

Fiscal Impact Statement Prepared By New York City Mayor's Office of Management and Budget



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Disclaimer: This fiscal impact statement is a preliminary estimate and subject to change based upon further data analysis or changes in bill text. This legislation is summarized as understood by the administration as of the date this statement was prepared and does not include or consider subsequent text changes. This fiscal impact statement is not legally binding on the administration. "Total" columns represent the respective sum over a four-year period; note that fiscal impacts continue after year four. Unless otherwise stated, information used in the preparation of this Fiscal Impact Statement is sourced from the agencies impacted and the NYC Mayor's Office of Management and Budget.

Proposed Intro No. / Title: *Int. 639 / Requiring the department of small business services to offer training and education to small businesses regarding accessibility of the workplace and inclusion of workers with disabilities*

Sponsors: Public Advocate Williams and Council Members Lee, Hanif, Hudson, Narcisse, Joseph and Louis

Committee: Small Business

Summary of Legislation: The legislation requires the Department of Small Business Services (SBS) to provide training and education to small businesses on workplace accessibility, the inclusion of workers with disabilities, and the benefits of hiring workers with disabilities. SBS would also be required to provide small businesses with information on organizations that help facilitate the hiring of workers with disabilities.

Effective Date: 120 days after enactment

First Fiscal Year Legislation Takes Effect: Fiscal Year 2026

First Fiscal Year with Full Impact: Fiscal Year 2026

Agencies Impacted: Department of Small Business Services

Fiscal Impact Analysis

A. Total Impact (Expense and Revenue)

	Fiscal Year 1	Fiscal Year 2	Fiscal Year 3	Fiscal Year 4	Total
Expense	(\$2,660,000)	(\$2,660,000)	(\$2,660,000)	(\$2,660,000)	(\$10,640,000)
Revenue	0	0	0	0	0
Total	(\$2,660,000)	(\$2,660,000)	(\$2,660,000)	(\$2,660,000)	(\$10,640,000)

B. Expense

	Fiscal Year 1	Fiscal Year 2	Fiscal Year 3	Fiscal Year 4	Total
Expenditures	(\$2,660,000)	(\$2,660,000)	(\$2,660,000)	(\$2,660,000)	(\$10,640,000)

Impact on Expenditures (Expense):

It is anticipated that SBS would require \$645,000 in annual Personnel Services (PS) resources (including fringe) to hire 5 staff to facilitate the trainings and education requirements, broken down as follows:

- (1) Architect, at a salary of \$120,000, to provide technical expertise.
- (1) Analyst, at a salary of \$75,000, to track metrics and report on progress.
- (3) Program Managers, at an average salary of \$85,000, to handle marketing, e-commerce, outreach, and small business support including navigating MWBE certification and opportunities to contract with city government.

It is anticipated that SBS would require \$2,015,000 in annual Other Than Personnel Services (OTPS) services, broken down as follows:

- \$2,000,000 for curriculum development, outreach materials creation, translation services, and printing.
- \$15,000 for staff-related administrative items such as desks, computers, software licenses, cell phones, office supplies, etc.

C. Revenue

	Fiscal Year 1	Fiscal Year 2	Fiscal Year 3	Fiscal Year 4	Total
Revenue	0	0	0	0	0

Impact on Revenue:

There is no anticipated impact on revenue.

D. Capital

	Fiscal Year 1	Fiscal Year 2	Fiscal Year 3	Fiscal Year 4	Total
Expenditures	0	0	0	0	0

Impact on Expenditures (Capital):

There is no anticipated impact on capital expenditures.