>Fiscal 2012 Value</b>	<b>Description</b>
002	DSNY Leased Site Remediation	\$685	Additional funding for the decommissioning of fuel tanks on DSNY leased sites.
	<b>TOTAL</b>	<b>\$685</b>	



## Department of Citywide Administrative Service - 856

(Values in 000s)

U/A	Action	Fiscal 2012 Value	Description
290, 490	Photocopier Cost Containment	(\$523)	Negotiated savings on copier costs for multiple agencies. DCAS will receive PEG credit for this action but the majority of savings will be achieved in other areas of the City's budget. (See Offset below.)
390	Lease Audit Payment Recoveries	(\$750)	Audits of multiple agencies leases are projected to generate savings from overpayment. DCAS will receive PEG credit but the savings will be achieved in other areas of the City's budget. (See Offset below.)
390	Firefighter Exam Consultant	\$3,600	Funding for Special bias monitor.
390	DEC Consent Order	\$216	
190	MCMS Maintenance & Support	\$772	
390	Generators/Hurricane Irene	\$6	Additional needs associated with the review of the response to Hurricane Irene.
300	Hurricane Irene PS	\$71	Additional needs associated with the review of the response to Hurricane Irene.
390	Hurricane Irene OTPS	\$7	Additional needs associated with the review of the response to Hurricane Irene.
400	Procurement Card Rebates	\$93	
100	DCAS to DoITT Funds Transfer	(\$76)	Functional Transfer.
390	Lease Audit Offset	\$750	Offset for DCAS credited savings that occur in other Agencies Budget's.
490	Photocopier Cost Containment Offset	\$505	Offset for DCAS credited savings that occur in other Agencies Budget's.
690	City Record Printing	\$1,100	The Fiscal 2011 Adopted budget included a plan in which DCAS planned to generate savings by publishing the City Record exclusively online. This proposal required State legislation as current State law requires that portions of the City Record be published in print. This Peg was not achieved.
	<b>TOTAL</b>	<b>\$5,771</b>	

## Department of Information and Technology - 858

(Values in 000s)

U/A	Action	Fiscal 2012 Value	Description
002	Facilities Efficiencies	(\$200)	Leverage LED lighting resulting in energy savings. Decrease in printer use.
001	HC Reductions	(\$1,398)	Elimination of 12 positions through layoffs and 8 positions through attrition. Positions to be eliminated will include both administrative and operational.
002	Family Justice Center OTPS Reductions	(\$11)	FJC will reduce its OTPS spending 2% in FY 2012 and 6% in FY 2013.
002	Citywide Emergency Reduction	(\$13)	DoITT will reduce its City-wide emergency technical support spending by 2% in FY 2012 and 6% in FY 2013.
002	ECTP maintenance Reductions	(\$846)	DoITT will achieve ECTP OTPS budget savings by reducing the level of maintenance (technical support) for certain aspects of the project.
001,002	Mayor's Office of Media & Entertainment Reductions	(\$318)	MoME will reduce both its PS and OTPS budget through the elimination of 3 vacant/attrited positions and other efficiencies.
002	Underutilized Phone LINE/Data Circuit Cancellation	(\$2,000)	Cancellation of underutilized phone and Data lines.
002	Enterprise Licensing Agreement New Need	\$5,633	Additional costs associated with the Microsoft ELA.
002	Data Analytics Center New Need	\$158	New need associated with an approved CP for additional hardware and software for the DAC's Financial Inelegance Center.
001	Functional Transfer from DCAS	\$76	Functional Transfer.
001,002	Funds Transfer from DOE	\$196	Functional Transfer.
001	Funds Transfer from DSNY	\$20	Functional Transfer.
001	Fringe Offset	\$227	Adjustments in fringe benefits associated with DCAS' November PEGs.
<b>TOTAL</b>		<b>\$1,524</b>	

**Department of Records and Information Services (DORIS) - 860**

(Values in 000s)

<b>U/A</b>	<b>Action</b>	<b>Fiscal 2012 Value</b>	<b>Description</b>
100	Staff Reduction	(\$110)	Elimination of 1 vacant position.
100	Fringe Benefit Adjustments	\$20	Other Adjustments.
	<b>TOTAL</b>	<b>(\$90)</b>	

**Department of Consumer Affairs - 866**

(Values in 000s)

<b>U/A</b>	<b>Action</b>	<b>Fiscal 2012 Value</b>	<b>Description</b>
003	Lease Adjustment	\$270	DCA has a lease adjustment totaling \$270,000 in Fiscal 2012.
003	New Business Acceleration Track OTPS Savings	(\$45)	Business Acceleration will reduce the OTPS budget by obtaining the use of vehicles at no cost to the agency.
<b>TOTAL</b>		<b>\$225</b>	

### District Attorneys and Special Narcotics Prosecutors – 901-906

#### New York County DA - 901

(Values in 000s)

U/A	Action	Fiscal 2012 Value	Description
001	Revenue Agreement	\$6,425	OMB will recognize additional general revenues for Manhattan, Queens and Staten Island as per the existing revenue agreement.
<b>TOTAL</b>		<b>\$6,425</b>	

#### Queens County DA - 904

(Values in 000s)

U/A	Action	Fiscal 2012 Value	Description
001	Revenue Agreement	\$247	OMB will recognize additional general revenues for Manhattan, Queens and Staten Island as per the existing revenue agreement.
<b>TOTAL</b>		<b>\$247</b>	

#### Richmond County DA - 905

(Values in 000s)

U/A	Action	Fiscal 2012 Value	Description
001	Revenue Agreement	\$6	OMB will recognize additional general revenues for Manhattan, Queens and Staten Island as per the existing revenue agreement.
<b>TOTAL</b>		<b>\$6</b>	

#### Office of the Special Narcotics Prosecutor - 906

(Values in 000s)

U/A	Action	Fiscal 2012 Value	Description
001	Prescription Drug Initiative	\$320	Program initiated by the Special Narcotics Prosecutor to combat the proliferation of prescription drugs within the five boroughs. They will receive funding for 5 additional staff to implement this program beginning in Fiscal 2012.
001, 002	Safe Neighborhood Initiative	\$235	Program initiated by the Special Narcotics Prosecutor to combat drug gangs in public housing developments in the Bronx and Brooklyn. The funding is for the establishment of a satellite office where residents can go for assistance from the OSNP and includes 5 additional staff for this purpose beginning in Fiscal 2012.
001	OLR Adjustment	\$71	Funding for the services of the office's Detective Investigator.
<b>TOTAL</b>		<b>\$626</b>	

**Public Administrator Staten Island - 945**

(Values in 000s)

<b>U/A</b>	<b>Action</b>	<b>Fiscal 2012 Value</b>	<b>Description</b>
002	New Needs	\$4	Additional Communications Funding.
	<b>TOTAL</b>	<b>\$4</b>	