



**NEW YORK CITY COUNCIL  
FINANCE DIVISION**

**Tanisha S. Edwards, Esq.**  
Chief Financial Officer and  
Deputy Chief of Staff

**Nathan Toth**  
Deputy Director

**Eisha N. Wright**  
Deputy Director

**Paul Scimone**  
Deputy Director

**Dohini Sompura**  
Assistant Director

**John Russell**  
Unit Head

**Sebastian Palacio Bacchi**  
Principal Financial Analyst

Hon. Adrienne Adams  
Speaker of the Council

Hon. Sandra Ung  
Chair of the Committee on Governmental Operations

**Report on the Fiscal 2023  
Preliminary Plan and the Fiscal 2022  
Mayor's Management Report for the  
Department of Citywide  
Administrative Services**

**March 22, 2022**

(Report prepared by Sebastian Palacio Bacchi)

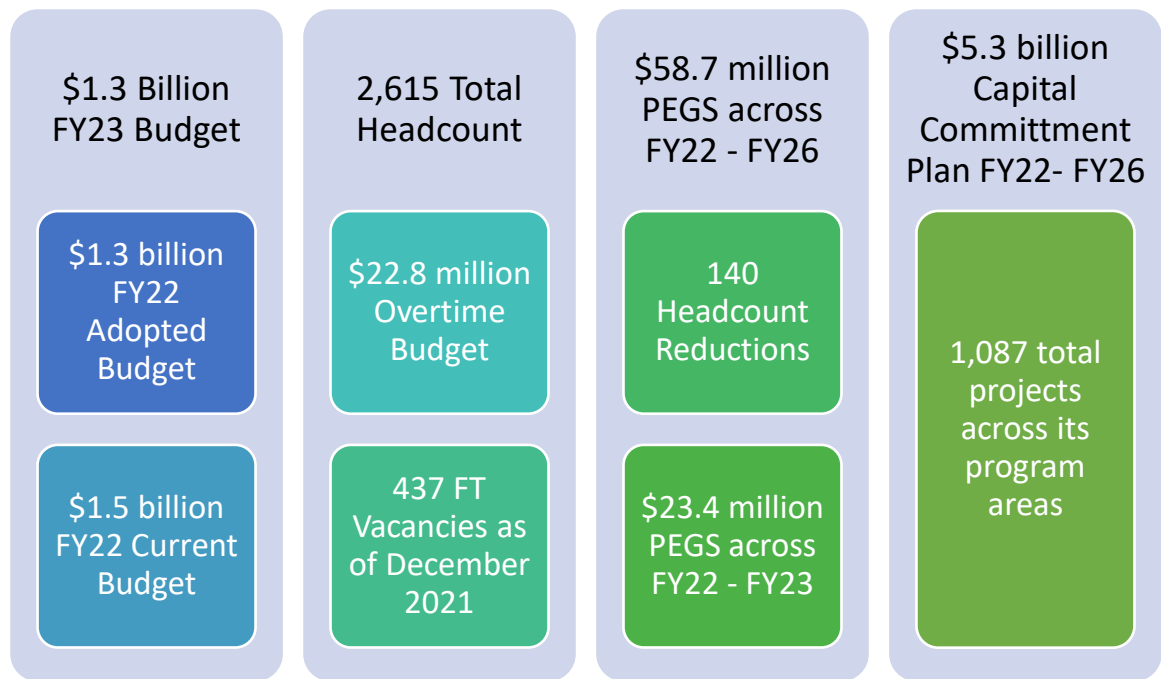
## Table of Contents

Department of Citywide Administrative Services Fiscal 2023 Budget Snapshot .....	1
Department of Citywide Administrative Services Financial Plan Overview .....	1
Financial Plan Summary .....	1
Federal COVID and Stimulus Funding .....	2
Fiscal 2023 Preliminary Budget Changes .....	3
New Needs .....	3
Other Adjustments .....	3
PEG Program .....	4
Headcount .....	5
Program Areas .....	5
Miscellaneous Revenue .....	7
Fiscal 2023 Preliminary Mayor’s Management Report .....	7
Fiscal 2023 Preliminary Budget - DCAS Capital Structure .....	8
Preliminary Capital Commitment Plan for Fiscal 2022 – 2026 .....	9
DCAS Fiscal 2023 Preliminary Capital Commitment Plan Highlights .....	9
Budget Issues and Concerns .....	11
Citywide Heat, Light and Power .....	11
State Budget Actions .....	12
Energy Management .....	12
Non-Public School Security Guard Reimbursement Program .....	12
Appendices .....	13
A. Budget Actions in the November and Preliminary Plans .....	13
B. DCAS Headcount .....	14
C. Program Areas .....	14
C1. Division of Administration and Security .....	14
C2. Division of Asset Management – Public Facilities .....	15
C3. Division of Citywide Fleet Services .....	15
C4. Division of Energy Management (Energy Conservation) .....	16
C5. Division of Executive and Operations Support .....	17
C6. Division of External Publications and Retail Operations .....	18
C7. Division of Human Capital .....	19
C8. Division of Citywide Purchasing .....	20
C9. Board of Standards and Appeals .....	20

---

C10. Division of Real Estate Services.....	21
D. Fiscal 2023 Miscellaneous Revenue.....	21
E. Citywide Heat, Light and Power Spending and Budget .....	22
F. Fiscal 2023 Contract Budget .....	22

## Department of Citywide Administrative Services Fiscal 2023 Budget Snapshot



## Department of Citywide Administrative Services Financial Plan Overview

The Department of Citywide Administrative Services (DCAS or the Department) ensures that City agencies have the critical resources and support needed to provide the best possible services to the public at large. Some of DCAS' roles include supporting City agencies' workforce needs in recruiting, hiring, and training employees; establishing and enforcing uniform procedures to ensure equal employment opportunity for employees and job candidates at City agencies; providing overall facilities management, including security, maintenance and construction services for tenants in 55 public buildings; purchasing, selling and leasing non-residential real property; among many other roles. The Department's Fiscal 2023 budget is approximately 1.4 percent of the City's total Fiscal 2023 Preliminary Budget. Additionally, the Department's Program to Eliminate the Gap (PEG) efforts, totaling \$58.7 million across the five-year plan period, equate to three percent of its City-funded budget, which is in line with the PEG target set by the new Administration to find savings to balance the City's budget.

## Financial Plan Summary

The Department of Citywide Administrative Service's (DCAS) Fiscal 2023 Preliminary Budget totals \$1.3 billion, including \$217.6 million in Personal Services (PS) funding to support 2,408 full-time (FT) positions and 207 full-time equivalent (FTE) positions. Furthermore, \$760.8 million of DCAS' Fiscal 2023 Preliminary Budget is allocated for the citywide Heat, Light and Power (HLP) bill, which DCAS pays for other City agencies and is discussed in more detail in the "*Citywide Heat, Light and Power*" section of this report. Approximately 60.1 percent of DCAS' Fiscal 2023 budget is funded through Intra-City procurement of goods and services for other agencies, and other services provided to other City agencies. Approximately 28.6 percent of DCAS' Fiscal 2023 budget is City tax-levy funding, with the remaining funding coming from State, Other Categorical, Capital Inter-Fund Agreement (IFA) and

federal funding sources. DCAS' budget is subdivided into 20 Units of Appropriation (U/As), with a PS and Other Than Personal Services (OTPS) U/A for each of the Department's ten program areas<sup>1</sup>.

## Federal COVID and Stimulus Funding

The Preliminary Plan introduces increases of \$46.6 million in DCAS' current year budget for COVID-19 expenditures. Of this total, \$32 million is to cover expenses associated with COVID-19 testing, and \$8.1 million is funding allocated to different divisions within DCAS' budget, from the American Rescue Plan (ARP), which is discussed in greater detail in the *Fiscal 2023 Preliminary Budget Changes* section of this report. Lastly, an additional \$6.5 million is allocated through intra-city funds to DCAS to cover other COVID-19 related expenses. To date, DCAS' current year budget includes \$147.6 million in COVID-19 funding, which includes funding from federal ARP and the Federal Emergency Management Agency (FEMA), the majority of which has been allocated to the Department's Asset Management Division. It should be noted, however, that DCAS' Preliminary Budget does not include COVID-19 funding in the outyears.

<b>DCAS Financial Plan Summary</b>						
<i>Dollars in Thousands</i>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>Preliminary Plan</b>		<b>**Difference</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>FY22</b>	<b>FY23</b>	<b>FY23-FY22</b>
<b>Spending</b>						
Personal Services	\$223,471	\$207,103	\$224,111	\$216,169	\$217,591	(\$6,520)
Other than Personal Services	\$1,616,337	\$1,460,175	\$1,131,495	\$1,330,609	\$1,136,504	\$5,009
<b>TOTAL</b>	<b>\$1,839,808</b>	<b>\$1,667,278</b>	<b>\$1,355,606</b>	<b>\$1,546,778</b>	<b>\$1,354,095</b>	<b>(\$1,511)</b>
<b>Budget by Program Area</b>						
Administration and Security	\$47,042	\$48,463	\$29,243	\$44,870	\$30,275	\$1,032
Asset Management-Public Facilities	869,697	706,387	291,665	413,502	284,078	(\$7,587)
Board of Standards and Appeals	2,829	2,616	2,749	2,750	2,749	\$0
Citywide Fleet Services	58,505	56,656	31,227	76,256	31,364	\$137
Energy Conservation	725,782	743,394	873,349	873,132	881,144	\$7,795
Executive and Operations Support	40,836	35,498	35,143	37,288	35,843	\$700
External Publications and Retail Operations	3,197	2,537	3,445	3,463	3,462	\$17
Human Capital	34,191	28,432	34,103	34,481	34,266	\$163
Office of Citywide Purchasing	44,198	30,944	41,243	40,712	39,563	(\$1,680)
Real Estate Services	13,531	12,351	13,439	20,324	11,351	(\$2,088)
<b>TOTAL</b>	<b>\$1,839,808</b>	<b>\$1,667,278</b>	<b>\$1,355,606</b>	<b>\$1,546,778</b>	<b>\$1,354,095</b>	<b>(\$1,511)</b>
<b>Funding</b>						
City Funds			\$387,614	\$403,142	\$386,969	(\$645)
Other Categorical			\$87,067	\$92,880	\$87,084	\$17
Capital- IFA			\$1,416	\$1,416	\$1,416	\$0
State			\$62,345	\$69,085	\$62,798	\$453
Federal - Community Development			\$105	\$105	\$0	(\$105)
Federal - Other			\$2,467	\$143,245	\$2,147	(\$320)
Intra City			\$814,592	\$836,905	\$813,681	(\$911)
<b>TOTAL</b>	<b>\$1,839,808</b>	<b>\$1,667,278</b>	<b>\$1,355,606</b>	<b>\$1,546,778</b>	<b>\$1,354,095</b>	<b>(\$1,511)</b>
<b>Headcount</b>						
<b>Full-Time Positions - Civilian</b>	<b>2,403</b>	<b>2,214</b>	<b>2,546</b>	<b>2,423</b>	<b>2,408</b>	<b>(138)</b>

*\*\*The difference of Fiscal 2022 Adopted Budget compared to Fiscal 2023 Preliminary Budget*

DCAS' Fiscal 2023 Preliminary Budget totals \$1.354 billion, and includes \$217.6 million in PS funding to support 2,408 FT positions. The Department's Fiscal 2023 budget is \$1.5 million less than its Fiscal 2021 Adopted Budget of \$1.355 billion. This decrease is primarily caused by the Department's PEG

<sup>1</sup> Units of Appropriation are the subdivisions of the City Expense Budget that the City Council votes upon.

program, which will be discussed in greater detail in the following section of this report. However, DCAS' current year budget totals \$1.5 billion, and is \$191.2 million more than its Fiscal 2022 Adopted Budget. This increase is primarily brought about by the Department's numerous new needs announced in the November 2021 Financial Plan, and increases in federal funding of approximately \$91 million since the November 2021 Financial Plan, the majority of which comes from the Federal Emergency Management Agency (FEMA) and is allocated to cover COVID-19 related expenditures. For additional information regarding budgetary actions in DCAS' budget since the Fiscal 2022 Adopted Budget, please refer to Appendix A.

## Fiscal 2023 Preliminary Budget Changes

The Fiscal 2023 Preliminary Plan includes several changes to DCAS' overall budget. These changes include \$12.2 million in new needs, \$40.2 million in other adjustments, and \$23.4 million in savings across Fiscal 2022 – 2023.

### New Needs

The Preliminary Plan includes new needs of \$5.6 million in Fiscal 2022 and \$6.5 million in Fiscal 2023, all of which are City-funded. They include the following.

- **Contract and Technical Services.** The Plan includes one-time new needs of \$700,000 in Fiscal 2022 for additional contractual and technical services needs at the Department Asset Management division.
- **Contract Auditing.** The Plan includes one-time new needs of \$500,000 in Fiscal 2023 for additional contracting expenses associated with the Department's Executive and Operations Support Division.
- **Façade Repairs.** The Plan includes new needs of approximately \$3 million in Fiscal 2022 and \$5 million in Fiscal 2023 for repairs at numerous city-owned buildings, including building repairs at 345 Adams St, 125 Worth St, and 253 Broadway, among other sites that required design work by the Department of Design and Construction (DDC).
- **Public Buildings Structural and Water System Work.** The Plan includes new needs of \$1.9 million in Fiscal 2022 and \$1 million in Fiscal 2023 primarily allocated for work associated with several City-owned properties, including \$2 million for 52 Chambers St, \$350,000 allocated for sidewalk reconstruction at 22 Reed St, \$104,000 for a sewage pump replacement at 125 Worth St, among others. These items were included in DCAS' expense budget as they are not capitolly eligible, according to the Office of Management and Budget (OMB).
- **Vaccine Incentive.** The Plan includes one-time new needs of \$6,000 in Fiscal 2022 for vaccine incentives. This is part of the City's initiative to grant City workers \$500 each for getting the COVID-19 vaccine between the announcement of the vaccine mandate and the deadline to be vaccinated during the last Administration.

### Other Adjustments

The Preliminary Plan includes other adjustments of \$45.3 million across Fiscal 2022 – 2026, with other adjustments of \$45.2 million across Fiscal 2022 – 2023. They include the following.

- **Federal Funding.** The Plan includes increases in federal funding of \$40.1 million in Fiscal 2022. Of this total, approximately \$32 million is to cover COVID-19 expenses associated with viral test kits. Furthermore, \$8.1 million was also COVID-19 related, but it was funding associated with the federal stimulus package, the American Rescue Plan (ARP). Of the total funding

allocated from ARP, \$2.6 million was allocated to the Board of Standards and Appeals (BSA), \$2.5 million to the Division of External Publications and Retail Operations, and \$3.1 million to the Division of Citywide Fleet Services. The addition of federal ARP funding resulted in an equal decrease in City funding in Fiscal 2022.

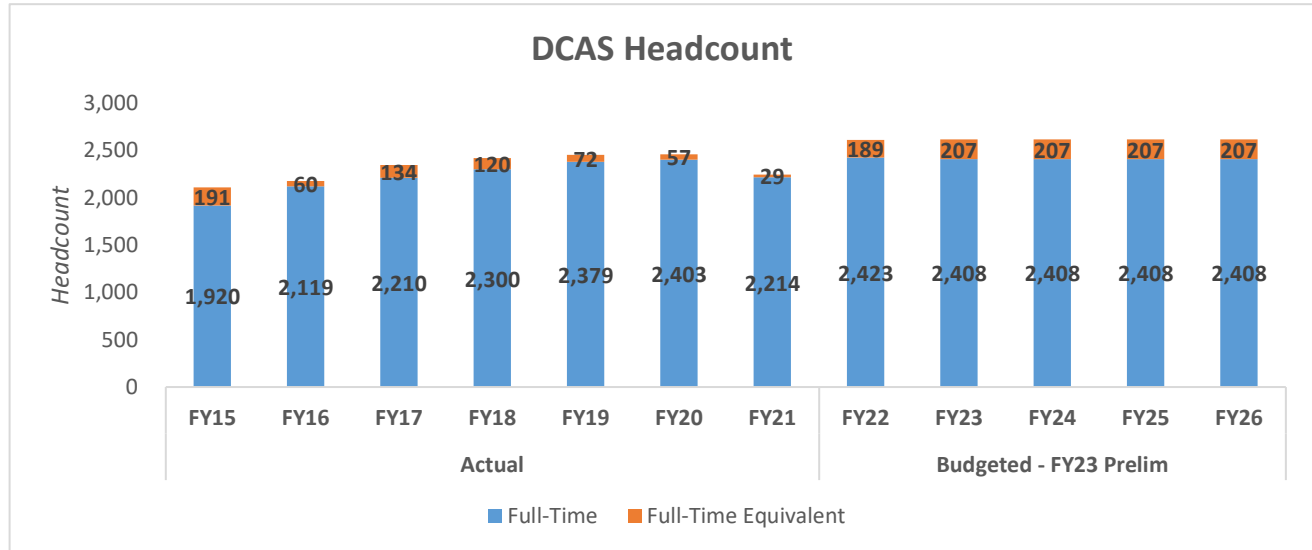
- **Electric Vehicle Outfitting.** The Plan moves \$1.9 million in funding from Fiscal 2022 into Fiscal 2023 for the purchase and outfitting of new Police Department (NYPD) vehicles. According to OMB, while the purchase of these vehicles is occurring in the current fiscal year, work associated with the outfitting of these vehicles would occur in Fiscal 2023.
- **Restoration of Citywide Savings Target.** The Plan includes a restoration of \$7.5 million in Fiscal 2022 associated with the previously included enhanced bidding citywide savings initiative. According to OMB, the Department is restoring prior anticipated savings associated with this initiative as DCAS is currently working on a pilot program to generate savings from this in the near future. This restoration reflects intended savings put in prior financial plans that were never realized in the current time frame.

### PEG Program

The Preliminary Plan includes a savings program of \$58.7 million across the five-year plan period, with \$23.4 million in savings in Fiscal 2022 – 2023. They include the following.

- **Auto Auction Revenue.** The Department will generate one-time additional revenue of \$1 million in Fiscal 2022 through the sale of relinquished City-owned vehicles.
- **Lease Savings.** The Department will generate baselined savings of \$1.3 million beginning in Fiscal 2023 through anticipated negotiated lease expenses with land lords in order to generate savings.
- **OTPS Re-estimates.** The Department will generate savings of \$3.9 million in Fiscal 2022 and baselined savings of \$814,000 beginning in Fiscal 2023 primarily from the re-estimates of contractual needs. These include re-estimates of \$239,000 from facilities management contracts, \$218,000 for print contracts, \$136,000 for contractual reductions associated with construction technical services, among other smaller re-estimates.
- **Vacancy Reduction.** The Department will generate savings of \$6.7 million in Fiscal 2022 and baselined savings of \$9.7 million beginning in Fiscal 2023 through the reduction of 140 vacant positions across the agency. The majority of these savings comes from the Department's facilities management division, that has significant levels of vacancies according to OMB.

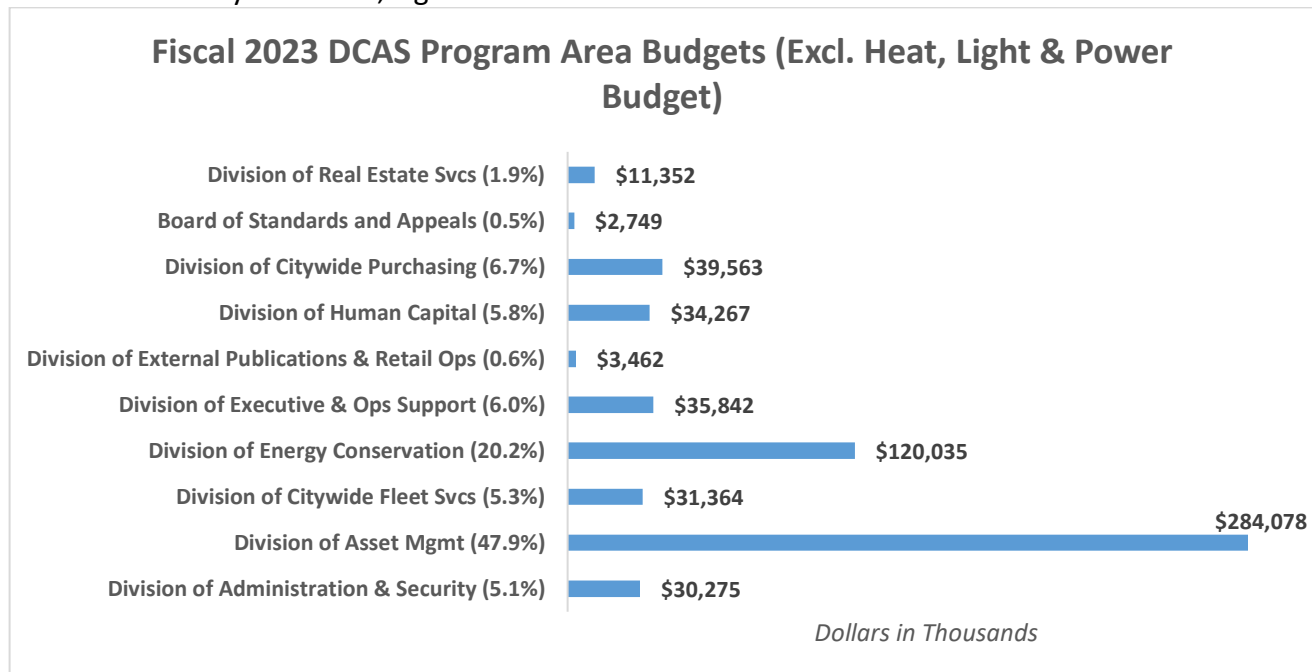
## Headcount



DCAS' Fiscal 2023 Preliminary Budget includes \$217.6 million in PS funding to support 2,408 (FT) positions and 207 (FTE) positions. As of December 2021, the Department was operating with 437 FT vacancies, equivalent to a vacancy rate of 17.2 percent. Of this total, 312 positions are City-funded vacancies. The Asset Management – Public Facilities Division is DCAS' largest in terms of budgeted headcount, totaling 1,172 budgeted FT positions, comprising approximately 49 percent of DCAS' FT budgeted headcount. For additional information regarding the Department's headcount, please refer to Appendix B.

## Program Areas

DCAS' budget is split into 10 Program Areas. The chart below provides a breakdown of each program area's Fiscal 2023 budget, as of the release of the Fiscal 2023 Preliminary Plan, excluding funding related to the Citywide Heat, Light and Power bill.





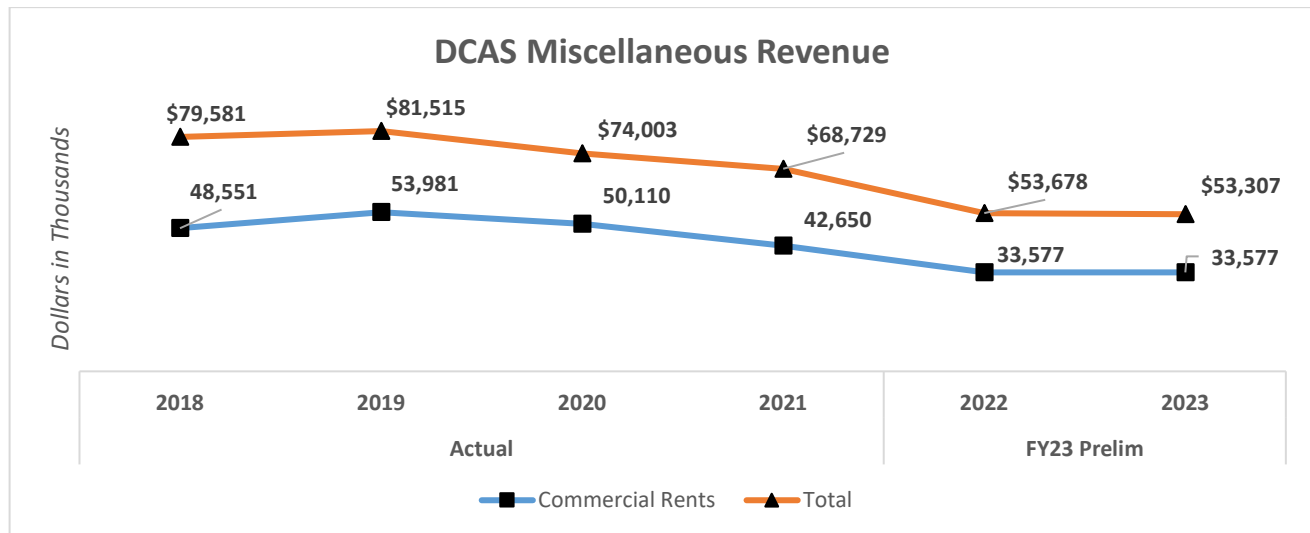
The section below will provide a brief overview of the work carried out by each of the Department's 10 program areas.

- **Division of Administration and Security:** The Division of Administration and Security supports payroll and timekeeping, general administrative functions, and the agency's personnel and disciplinary units. In addition, the Division is charged with affirmative claims, which seek compensation for automobile accidents involving city-owned vehicles. The Division also oversees security at various city-owned buildings.
- **Division of Asset Management – Public Facilities:** The Division of Asset Management is responsible for providing safe, clean, and efficient office space for the City's workforce. The Division also manages and maintains the 55 DCAS-owned and operated buildings, which includes courts, and houses DCAS Capital Construction Group.
- **Division of Citywide Fleet Services:** The Division of Citywide Fleet Services manages the acquisition, maintenance, and disposition of New York City's municipal vehicle fleet.
- **Division of Energy Conservation:** The Division of Energy Management (Energy Conservation) manages energy efficiency projects and programs, develops the Citywide Heat, Light and Power budget, and monitors energy usage and costs of City agencies.
- **Division of Executive and Operations Support:** The Division of Executive and Operations Support houses the Offices of the Commissioner, the Office of the General Counsel, and the Division of Fiscal Management and Operations, among other administrative offices.
- **Division of External Publications and Retail Operations:** The Division of External Publications and Retail Operations publishes the City Record, the Green Book, the City Building Code, the City Charter, and other City publications. It designs, typesets, and prepares graphic art for the City Record publications, citywide newsletters, and projects for DCAS and other City agencies.
- **Division of Human Capital:** The Division of Human Capital manages the City's central personnel agency responsible for attracting the most qualified candidates for employment, consistent with the State Constitution, civil service law, and equal employment laws. The Division administers open and competitive examinations, conducts background investigations of prospective employees, classifies positions and certifies lists of eligible applicants for positions, and provides citywide recruitment and training.
- **Division of Citywide Purchasing:** The Office of Citywide Purchasing establishes citywide requirements for contracts, open market orders, and agency-specific orders, develops bids, prepares purchase orders, maintains purchase specifications, and evaluates vendor bids. The Division also maintains a central storehouse and supplies commodities to all City agencies, and performs quality inspections of purchased items.
- **Board of Standards and Appeals:** The Board of Standards and Appeals (BSA) processes applications, and conducts hearings on appeals for zoning variances and loft conversions. While the BSA is located within DCAS' budget, it is its own independent entity.
- **Division of Real Estate Services:** The Division of Real Estate Services was previously merged with the Division of Asset Management, and serves as the City's real estate manager, funding leased space for City agencies in private facilities as well as leasing out City-owned space for private entities.

For additional information related to DCAS' Fiscal 2023 Preliminary program area budgets, please refer to Appendix C.

## Miscellaneous Revenue

DCAS generates revenue from a wide range of sources that include Board of Standards and Appeals (BSA) filing fees, payments for the administration of civil service exams, revenue from the sale of City vehicles and vehicle parts, commercial rent payments from the rental of city properties to private entities, among others. Miscellaneous revenue generated by DCAS contributes to the City's General Fund, and therefore is not a dedicated funding source for the Department.



The Fiscal 2023 Preliminary Plan estimates that DCAS will generate miscellaneous revenue of \$53.3 million in Fiscal 2023. DCAS' annual miscellaneous revenue generation can vary substantially from year to year, due to one-time sales of property and equipment and other non-recurring payments. Commercial rents account for approximately 63 percent of DCAS' miscellaneous revenue in Fiscal 2023, and is projected to generate \$33.6 million in revenue. It should also be noted that DCAS' miscellaneous revenue has steadily declined since 2018, from \$79.6 million to \$53.3 million budgeted for in Fiscal 2023. This revenue stream often varies year to year, as it is a variable of expiration or termination of leases, and execution of new leases. For additional information on DCAS' miscellaneous revenue streams, please refer to Appendix D.

## Fiscal 2023 Preliminary Mayor's Management Report

The Preliminary Mayor's Management Report (PMMR) for Fiscal 2022 contains information regarding City agencies and offices that allow the public to better understand how NYC programs are performing. DCAS' PMMR report includes numerous different metrics, which provide high-level information regarding DCAS' several operations, including its efforts to reduce fuel and emissions, its work to optimize the citywide vehicle fleet, cleanliness and maintenance of DCAS-managed facilities, among several others. Most of these metrics contain valuable information, with targets that take into account historical performance. Notwithstanding, some of DCAS' metrics do not contain specified targets, which makes the analysis of these metrics difficult over time. Some notable performance metrics provided by DCAS in the Fiscal 2022 PMMR include the following.

- Civil Service Exams.** During the first four months of Fiscal 2022, the number of applications received for all DCAS civil service exams increased by 18,141 when compared to the same time period in Fiscal 2021. According to DCAS, this increase is primarily attributed to resuming all in-person exam services beginning in September 2021 as COVID-19 restrictions were lifted.

- **Lease Revenue.** Long- and short-term leases generated \$42.7 million in Fiscal 2021, a decrease of \$7.5 million when compared to Fiscal 2020. Additionally, during the first four months of Fiscal 2022, these leases generated \$14.3 million, which is a decrease of \$1.8 million when compared to the same time period in Fiscal 2021. DCAS stated it anticipated this decrease in Fiscal 2022, as revenue varies on the expiration and/or termination of leases, lease terms based on a percentage of tenant revenue, and the execution of new leases.

For additional information regarding DCAS' Fiscal 2022 performance metrics, please refer to the Fiscal 2022 Preliminary Mayor's Management Report, found here:

[https://www1.nyc.gov/assets/operations/downloads/pdf/pmmr2022/2022\\_pmmr.pdf](https://www1.nyc.gov/assets/operations/downloads/pdf/pmmr2022/2022_pmmr.pdf)

### Fiscal 2023 Preliminary Budget - DCAS Capital Structure

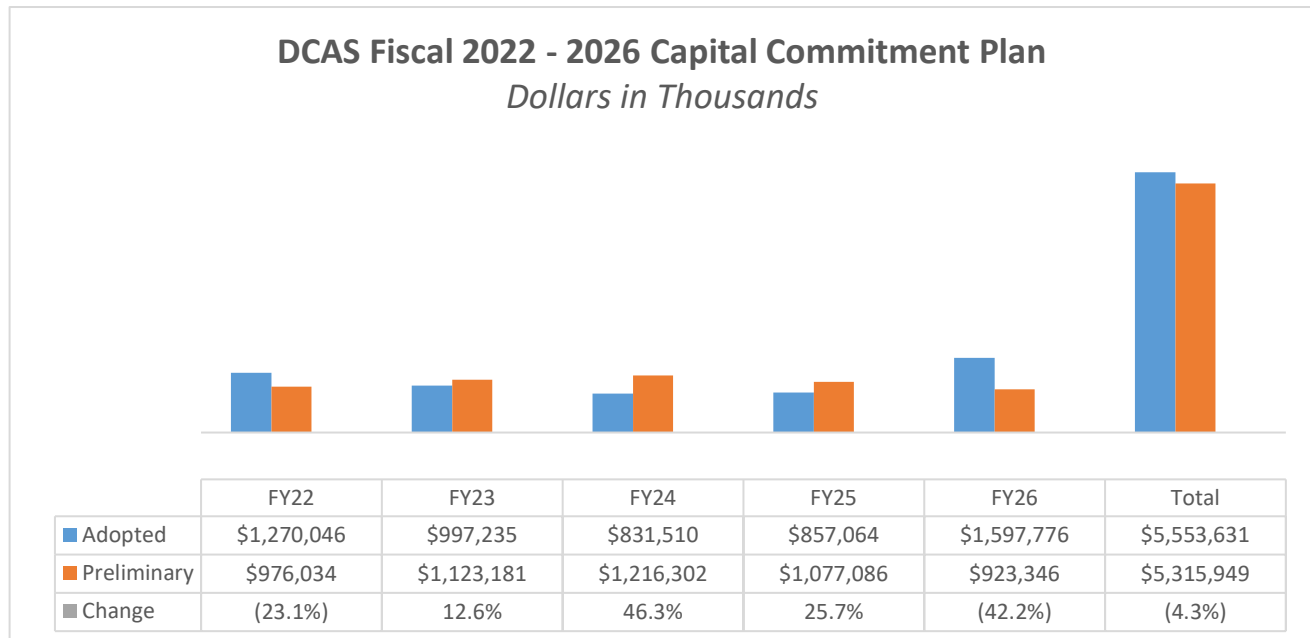
DCAS' Capital Plan can be subdivided into four separate project categories, which include Public Buildings, Energy Efficiency, Real Property, and Citywide Resiliency.

- **Public Buildings.** Public Buildings Capital Program includes projects to renovate leased space, the renovation or purchase of new real property, and in the case of City Council and Borough President projects, the renovation of community centers, educational facilities, and other capital investment in publicly or non-profit owned facilities. DCAS sponsors or directly manages a large number of the projects in the Public Buildings capital portfolio.
- **Energy Efficiency.** The Energy Efficiency Capital Program finances energy efficiency and sustainability projects. These projects are being spearheaded under the One City, Built to Last initiative, which aims to reduce greenhouse gas emissions largely through quick, targeted investments in building retrofits and energy efficiency measures across all of the City's agencies. DCAS directly manages or sponsors all Energy Efficiency projects.
- **Real Property.** The Real Property Capital Program funds pier and bulkhead construction and other related waterfront infrastructure projects. DCAS sponsors few projects within the Real Property portfolio.
- **Citywide Resiliency.** The Citywide Resiliency Capital Program is responsible for funding infrastructure that protects the City's coastline from natural disasters, such as Superstorm Sandy. DCAS does not sponsor Resiliency projects, which tend to fall under the purview of the Mayor's Office of Recovery & Resiliency.

There are two other categories of capital projects that fall into DCAS' Capital Budget that are not covered in this report; namely Courts, and Electronic Data Processing Equipment. DCAS does not sponsor Courts projects, which are managed by the Dormitory Authority of the State of New York. These projects are covered in the Fiscal 2023 Mayor's Office of Criminal Justice (MOCJ) Preliminary Budget Report. Additionally, DCAS does not manage or sponsor the vast majority of Electronic Data Processing Equipment projects, which are largely covered in the Fiscal 2023 Department of Information Technology and Telecommunications (DoITT) Preliminary Budget Report. Finally, DCAS manages a number of projects across various other capital project categories sponsored by other agencies, including the Department of Aging, the Department of Correction, the Administration for Children's Services, and the Health & Hospitals, among others.

## Preliminary Capital Commitment Plan for Fiscal 2022 – 2026

The Department of Citywide Administrative Services' Preliminary Commitment Plan includes \$5.3 billion between Fiscal 2022-2026. This represents approximately 5.3 percent of the City's total \$100 billion Preliminary Capital Commitment Plan.



DCAS' Preliminary Capital Commitment Plan for Fiscal 2022 – 2026 has decreased by \$237.7 million to a total of \$5.3 billion, which demonstrates a 4.3 percent decrease when compared to the Department's Adopted Capital Commitment Plan of \$5.3 billion. This decrease is primarily due to the fact that funding related to several capital projects has been pushed into the outyears to more accurately reflect project completion timelines. The Capital Commitment Plan for Energy Efficiency projects decreased by \$132.9 million when compared to its Capital Commitment Plan, primarily due to funding related to OneNYC which was pushed into the outyears. This is related to former Mayor de Blasio's overarching sustainability plan for NYC, and the Green New Deal, which aims to reduce Greenhouse Gas Emissions (GHGE) by 80 percent by 2050. The Capital Commitment Plan for Public Buildings projects also decreased by \$132.9 million when compared to its Adopted Capital Commitment Plan, primarily due to the fact that funding related to certain projects, such as the purchase of electric cargo vans, among others, was pushed into the outyears. Furthermore, the Capital Commitment Plan for Real Property projects decreased by \$1 million when compared to its Adopted Capital Commitment Plan, due to the decrease in funding allocated for the Canton Court Bulkhead replacement. Lastly, the Capital Commitment Plan for Citywide Resiliency projects increased by \$29.2 million when compared to its Adopted Capital Commitment Plan, primarily due to increases in funding for an existing capital project, specifically the Lower Manhattan Two Bridges project, discussed in the following section of this report.

### DCAS Fiscal 2023 Preliminary Capital Commitment Plan Highlights

Major capital projects included in the Preliminary Capital Plan for Fiscal 2022 through Fiscal 2026 includes the following.

- **Public Buildings**

- **70 Mulberry Street Reconstruction.** The Fiscal 2022 – 2026 Capital Commitment Plan includes \$170 million in capital funding for the reconstruction of the building on 70 Mulberry Street. Funding is being allocated for the reconstruction of this City-owned building in Chinatown after it was severely damaged by a fire in January 2020.
- **1 Centre Street Renovations.** The Fiscal 2022 – 2026 Capital Commitment Plan includes \$142.6 million to fund numerous renovations to the 1 Centre Street building, including the addition of fire sprinklers, elevator modernizations, security cameras, among others.
- **OEM Expansion.** The Fiscal 2022 – 2026 Capital Commitment Plan includes \$85 million for the office expansion of the Office of Emergency Management (OEM).
- **Fuel Tank Replacement Program.** The Fiscal 2021 – 2026 Capital Commitment Plan includes \$86.5 million for work associated with the fuel tank replacement program. These projects include the construction, construction management, and engineering design services for site evaluation, tank system integrity inspection, and replacement of petroleum product storage tank stumps.

- **Energy Efficiency**

- **OneNYC.** The Fiscal 2022 – 2026 Capital Commitment Plan includes a total of \$304.1 million for energy efficiency funding. According to the Department, this acts as a holding code for projects associated with energy efficiency, and as such, funds from this line are moved to finance other projects as new capital needs are identified. However, as of the release of the Preliminary Capital Commitment Plan, \$262.9 million has been moved into the outyears.
- **DSNY Garage Upgrades.** The Fiscal 2022 – 2026 Capital Commitment Plan includes \$50.3 million to fund comprehensive energy upgrades at one of the Department of Sanitations (DSNY) garages on 57<sup>th</sup> Street.
- **Electric Vehicles and Chargers.** The Fiscal 2022 – 2026 Capital Commitment Plan includes \$129.3 million in new capital funding for the purchase of electric vehicles and the installation of numerous electric vehicle chargers.

- **Real Property**

- **Canton Court.** The Fiscal 2022 – 2026 Capital Commitment Plan includes a total of \$1.4 million for the bulkhead replacement of Canton Court on Gerritsen Beach, Brooklyn. It should be noted that \$1 million in funding was taken down from this project as of the release of the Preliminary Capital Commitment Plan. The eastern street end of Canton Court, which is supported by a concrete gravity retaining wall, was determined to be in dire need of repair upon an inspection by engineers in July 2015 noted cracking and spalling of concrete, with the loss of backfill from behind the structure. Hence, the \$1.4 million allocated to this project aims to install new steel sheet piles between the existing sidewalks and street, repair the adjacent timber retaining wall, and finance the removal of the existing pavement over approximately 80 feet of roadway and place a new sub base and asphalt pavement.

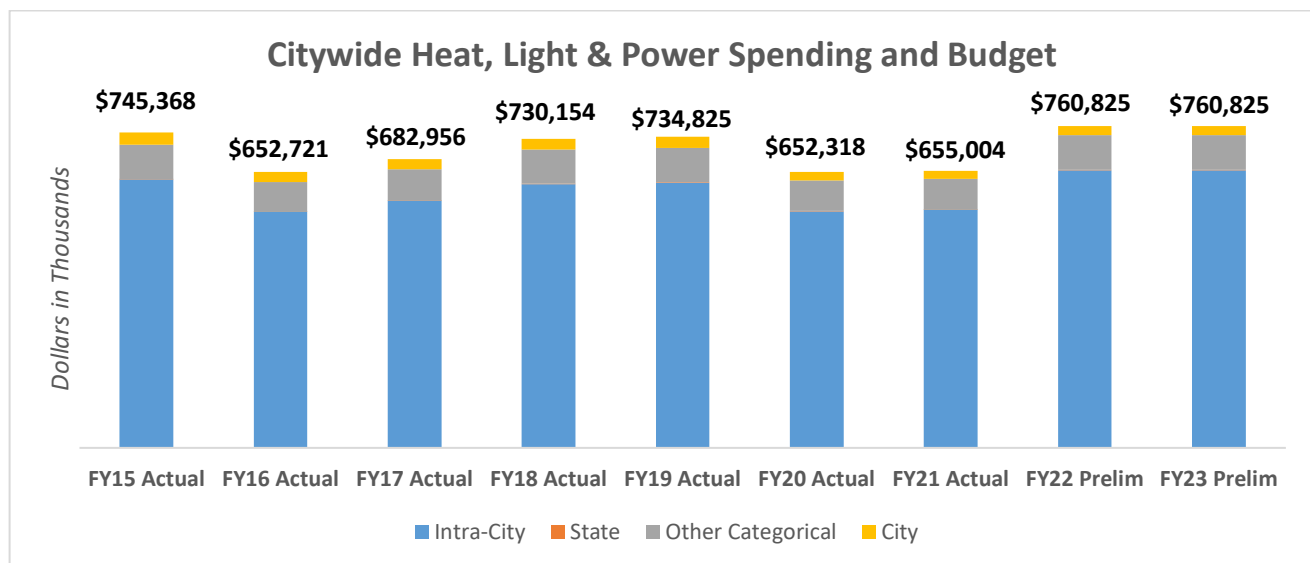
- **Citywide Resiliency**

- **East Side Coastal Resiliency.** The Fiscal 2022 – 2026 Capital Commitment Plan includes a total of \$1.4 billion for the East Side Coastal Resiliency (ESCR) project, which is subdivided into multiple phases and different projects. This project is an integrated coastal protection system that will reduce the risk of flooding and facilitate access to the waterfront, creating improved public spaces and enhanced natural area. Stretching from Montgomery Street to East 25<sup>th</sup> Street, the ESCR project aims to strengthen 2.4 miles of urban coastline against floods and rising sea levels, while providing social and environmental benefits to the community.
- **Lower Manhattan Two Bridges Special Initiatives for Rebuilding and Resiliency (SIRR).** The Fiscal 2022 – 2026 Capital Commitment Plan includes \$520.7 million for the Lower Manhattan Two Bridges SIRR project. The SIRR was formed in December 2012 to address resiliency issues in the aftermath of Hurricane Sandy, and outlined several recommendations for infrastructure improvements in communities most vulnerable to future storms.
- **Battery Park Flood Protection.** The Fiscal 2022 – 2026 Capital Commitment Plan includes \$157.8 million in order to fund numerous flood protection measures for Battery Park in downtown Manhattan.

## Budget Issues and Concerns

### Citywide Heat, Light and Power

Budgeted at \$760.8 million for Fiscal 2023, the Citywide Heat, Light and Power (HLP) budget makes up approximately 56 percent of DCAS' Fiscal 2023 Preliminary Budget. HLP expenditures represent all City agencies' (and some non-City agencies') spending on electricity, natural gas heating, and steam heating. DCAS pays the collective citywide HLP bill, and is compensated primarily through Intra-City transfers from these agencies. DCAS also pays for the Health and Hospitals Corporation's (H+H) HLP expenses, although these transfers from H+H are considered to be other categorical funds, as H+H is technically not a city agency. City funding of the HLP bill primarily represents DCAS paying its own heat, light and power expenses.



The chart above shows actual expenditures on HLP from Fiscal 2015 – Fiscal 2021, as well as planned HLP expenditures for the current and upcoming fiscal year (Fiscal 2022 and Fiscal 2023). Expenditures

can vary from year to year based on changes in energy consumption, as well as variables outside of the City's control, such as market energy prices, oil prices, and weather patterns. For example, expenditures in Fiscal 2020 decreased significantly when compared to previous fiscal years, primarily due to the closure of City offices due to the COVID-19 pandemic. Furthermore, Russia's unprecedented invasion of Ukraine has contributed to increasing market energy prices, specifically oil prices. It is fair to estimate that expenses associated with the citywide HLP will be highly volatile and could increase again in the current fiscal year. For additional information regarding the citywide Heat, Light and Power, please refer to Appendix E.

### State Budget Actions

The Fiscal 2023 New York State Executive Budget provides \$17 million in capital funding for a phased-in approach to electrifying the State vehicle fleet by 2035. According to State budget documents, this increase in funding will cover the incremental costs associated with the purchase of zero-emission vehicles versus diesel engine vehicles (i.e. electric vehicle charging infrastructure). This annual funding is estimated to grow as the percentage of zero-emission vehicles purchased by the State increases through 2035. However, it remains unclear whether DCAS will be able to utilize State capital funding to purchase electric vehicles for the citywide vehicle fleet.

### Energy Management

According to the Preliminary Mayor's Management Report (PMMR) the number of cumulative installed solar capacity for Fiscal 2021 has only increased by 3 Megawatts (MW) since Fiscal 2020, and only 3.03 MW since Fiscal 2019. This shows that the project has yielded little growth over the past few fiscal years, and it remains to be determined whether the Department is still on its targeted path to reach the goal of installed 100 MW on city buildings by 2025.

### Non-Public School Security Guard Reimbursement Program

Local Law 2 of 2016, passed by the Council in December 2015, requires the City to provide nonpublic schools with 300 or more students with unarmed private security guards, with the number of eligible security guards per school to be a function of the number of students per school. The program is administered by DCAS, which reimburses nonpublic schools the salaries of security guards hired. The program has entered its sixth year of operation, and, as of the release of the November 2021 Plan, the Office of Management and Budget (OMB) has allocated \$15.1 million for the program in Fiscal 2022<sup>2</sup>. In November 2021, DCAS provided a Term and Condition report to the City Council on the program, which covers the academic period from July 1, 2020 through June 30, 2021. The report highlighted that for Fiscal 2021, a total of 323 schools applied to the program, with 214 having registered Memorandums of Understanding (MOUs), and 16 new schools applying into the program. Furthermore, as of October 18, 2021, 144 schools were issued reimbursements from the program, for a total of \$6.2 million, with reimbursable hours totaling 199,716. Please note that the payments made as of the submission of the report does not represent full Fiscal 2021 payments due to the fact that there are schools that have yet to submit their invoices for services provided to the program. For additional information on the Non-Public School Security Guard Reimbursement Program, please refer to the DCAS Term and Condition report for Fiscal 2021 found here: <https://council.nyc.gov/budget/wp-content/uploads/sites/54/2021/12/Department-of-Citywide-Administrative-Services-%E2%80%93-School-Safety-Guard-Reimbursement-Report.pdf>

---

<sup>2</sup> According to Local Law 2 of 2016, the maximum possible allocation to this program on a yearly basis amount to \$19.8 million.

## Appendices

### A. Budget Actions in the November and Preliminary Plans

	FY22			FY23		
<i>Dollars in Thousands</i>	City	Non-City	Total	City	Non-City	Total
<b>DCAS Budget as of the Adopted 2022 Budget</b>	<b>\$387,613</b>	<b>\$967,993</b>	<b>\$1,355,606</b>	<b>\$388,434</b>	<b>\$965,712</b>	<b>\$1,354,146</b>
<b>New Needs</b>						
Develop a Coastal Vulnerability Index	400	0	400	0	0	0
Extreme Precipitation Projections	750	0	750	1,250	0	1,250
Façade Design	596	0	596	423	0	423
Façade Repairs	8,600	0	8,600	0	0	0
Fleet Electrification	31,000	0	31,000	630	0	630
Fleet Incentives	614	0	614	0	0	0
Non-Public School Security	15,084	0	15,084	0	0	0
Pay Equity Cabinet	500	0	500	0	0	0
Real Estate Services	538	0	538	0	0	0
Roof Leaks and Water Damage	9,000	0	9,000	0	0	0
Shedding Installation and Rental	581	0	581	100	0	100
State of Good Repair and Staffing Needs	1,719	0	1,719	0	0	0
Vaccine Incentive	112	0	112	0	0	0
Renaissance Plaza	0	0	0	0	935	935
<b>Subtotal New Needs</b>	<b>\$69,494</b>	<b>\$0</b>	<b>\$69,494</b>	<b>\$2,403</b>	<b>\$935</b>	<b>\$3,338</b>
<b>Other Adjustments</b>						
PS Savings	(4,000)	0	(4,000)	0	0	0
Demand Response Program	0	2,260	2,260	0	0	0
Enhanced Space Mgmt	4,719	0	4,719	0	0	0
Funding Adjustment CTL to ARP	(49,177)	49,177	0	0	0	0
FY22 COVID Mod	0	51,177	51,177	0	0	0
Other City Adjustments	2,891	0	2,891	1,353	0	1,353
Other Categorical Adjustments	0	2,809	2,809	0	16	16
Other State Adjustments	0	4,859	4,859	0	453	453
Other Federal Adjustments	0	320	320	0	0	0
Other Intra-City Adjustments	0	16,441	16,441	0	(5)	(5)
<b>Subtotal Other Adjustments</b>	<b>\$(45,567)</b>	<b>\$127,043</b>	<b>\$81,476</b>	<b>\$1,353</b>	<b>\$464</b>	<b>\$1,817</b>
<b>Total All Changes</b>	<b>\$23,927</b>	<b>\$127,043</b>	<b>\$150,970</b>	<b>\$3,756</b>	<b>\$1,399</b>	<b>\$5,155</b>
<b>DCAS Budget as of the November 2021 Plan</b>	<b>\$411,542</b>	<b>\$1,095,037</b>	<b>\$1,506,579</b>	<b>\$392,189</b>	<b>\$967,111</b>	<b>\$1,359,300</b>
<b>New Needs</b>						
Construction and Technical Services	700	0	700	0	0	0
Contract Auditing	0	0	0	500	0	500
Façade Repairs	2,997	0	2,997	5,038	0	5,038
Public Buildings - Water System and Reconstruction	1,954	0	1,954	1,000	0	1,000
Vaccine Incentive	6	0	6	0	0	0
<b>Subtotal New Needs</b>	<b>\$5,657</b>	<b>\$0</b>	<b>\$5,657</b>	<b>\$6,538</b>	<b>\$0</b>	<b>\$6,538</b>
<b>Other Adjustments</b>						
Restoration of Citywide Savings	7,500	0	7,500	0	0	0
DCAS Jobs Training Accrual	0	(490)	(490)	0	0	0
Lease Savings	0	(2,000)	(2,000)	(1,290)	0	(1,290)



<b>Dollars in Thousands</b>	<b>FY22</b>			<b>FY23</b>		
	<b>City</b>	<b>Non-City</b>	<b>Total</b>	<b>City</b>	<b>Non-City</b>	<b>Total</b>
OTPS Re-estimates	(3,920)	0	(3,920)	(814)	0	(814)
Vacancy Reduction	(6,677)	0	(6,677)	(9,667)	0	(9,667)
Other City Adjustments	(10,959)	0	(10,959)	14	0	14
Other Intra-City Adjustments	0	8,362	8,362	0	15	15
Other Categorical Adjustments	0	744	744	0	0	0
Other Federal Adjustments	0	40,104	40,104	0	0	0
Other State Adjustments	0	1,880	1,880	0	0	0
<b>Subtotal Other Adjustments</b>	<b>\$(14,056)</b>	<b>\$48,600</b>	<b>\$34,544</b>	<b>\$(11,757)</b>	<b>\$15</b>	<b>\$(11,742)</b>
<b>Total All Changes</b>	<b>\$(8,399)</b>	<b>\$48,600</b>	<b>\$40,201</b>	<b>\$(5,219)</b>	<b>\$15</b>	<b>\$(5,204)</b>
<b>DCAS Budget as of the FY23 Prelim Plan</b>	<b>\$403,142</b>	<b>\$1,143,635</b>	<b>\$1,546,777</b>	<b>\$386,970</b>	<b>\$967,126</b>	<b>\$1,354,096</b>

## B. DCAS Headcount

	<b>Actual</b>				<b>Budgeted - FY23 Prelim</b>				
	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>	<b>FY26</b>
<b>Full-Time</b>	2,300	2,379	2,403	2,214	2,423	2,408	2,408	2,408	2,408
<b>Full-Time Equivalent</b>	120	72	57	29	189	207	207	207	207
<b>Total</b>	<b>2,420</b>	<b>2,451</b>	<b>2,460</b>	<b>2,243</b>	<b>2,612</b>	<b>2,615</b>	<b>2,615</b>	<b>2,615</b>	<b>2,615</b>

## C. Program Areas

### C1. Division of Administration and Security

<b>Division of Administration and Security Financial Summary</b>						
<b>Dollars in Thousands</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>Preliminary Plan</b>		<b>**Difference</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>FY22</b>	<b>FY23</b>	<b>FY23-FY22</b>
<b>Personal Services</b>						
Additional Gross Pay	\$403	\$517	\$102	\$115	\$102	\$0
Full-Time Salaried - Civilian	14,058	13,711	12,472	12,110	12,085	(\$387)
Unsalaries	157	17	393	393	393	\$0
Overtime-Civilian	2,362	1,623	1,630	1,630	1,630	\$0
PS-Other	165	163	8	8	8	\$0
<b>SUBTOTAL</b>	<b>\$17,145</b>	<b>\$16,031</b>	<b>\$14,605</b>	<b>\$14,256</b>	<b>\$14,218</b>	<b>(\$387)</b>
<b>Other Than Personal Services</b>						
Contractual Services	\$28,611	\$31,296	\$13,371	\$29,493	\$15,008	\$1,637
Fixed & Misc Charges	8	21	7	13	7	\$0
Other Services & Charges	835	424	595	586	377	(\$218)
Property & Equipment	185	405	255	265	255	\$0
Supplies & Materials	258	286	410	257	410	\$0
<b>SUBTOTAL</b>	<b>\$29,897</b>	<b>\$32,432</b>	<b>\$14,638</b>	<b>\$30,614</b>	<b>\$16,057</b>	<b>\$1,419</b>
<b>TOTAL</b>	<b>\$47,042</b>	<b>\$48,463</b>	<b>\$29,243</b>	<b>\$44,870</b>	<b>\$30,275</b>	<b>\$1,032</b>
<b>Funding</b>						
City Funds			28,409	43,901	29,441	\$1,032
Intra City			834	969	834	\$0
<b>TOTAL</b>	<b>\$47,042</b>	<b>\$48,463</b>	<b>\$29,243</b>	<b>\$44,870</b>	<b>\$30,275</b>	<b>\$1,032</b>
<b>Headcount</b>						
<b>Full-Time Positions - Civilian</b>	<b>251</b>	<b>224</b>	<b>214</b>	<b>201</b>	<b>202</b>	<b>(12)</b>

**\*\*The difference of Fiscal 2022 Adopted Budget compared to Fiscal 2023 Preliminary Budget.**

## C2. Division of Asset Management – Public Facilities

Division of Asset Management - Public Facilities Financial Summary						
	FY20	FY21	FY22	Preliminary Plan		**Difference
<i>Dollars in Thousands</i>	Actual	Actual	Adopted	FY22	FY23	FY23-FY22
<b>Personal Services</b>						
Additional Gross Pay	\$5,941	\$4,757	\$1,007	\$1,083	\$1,007	\$0
Full-Time Salaried - Civilian	77,087	74,988	82,509	83,325	76,844	(\$5,665)
Unsalaries & Other Salaried	790	118	1,631	803	1,631	\$0
Overtime-Civilian	24,572	21,338	19,069	19,832	19,788	\$719
PS-Other	301	301	791	791	791	\$0
<b>SUBTOTAL</b>	<b>\$108,691</b>	<b>\$101,502</b>	<b>\$105,007</b>	<b>\$105,834</b>	<b>\$100,061</b>	<b>(\$4,946)</b>
<b>Other Than Personal Services</b>						
Contractual Services	\$29,838	\$29,220	\$26,366	\$54,405	\$31,359	\$4,993
Fixed & Misc Charges	3,759	951	1	167	1	\$0
Other Services & Charges	123,561	148,607	152,426	157,569	144,440	(\$7,986)
Property & Equipment	25,681	23,864	1,231	2,257	1,583	\$352
Supplies & Materials	578,167	402,243	6,634	93,270	6,634	\$0
<b>SUBTOTAL</b>	<b>\$761,006</b>	<b>\$604,885</b>	<b>\$186,658</b>	<b>\$307,668</b>	<b>\$184,017</b>	<b>(\$2,641)</b>
<b>TOTAL</b>	<b>\$869,697</b>	<b>\$706,387</b>	<b>\$291,665</b>	<b>\$413,502</b>	<b>\$284,078</b>	<b>(\$7,587)</b>
<b>Funding</b>						
City Funds			114,630	93,192	107,244	(\$7,386)
Other Categorical			3,794	4,538	3,794	\$0
Capital IFA			1,029	1,029	1,029	\$0
State			61,704	66,563	62,157	\$453
Federal			320	132,954	0	(\$320)
Intra City			110,188	115,226	109,854	(\$334)
<b>TOTAL</b>	<b>\$869,697</b>	<b>\$706,387</b>	<b>\$291,665</b>	<b>\$413,502</b>	<b>\$284,078</b>	<b>(\$7,587)</b>
<b>Headcount</b>						
<b>Full-Time Positions - Civilian</b>	<b>1,140</b>	<b>1,039</b>	<b>1,256</b>	<b>1,179</b>	<b>1,172</b>	<b>(84)</b>

\*\*The difference of Fiscal 2022 Adopted Budget compared to Fiscal 2023 Preliminary Budget.

## C3. Division of Citywide Fleet Services

Division of Citywide Fleet Services Financial Summary						
	FY20	FY21	FY22	Preliminary Plan		**Difference
<i>Dollars in Thousands</i>	Actual	Actual	Adopted	FY22	FY23	FY23-FY22
<b>Personal Services</b>						
Unsalaries	\$0	\$0	\$175	\$175	\$175	\$0
Full-Time Salaried - Civilian	3,254	3,387	2,996	3,088	3,299	\$303
Overtime-Civilian	95	44	0	0	0	\$0
PS-Other	87	27	1	4	1	\$0
<b>SUBTOTAL</b>	<b>\$3,436</b>	<b>\$3,458</b>	<b>\$3,172</b>	<b>\$3,267</b>	<b>\$3,475</b>	<b>\$303</b>
<b>Other Than Personal Services</b>						
Contractual Services	\$10,679	\$9,193	\$4,063	\$7,648	\$3,288	(\$775)
Fixed & Misc Charges	1	0	2	0	2	\$0
Other Services & Charges	3,794	5,455	3,579	11,377	4,172	\$593
Property & Equipment	2,391	327	1,226	25,410	1,277	\$51
Supplies & Materials	38,203	38,223	19,185	28,554	19,150	(\$35)
<b>SUBTOTAL</b>	<b>\$55,068</b>	<b>\$53,198</b>	<b>\$28,055</b>	<b>\$72,989</b>	<b>\$27,889</b>	<b>(\$166)</b>
<b>TOTAL</b>	<b>\$58,504</b>	<b>\$56,656</b>	<b>\$31,227</b>	<b>\$76,256</b>	<b>\$31,364</b>	<b>\$137</b>
<b>Funding</b>						
City Funds			9,703	36,368	9,871	\$168
Other Categorical			1,169	3,846	1,169	\$0
	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>Preliminary Plan</b>	<b>**Difference</b>	

<i>Dollars in Thousands</i>	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>FY22</b>	<b>FY23</b>	<b>FY23-FY22</b>
Federal			0	3,094	0	\$0
Intra City			20,355	32,948	20,324	(\$31)
<b>TOTAL</b>	<b>\$58,504</b>	<b>\$56,656</b>	<b>\$31,227</b>	<b>\$76,256</b>	<b>\$31,364</b>	<b>\$137</b>
<b>Headcount</b>						
<b>Full-Time Positions - Civilian</b>	<b>37</b>	<b>38</b>	<b>35</b>	<b>35</b>	<b>38</b>	<b>3</b>

*\*\*The difference of Fiscal 2022 Adopted Budget compared to Fiscal 2023 Preliminary Budget.*

#### C4. Division of Energy Management (Energy Conservation)

<b>Division of Energy Management (Energy Conservation) Financial Summary</b>						
	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>Preliminary Plan</b>		<b>**Difference</b>
<i>Dollars in Thousands</i>	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>FY22</b>	<b>FY23</b>	<b>FY23-FY22</b>
<b>Personal Services</b>						
Additional Gross Pay	\$59	\$57	\$23	\$23	\$23	\$0
Full-Time Salaried - Civilian	5,749	6,006	18,307	10,017	17,377	(\$930)
PS - Other	33	25	22	22	22	\$0
<b>SUBTOTAL</b>	<b>\$5,841</b>	<b>\$6,088</b>	<b>\$18,352</b>	<b>\$10,062</b>	<b>\$17,422</b>	<b>(\$930)</b>
<b>Other Than Personal Services</b>						
Contractual Services	\$10,776	\$9,117	\$8,865	\$7,503	\$8,865	\$0
Fixed & Misc Charges	0	0	1	0	1	\$0
Other Services & Charges	701,850	727,554	846,116	855,085	854,842	\$8,726
Property & Equipment	7,167	229	9	178	9	\$0
Supplies & Materials	148	406	6	304	5	(\$1)
<b>SUBTOTAL</b>	<b>\$719,941</b>	<b>\$737,306</b>	<b>\$854,997</b>	<b>\$863,070</b>	<b>\$863,722</b>	<b>\$8,725</b>
<b>TOTAL</b>	<b>\$725,782</b>	<b>\$743,394</b>	<b>\$873,349</b>	<b>\$873,132</b>	<b>\$881,144</b>	<b>\$7,795</b>
<b>Funding</b>						
City Funds			134,587	128,004	142,375	\$7,788
State			373	373	373	\$0
Other Categorical			81,876	84,144	81,884	\$8
Intra City			656,513	660,611	656,512	(\$1)
<b>TOTAL</b>	<b>\$725,782</b>	<b>\$743,394</b>	<b>\$873,349</b>	<b>\$873,132</b>	<b>\$881,144</b>	<b>\$7,795</b>
<b>Headcount</b>						
<b>Full-Time Positions - Civilian</b>	<b>67</b>	<b>60</b>	<b>130</b>	<b>131</b>	<b>130</b>	<b>0</b>

*\*\*The difference of Fiscal 2022 Adopted Budget compared to Fiscal 2023 Preliminary Budget.*

## C5. Division of Executive and Operations Support

<b>Division of Executive and Operations Support Financial Summary</b>						
<i>Dollars in Thousands</i>	<b>FY20 Actual</b>	<b>FY21 Actual</b>	<b>FY22 Adopted</b>	<b>Preliminary Plan</b>		<b>**Difference FY23-FY22</b>
				<b>FY22</b>	<b>FY23</b>	
<b>Personal Services</b>						
Additional Gross Pay	\$546	\$759	\$310	\$313	\$310	\$0
Full Time Salaried - Civilian	27,023	25,766	25,559	26,452	24,879	(\$680)
Other Salaried & Unsalaries	90	80	634	634	634	\$0
Overtime - Civilian	137	54	242	242	242	\$0
Fringe Benefits	5,789	2,965	1,465	1,465	1,465	\$0
PS - Other	(3)	(7)	6	6	6	\$0
<b>SUBTOTAL</b>	<b>\$33,582</b>	<b>\$29,617</b>	<b>\$28,216</b>	<b>\$29,112</b>	<b>\$27,536</b>	<b>(\$680)</b>
<b>Other Than Personal Services</b>						
Contractual Services	\$4,596	\$3,022	\$3,895	\$4,326	\$4,158	\$263
Fixed & Misc Charges	11	2	16	13	16	\$0
Other Services & Charges	2,120	2,396	1,691	2,898	2,808	\$1,117
Property & Equipment	336	254	474	329	474	\$0
Supplies & Materials	191	207	851	610	851	\$0
<b>SUBTOTAL</b>	<b>\$7,254</b>	<b>\$5,881</b>	<b>\$6,927</b>	<b>\$8,176</b>	<b>\$8,307</b>	<b>\$1,380</b>
<b>TOTAL</b>	<b>\$40,836</b>	<b>\$35,498</b>	<b>\$35,143</b>	<b>\$37,288</b>	<b>\$35,843</b>	<b>\$700</b>
<b>Funding</b>						
City Funds			34,213	34,476	35,018	\$805
State			268	2,148	268	\$0
Federal			105	105	0	(\$105)
Capital IFA			386	386	386	\$0
Other Categorical			3	3	3	\$0
Intra City			168	170	168	\$0
<b>TOTAL</b>	<b>\$40,836</b>	<b>\$35,498</b>	<b>\$35,143</b>	<b>\$37,288</b>	<b>\$35,843</b>	<b>\$700</b>
<b>Headcount</b>						
<b>Full-Time Positions - Civilian</b>	<b>275</b>	<b>256</b>	<b>264</b>	<b>262</b>	<b>245</b>	<b>(19)</b>

\*\*The difference of Fiscal 2022 Adopted Budget compared to Fiscal 2023 Preliminary Budget.

## C6. Division of External Publications and Retail Operations

Division of External Publications and Retail Operations Financial Summary						
	FY20	FY21	FY22	Preliminary Plan		**Difference
<i>Dollars in Thousands</i>	Actual	Actual	Adopted	FY22	FY23	FY23-FY22
<b>Personal Services</b>						
Additional Gross Pay	\$138	\$53	\$8	\$9	\$8	\$0
Full Time Salaried - Civilian	1,942	1,625	1,914	1,931	1,932	\$18
Unsalaries	128	67	41	41	41	\$0
Overtime - Civilian	110	(11)	134	134	134	\$0
Amounts to be Scheduled	0	0	345	345	345	\$0
<b>SUBTOTAL</b>	<b>\$2,318</b>	<b>\$1,734</b>	<b>\$2,442</b>	<b>\$2,460</b>	<b>\$2,460</b>	<b>\$18</b>
<b>Other Than Personal Services</b>						
Contractual Services	516	432	372	500	372	\$0
Fixed & Misc Charges	0	0	0	0	0	\$0
Other Services & Charges	8	7	40	34	40	\$0
Property & Equipment	1	0	31	3	31	\$0
Supplies & Materials	354	364	560	466	559	(\$1)
<b>SUBTOTAL</b>	<b>\$879</b>	<b>\$803</b>	<b>\$1,003</b>	<b>\$1,003</b>	<b>\$1,002</b>	<b>(\$1)</b>
<b>TOTAL</b>	<b>\$3,197</b>	<b>\$2,537</b>	<b>\$3,445</b>	<b>\$3,463</b>	<b>\$3,462</b>	<b>\$17</b>
<b>Funding</b>						
Federal			0	2,461	0	\$0
City Funds			3,445	1,002	3,462	\$17
<b>TOTAL</b>	<b>\$3,197</b>	<b>\$2,537</b>	<b>\$3,445</b>	<b>\$3,463</b>	<b>\$3,462</b>	<b>\$17</b>
<b>Headcount</b>						
<b>Full-Time Positions - Civilian</b>	<b>25</b>	<b>24</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>0</b>

\*\*The difference of Fiscal 2022 Adopted Budget compared to Fiscal 2023 Preliminary Budget.

## C7. Division of Human Capital

Division of Human Capital						
	FY20	FY21	FY22	Preliminary Plan		**Difference
<i>Dollars in Thousands</i>	Actual	Actual	Adopted	FY22	FY23	FY23-FY22
<b>Personal Services</b>						
Additional Gross Pay	\$358	\$479	\$200	\$211	\$200	\$0
Full Time Salaried - Civilian	21,868	21,283	19,711	18,915	19,985	\$274
Other Salaried & Unsalaries	4,220	1,554	5,002	5,136	5,002	\$0
Overtime - Civilian	318	71	799	799	799	\$0
Amounts to be Scheduled	0	0	1,992	1,992	1,992	\$0
<b>SUBTOTAL</b>	<b>\$26,764</b>	<b>\$23,387</b>	<b>\$27,704</b>	<b>\$27,053</b>	<b>\$27,978</b>	<b>\$274</b>
<b>Other Than Personal Services</b>						
Contractual Services	\$1,955	\$624	\$1,513	\$1,905	\$1,513	\$0
Fixed & Misc Charges	6	7	11	10	3	(\$8)
Other Services & Charges	5,257	4,296	4,558	5,160	4,456	(\$102)
Property & Equipment	110	81	149	172	149	\$0
Supplies & Materials	99	37	168	181	167	(\$1)
<b>SUBTOTAL</b>	<b>\$7,427</b>	<b>\$5,045</b>	<b>\$6,399</b>	<b>\$7,428</b>	<b>\$6,288</b>	<b>(\$111)</b>
<b>TOTAL</b>	<b>\$34,191</b>	<b>\$28,432</b>	<b>\$34,103</b>	<b>\$34,481</b>	<b>\$34,266</b>	<b>\$163</b>
<b>Funding</b>						
Other Categorical			224	247	232	\$8
Federal			2,147	2,147	2,147	\$0
Intra-City			1,747	2,210	1,739	(\$8)
City Funds			29,985	29,877	30,148	\$163
<b>TOTAL</b>	<b>\$34,191</b>	<b>\$28,432</b>	<b>\$34,103</b>	<b>\$34,481</b>	<b>\$34,266</b>	<b>\$163</b>
<b>Headcount</b>						
<b>Full-Time Positions - Civilian</b>	<b>311</b>	<b>293</b>	<b>319</b>	<b>300</b>	<b>300</b>	<b>(19)</b>

\*\*The difference of Fiscal 2022 Adopted Budget compared to Fiscal 2023 Preliminary Budget.

## C8. Division of Citywide Purchasing

Division of Citywide Purchasing Financial Summary						
	FY20	FY21	FY22	Preliminary Plan		**Difference
<i>Dollars in Thousands</i>	Actual	Actual	Adopted	FY22	FY23	FY23-FY22
<b>Personal Services</b>						
Additional Gross Pay	\$222	\$261	\$149	\$156	\$149	\$0
Full Time Salaried - Civilian	11,632	11,024	10,474	9,935	10,350	(\$124)
Unsalaries	0	0	590	590	590	\$0
Overtime - Civilian	663	295	253	354	253	\$0
Amounts to be Scheduled	0	0	4	4	4	\$0
<b>SUBTOTAL</b>	<b>\$12,517</b>	<b>\$11,580</b>	<b>\$11,470</b>	<b>\$11,039</b>	<b>\$11,346</b>	<b>(\$124)</b>
<b>Other Than Personal Services</b>						
Contractual Services	\$1,044	\$1,056	\$957	\$994	\$957	\$0
Fixed & Misc Charges	0	0	3	3	3	\$0
Other Services & Charges	6,322	7,169	9,227	9,459	7,768	(\$1,459)
Property & Equipment	148	161	46	113	46	\$0
Supplies & Materials	24,167	10,978	19,540	19,104	19,443	(\$97)
<b>SUBTOTAL</b>	<b>\$31,681</b>	<b>\$19,364</b>	<b>\$29,773</b>	<b>\$29,673</b>	<b>\$28,217</b>	<b>(\$1,556)</b>
<b>TOTAL</b>	<b>\$44,198</b>	<b>\$30,944</b>	<b>\$41,243</b>	<b>\$40,712</b>	<b>\$39,563</b>	<b>(\$1,680)</b>
<b>Funding</b>						
Other Categorical			0	100	0	\$0
Intra-City			24,471	24,381	23,933	(\$538)
City Funds			16,772	16,231	15,630	(\$1,142)
<b>TOTAL</b>	<b>\$44,198</b>	<b>\$30,944</b>	<b>\$41,243</b>	<b>\$40,712</b>	<b>\$39,563</b>	<b>(\$1,680)</b>
<b>Headcount</b>						
<b>Full-Time Positions - Civilian</b>	<b>159</b>	<b>147</b>	<b>156</b>	<b>145</b>	<b>151</b>	<b>(5)</b>

\*\*The difference of Fiscal 2022 Adopted Budget compared to Fiscal 2023 Preliminary Budget.

## C9. Board of Standards and Appeals

Board of Standards and Appeals Financial Summary						
	FY20	FY21	FY22	Preliminary Plan		**Difference
<i>Dollars in Thousands</i>	Actual	Actual	Adopted	FY22	FY23	FY23-FY22
<b>Personal Services</b>						
Additional Gross Pay	\$40	\$38	\$7	\$8	\$7	\$0
Full Time Salaried - Civilian	2,278	2,365	2,480	2,445	2,480	\$0
Other Salaried & Unsalaries	51	45	135	135	135	\$0
Overtime - Civilian	0	0	1	1	1	\$0
<b>SUBTOTAL</b>	<b>\$2,369</b>	<b>\$2,448</b>	<b>\$2,623</b>	<b>\$2,589</b>	<b>\$2,623</b>	<b>\$0</b>
<b>Other Than Personal Services</b>						
Contractual Services	\$6	\$23	\$18	\$7	\$18	\$0
Fixed & Misc Charges	0	0	0	0	0	\$0
Other Services & Charges	422	107	72	76	72	\$0
Property & Equipment	25	37	10	57	10	\$0
Supplies & Materials	7	1	26	21	26	\$0
<b>SUBTOTAL</b>	<b>\$460</b>	<b>\$168</b>	<b>\$126</b>	<b>\$161</b>	<b>\$126</b>	<b>\$0</b>
<b>TOTAL</b>	<b>\$2,829</b>	<b>\$2,616</b>	<b>\$2,749</b>	<b>\$2,750</b>	<b>\$2,749</b>	<b>\$0</b>
<b>Funding</b>						
Federal			0	2,589	0	\$0
City Funds			2,749	161	2,749	\$0
<b>TOTAL</b>	<b>\$2,829</b>	<b>\$2,616</b>	<b>\$2,749</b>	<b>\$2,750</b>	<b>\$2,749</b>	<b>\$0</b>
<b>Headcount</b>						
<b>Full-Time Positions - Civilian</b>	<b>23</b>	<b>23</b>	<b>26</b>	<b>26</b>	<b>26</b>	<b>0</b>

\*\*The difference of Fiscal 2022 Adopted Budget compared to Fiscal 2023 Preliminary Budget.

## C10. Division of Real Estate Services

<b>Division of Real Estate Services Financial Summary</b>						
	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>Preliminary Plan</b>		<b>**Difference</b>
<i>Dollars in Thousands</i>	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>FY22</b>	<b>FY23</b>	<b>FY23-FY22</b>
<b>Personal Services</b>						
Additional Gross Pay	\$167	\$195	\$176	\$181	\$176	\$0
Full Time Salaried - Civilian	10,591	11,035	10,303	10,278	10,257	(\$46)
Unsalaries, Amounts to be Scheduled and Overtime	49	23	36	36	36	\$0
<b>SUBTOTAL</b>	<b>\$10,807</b>	<b>\$11,253</b>	<b>\$10,515</b>	<b>\$10,495</b>	<b>\$10,469</b>	<b>(\$46)</b>
<b>Other Than Personal Services</b>						
Contractual Services	\$2,208	\$385	\$2,161	\$2,773	\$161	(\$2,000)
Fixed & Misc Charges	275	367	202	442	202	\$0
Other Services & Charges	68	108	408	6,394	366	(\$42)
Property & Equipment	168	186	76	165	76	\$0
Supplies & Materials	5	52	77	55	77	\$0
<b>SUBTOTAL</b>	<b>\$2,724</b>	<b>\$1,098</b>	<b>\$2,924</b>	<b>\$9,829</b>	<b>\$882</b>	<b>(\$2,042)</b>
<b>TOTAL</b>	<b>\$13,531</b>	<b>\$12,351</b>	<b>\$13,439</b>	<b>\$20,324</b>	<b>\$11,351</b>	<b>(\$2,088)</b>
<b>Funding</b>						
Intra-City			315	390	315	\$0
City Funds			13,124	19,934	11,036	(\$2,088)
<b>TOTAL</b>	<b>\$13,531</b>	<b>\$12,351</b>	<b>\$13,439</b>	<b>\$20,324</b>	<b>\$11,351</b>	<b>(\$2,088)</b>
<b>Headcount</b>						
<b>Full-Time Positions - Civilian</b>	<b>115</b>	<b>110</b>	<b>116</b>	<b>114</b>	<b>114</b>	<b>(2)</b>

*\*\*The difference of Fiscal 2022 Adopted Budget compared to Fiscal 2023 Preliminary Budget.*

## D. Fiscal 2023 Miscellaneous Revenue

<i>Dollars in Thousands</i>	<b>Actual</b>				<b>FY23 Prelim</b>	
	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
In Rem Redemption Fees	\$1,800	\$1	\$2	\$1	\$1	\$1
BSA Filing Fees	1,302	1,164	1,179	748	1,696	1,696
Civil Service Exam Fees	6,324	6,959	4,643	4,312	3,123	3,760
Third Party Gas & Electric	3,802	4,561	3,528	2,308	3,800	3,800
Lease Audit Revenue	7	1,018	0	199	8	-
Commercial Rents	48,551	53,981	50,110	42,650	33,577	33,577
Mortgage Payment Non Inrem	364	352	122	0	-	-
Salvage (Autos, Equipment, Other)	12,971	11,424	12,569	15,655	8,893	7,893
City Publishing Center	723	782	566	266	743	743
Bulletin, Pamphlet & Copy Sale	4	3	3	2	9	9
Claims for Damage to Vehicles	780	800	737	723	735	735
Procurement Card Rebates	2,953	470	544	787	1,093	1,093
Property Sales	-	-	0	1,078	-	-
<b>Total</b>	<b>\$79,581</b>	<b>\$81,515</b>	<b>\$74,003</b>	<b>\$68,729</b>	<b>\$53,678</b>	<b>\$53,307</b>



**E. Citywide Heat, Light and Power Spending and Budget**

<i>Dollars in Thousands</i>								
<b>Funding Source</b>	<b>FY16 Actual</b>	<b>FY17 Actual</b>	<b>FY18 Actual</b>	<b>FY19 Actual</b>	<b>FY20 Actual</b>	<b>FY21 Actual</b>	<b>FY22 Prelim</b>	<b>FY23 Prelim</b>
Intra-City	\$557,293	\$583,711	\$623,675	\$627,564	\$559,408	\$562,293	\$656,512	\$656,512
State	394	850	739	155	733	774	751	751
Other Categorical	70,735	74,355	80,089	81,498	72,093	73,022	81,789	81,789
City	24,299	24,040	25,651	25,608	20,084	18,915	21,773	21,773
<b>Total</b>	<b>\$652,721</b>	<b>\$682,956</b>	<b>\$730,154</b>	<b>\$734,825</b>	<b>\$652,318</b>	<b>\$655,004</b>	<b>\$760,825</b>	<b>\$760,825</b>

**F. Fiscal 2023 Contract Budget**

<i>Dollars in Thousands</i>		<b>FY22 Adopted</b>		<b>FY23 Prelim</b>	
<b>Category</b>		<b># of Contracts</b>	<b>Amount</b>	<b># of Contracts</b>	<b>Amount</b>
Contractual Services General		12	\$19,596	12	\$18,813
Telecommunications Maint		5	37	5	37
Maint & Repair Motor Vehicles		3	2,605	3	2,574
Maint & Repair General		25	8,011	25	13,945
Office Equipment Maintenance		7	92	7	92
Data Processing Equipment		8	502	8	302
Printing Contracts		8	688	8	688
Security Services		9	17,605	9	19,242
Temporary Services		7	430	7	430
Cleaning Services		9	729	9	729
Transportation Expenditures		5	125	5	125
Training Prgm for City Employees		11	1,707	11	1,707
Maint & Operation of Infrastructure		2	3,536	2	3,536
Professional Svcs: Accounting & Auditing		1	1	1	1
Professional Svcs: Engineering & Architectural		1	957	1	957
Professional Svcs: Computer Services		7	1,989	7	1,549
Professional Svcs: Other		13	2,951	13	951
Bank Charges Public Assistance Account		1	21	1	21
<b>Total</b>		<b>134</b>	<b>\$61,582</b>	<b>134</b>	<b>\$65,699</b>