

# **Proposed City Fiscal Year 2024 Community Development Program**

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**Proposed CFY 2024 Budget**

**Proposed Allocation of Calendar Year 2023 / CD 49 Funds**

**Proposed Calendar Year 2024 / CD 50 Budget**

**April 27, 2023**



**The City of New York  
Eric Adams, Mayor**

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**Mayor's Office of Management and Budget  
Community Development Unit**

**City of New York  
Mayor’s Office of Management and Budget  
Proposed City Fiscal Year 2024  
Community Development Program**

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## Introduction

The Community Development Block Grant (CD or CDBG) is one of four formula Entitlement grants the City of New York receives annually from the U.S. Department of Housing and Urban Development (HUD). Prior to receiving these funds, grantees must release for public comment and submit to HUD a Consolidated Plan that outlines how the grantee will use the funds to address its identified needs.

The Consolidated Plan is prepared on a calendar year basis, while the City's fiscal year begins on July 1 and ends on June 30. This document reflects the proposed City Fiscal Year (CFY) 2024 allocation of CD funds based on the anticipated receipt of the City's Federal Fiscal Year (FFY) 2023 grant of \$169,345,195. These allocations will affect, and be incorporated to, the CDBG portion of the 2023 Consolidated Plan.

The total Proposed CFY 2024 budget is \$247,438,000. In addition to the CDBG allocation, the budget is supported by other sources, which include those currently available and those expected to become available during the fiscal year. The sources of these supplemental funds are as follows:

- **Prior year resources:** Due to unanticipated circumstances, portions of prior years' CD program allocations go unspent. These unused funds are then reprogrammed into the current CD year.
- **Program income and applicable credits:** Several CD-funded programs generate revenue through repayment of loans, fees, and fines that are returned to the CD Program, as well as the sale of land in Federal Urban Renewal Areas.

This document consists of three chapters:

1. **Budget Charts:** The proposed CDBG budgets are presented for CFY 2024, Calendar Year 2023, and Calendar Year 2024.
2. **Proposed City Fiscal Year 2024 CDBG Program:** Chapter 2 provides details for programs receiving new allocations of CDBG funds in CFY 2024.
3. **Prior Year Resources:** The City sometimes allocates CD funds to projects that are not expected to be completed within a single City fiscal year. Funding for such projects may "roll" from year to year until the project is complete or funds are reallocated. Thus, the amount of CDBG funds available in a given year is often higher than the allocation of *new* funds made through the City fiscal year budget. Chapter 3 provides information on projects that are still spending funds awarded in prior years. For each open project, the City has provided a brief description and the remaining balance of the CDBG allocation. These balances are also reflected in the grand total of the Proposed Revised Calendar Year 2023 budget.

Please note the budget charts and program entries are grouped by the Consolidated Plan goal associated with each program.

### Budgetary and Programmatic Changes

The national CDBG appropriation for FFY 2023 was \$3.3 billion, which mirrors the FFY 2022 funding level but is a \$150.0 million reduction from FFY 2021. As a result, the City's FFY 2022 and 2023 awards were respectively \$10.4 million and \$7.3 million lower than the FFY 2021 award of \$176.7 million. The City had implemented budget reductions for CFY 2023, but did not extend all of these cuts into further fiscal years in the hopes the FFY 2024 appropriation would return to \$3.45 billion. As this did not occur, the City must now implement further reductions.

The City also expects to receive a substantially lower amount of CDBG program income in CFY 2024 and beyond. Between 2015 and 2022, the City collected over \$350 million in program income from the sale of several Federal Urban Renewal properties. These proceeds allowed the City to offset reductions to the national appropriation and fund additional projects to benefit City residents. However, the sale of such sites is not a routine occurrence. All sites have now been paid in full and additional sales are not anticipated in the immediate future.

In addition to decreases in projected revenues, CDBG program costs have increased in recent years for several reasons including inflation, collective bargaining, and changes in federal requirements.

Due to this combination of budgetary pressures, the City is proposing multiple changes to its CFY 2024 CDBG Entitlement program including adding CDBG funding to other programs where necessary; moving CDBG-funded programs to other funding sources, and ending CDBG funding for several programs.

### *Budget Increases*

- **Various Programs:** The City's largest municipal union, District Council 37 (DC37), recently ratified a new, 65-month labor agreement. CDBG-funded staff at 11 agencies belong to DC37 and are thus entitled to the respective wage increases. CDBG funds are proposed to be added to program budgets where necessary.
- **Code Enforcement and the Emergency Repair Program:** In 2021, the Centers for Disease Control lowered the threshold at which a child is considered to have an elevated level of lead in their blood. This action impacts the number of NYC children identified as having elevated blood levels, for which the City may be required to undertake follow-up actions to identify and address possible sources of lead exposure. Accordingly, additional CDBG funds are proposed for the City's Code Enforcement effort and Emergency Repair Program. Additionally, increased CDBG funds will be used to inspect and repair self-closing doors when property owners fail to maintain them in order to prevent the spread of smoke and fire in residential buildings when a fire breaks out.

### *Funding Source Changes*

The City proposes to fund the following programs with City tax levy instead of CDBG going forward:

- Services for People with Disabilities;

- Shelter Improvements: Project Support;
- GreenThumb Gardens;
- Homeless Shelter Services, a component of the Shelter Services program; and
- Scorecard Program.

### *Funding Elimination*

The following programs will no longer receive CDBG funds:

- **Project Open House:** This grant program offers accessibility improvements for homeowners and tenants with disabilities. Projects were intended to be small but impactful projects that could be accomplished quickly. The program has become increasingly expensive and difficult to operate within the constraints of the federal requirements. HUD's lead-based paint rehabilitation requirements apply based on funding thresholds that have not been adjusted since 1992. Even minor rehabilitation work costing as low as \$5,001 triggers assessment and remediation activities that may be more expensive than the accessibility improvements themselves, extend project timelines by weeks or months, and strain administrative capacity.
- **Senior Center Improvements:** This program has not issued new grants for several years while the City performed a full review of this program including the application process, contract documents, etc. As a result of this review, the City identified administrative burdens caused by the use of federal funds that could not be overcome without significant additional resources being dedicated to the program.
- **City Educational Facilities - Health & Safety Improvements:** Through this program, the Department of Education uses CDBG funds to conduct inspections, testing and violation remediation in the areas of boiler, elevator, lead, and asbestos compliance. However, CDBG funds comprise a minor amount of DOE's budget for this work. Given DOE's relatively small allocation of CDBG funds, the obligation to meet federal regulations imposes an administrative burden due to the disparities between federal and local requirements. While the CDBG funding is proposed for elimination, the program still receives City tax levy funding and will continue operations.

Please note these were difficult decisions that were not made lightly. The City considered numerous factors when considering how to address its funding shortfalls, including whether programs address health and safety concerns or are mandated under City law, how the use of federal funds complicated program operations, program performance, etc. In cases where CDBG funding has been eliminated, the City may consider re-funding these programs in the future if the national appropriation significantly increases and/or if the federal regulations are eased.

## Chapter 1: Budget Charts

### Chart 1: Proposed City Fiscal Year 2024 CDBG Budget

The City’s CD Year is based on the calendar year, January through December. Therefore, the first half of CFY 2024 (July 1 – December 31, 2023) coincides with the last six months of Calendar Year 2023/CD 49, and the second half of CFY 2024 (January 1 – June 30, 2024) coincides with the first six months of Calendar Year 2024/CD 50.

The City does not yet know the value of its Federal Fiscal Year 2024 Entitlement grant, but expects it will be the same as the FFY 2023 award of \$169,345,195. Below is a summary of expected resources:

FFY 2023 Entitlement Award	\$169.345
Program Income	\$45.000
Prior Year Resources	\$33.093
<b>Total</b>	<b>\$247.438</b>

Proposed City Fiscal Year 2024  
Community Development Block Grant (CDBG) Budget  
(Millions of Dollars)

Consolidated Plan Goals and Programs	CFY 2024
<b><i>Administer the overall CDBG entitlement grant program</i></b>	
CDBG Administration	3.792
<b><i>Conduct housing market analysis and planning</i></b>	
Housing Planning	6.302
<b><i>Further fair housing throughout the City</i></b>	
NYC Fair Housing	0.438
<b><i>Improve and preserve NYC's housing stock</i></b>	
Code Enforcement	53.399
Emergency Repair Program	42.089
Alternative Enforcement Program	10.757
Housing Rehabilitation Administration	1.771
Public Housing Rehabilitation Program	25.538
Maintenance, Operation, and Rehabilitation of Tax-Foreclosed Housing	20.017
HPD Administration	7.771
<b><i>Make NYC more livable for people with disabilities</i></b>	
City Educational Facilities: Accessibility Improvements	0.387
<b><i>Preserve historic buildings and areas</i></b>	
Landmarks Historic Preservation Grant Program	0.114

Proposed City Fiscal Year 2024  
Community Development Block Grant (CDBG) Budget  
(Millions of Dollars)

Consolidated Plan Goals and Programs	CFY 2024
<b><i>Provide recreation and greenspace</i></b>	
Recreation Services	2.166
<b><i>Provide safe shelters and services</i></b>	
Shelter Services: Homeless Outreach and Housing Placement Services	0.553
Emergency Relocation	25.520
Housing Placement Services	1.344
<b><i>Provide safety and independence for the elderly</i></b>	
Senior Services	1.037
<b><i>Provide social and educational services</i></b>	
Education Services	4.524
Community Centers	5.614
Victims' Services	3.245
<b><i>Reduce threats to public health and safety</i></b>	
Demolition Program	10.523
<b><i>Community development through planning</i></b>	
Community Planning	17.883
<b><i>Support economic development</i></b>	
Avenue NYC	2.654
<b>Total Uses</b>	<b>247.438</b>



## Chart 2: Proposed Revised Calendar Year 2023/CD 49 Budget

In addition to reflecting programs and budgets on a City fiscal year basis, the City’s Community Development program must also identify its proposed programs and budgets on a calendar year basis to comply with the City’s Consolidated Plan process. The City’s CD program is in its 49<sup>th</sup> year. The Proposed Calendar Year 2023/CD 49 budget was originally published at this time last year in the “Proposed City Fiscal Year 2023 Community Development Program” document and was approved, with minor modifications, by the New York City Council.

The following chart shows proposed changes to the current Calendar Year 2023/CD 49 budget that result from the City proposing its City Fiscal Year 2024 (7/1/23-6/30/24) budget. The changes to this budget are now necessary because the CD 49 program year overlaps two City fiscal years:

Calendar Year 2023/CD 49: January 1 – December 31, 2023	
Second half of CFY 2023: January 1 – June 30	First half of CFY 2024: July 1 – December 31

At the time the Calendar Year/CD 49 budget was adopted, the spending pattern for the last six months was not known. Therefore, the CD 49 budget assumed that the spending pattern set by the CFY 2023 CD program for the first six months of CD 49 (1/1/23 – 6/30/23) would be maintained for the entire CD 49 program year. However, revisions to the Calendar Year 2023/CD 49 budget are necessary to reflect the new CFY 2024 CD program.

The first column of numbers in the chart beginning on the next page indicates the current CD 49 funding levels for each program, the second column indicates the proposed changes to those funding levels, and the third column reflects the Proposed Revised 2023/CD 49 Budget.

The City does not yet know the value of its Federal Fiscal Year 2024 Entitlement grant, but expects it will be the same as the FFY 2023 award of \$169,345,195. Below is a summary of expected resources:

FFY 2023 Entitlement Award	\$169.345
Program Income	\$45.000
Prior Year Resources	\$123.271
<b>Total</b>	<b>\$337.616</b>

Proposed Revised Calendar Year 2023 / CDBG Forty-Nine Budget  
(Millions of Dollars)

Consolidated Plan Goals and Programs	Current 2023 / CD 49 Budget	Changes	Proposed Revised 2023 / CD 49 Budget
<b><i>Administer the overall CDBG entitlement grant program</i></b>			
CDBG Administration	2.519	0.637	3.156
<b><i>Conduct housing market analysis and planning</i></b>			
Housing Planning	6.101	0.100	6.201
<b><i>Further fair housing throughout the City</i></b>			
NYC Fair Housing	0.438	0.000	0.438
<b><i>Improve and preserve NYC's housing stock</i></b>			
Code Enforcement	47.181	3.109	50.290
Emergency Repair Program	42.369	-0.139	42.230
Alternative Enforcement Program	10.356	0.201	10.557
Housing Rehabilitation Administration	1.497	0.137	1.634
Public Housing Rehabilitation Program	25.602	-0.032	25.570
Maintenance, Operation, and Rehabilitation of Tax- Foreclosed Housing	19.445	0.285	19.730
HPD Administration	7.308	0.231	7.539

Proposed Revised Calendar Year 2023 / CDBG Forty-Nine Budget  
(Millions of Dollars)

Consolidated Plan Goals and Programs	Current 2023 / CD 49 Budget	Changes	Proposed Revised 2023 / CD 49 Budget
<b><i>Make NYC more livable for people with disabilities</i></b>			
Project Open House	0.198	-0.099	0.099
Services for People with Disabilities	0.167	-0.084	0.083
City Educational Facilities: Accessibility Improvements	0.378	0.004	0.382
<b><i>Modernize and improve public facilities</i></b>			
City Educational Facilities: Health & Safety Improvements	6.908	-3.454	3.454
Senior Center Improvements	1.935	-0.968	0.967
Shelter Improvements: Shelter Renovations Project Support	0.308	-0.154	0.154
<b><i>Preserve historic buildings and areas</i></b>			
Landmarks Historic Preservation Grant Program	0.114	0.000	0.114
<b><i>Provide recreation and greenspace</i></b>			
GreenThumb Gardens	1.260	-0.630	0.630
Recreation Services	2.089	0.038	2.127

Proposed Revised Calendar Year 2023 / CDBG Forty-Nine Budget  
(Millions of Dollars)

Consolidated Plan Goals and Programs	Current 2023 / CD 49 Budget	Changes	Proposed Revised 2023 / CD 49 Budget
<b><i>Provide safe shelters and services</i></b>			
Shelter Services	4.098	-1.773	2.325
Emergency Relocation	25.463	0.028	25.491
Housing Placement Services	1.120	0.112	1.232
<b><i>Provide safety and independence for the elderly</i></b>			
Senior Services	1.037	0.000	1.037
<b><i>Provide social and educational services</i></b>			
Education Services	4.524	0.000	4.524
Community Centers	5.614	0.000	5.614
Food Pantry Services	0.187	0.000	0.187
Victims' Services	3.245	0.000	3.245
<b><i>Reduce threats to public health and safety</i></b>			
Demolition Program	10.272	0.126	10.398
<b><i>Community development through planning</i></b>			
Community Planning	17.397	0.243	17.640
<b><i>Support economic development</i></b>			
Avenue NYC	2.604	0.025	2.629
<b><i>Total New Allocations For Calendar Year 2023</i></b>	<b>251.734</b>	<b>-2.057</b>	<b>249.677</b>

Proposed Revised Calendar Year 2023 / CDBG Forty-Nine Budget  
(Millions of Dollars)

Consolidated Plan Goals and Programs	Current 2023 / CD 49 Budget	Changes	Proposed Revised 2023 / CD 49 Budget
<b>Prior Year Funds Projected to be Spent in 2023:</b>			
Public Housing Rehabilitation Program	N/A	N/A	74.201
City Educational Facilities: Accessibility Improvements in City Schools	N/A	N/A	6.732
Inspections in City Shelters	N/A	N/A	6.265
Recreation Services Planning	N/A	N/A	0.741
<b>Sub-Total</b>			<b>87.939</b>
<b>Total Calendar Year 2023 Budget</b>			<b>337.616</b>

### **Chart 3: Proposed Calendar Year 2024/CD 50 Budget**

The following is the proposed Calendar Year 2024/CD 50 budget (1/1/24 – 12/31/24). Please note that the spending pattern established in this budget is expected to be effective only for January 1, 2024 to June 30, 2024. Funds reserved for the last six months of CD 50 will be reallocated in accordance with the adopted City Fiscal Year 2025 CD budget.

At this time, the City estimates the CD 50 Entitlement grant amount will be \$169.345M. However, there is a strong possibility the actual FFY 2024 entitlement will be different. The City projects \$65.092M in additional revenues will be available to supplement the CD 50 grant. Additional revenues expected to be available include prior year accruals, applicable credits, and program income.

Proposed Calendar Year 2024 / CDBG Fifty Budget  
(Millions of Dollars)

Consolidated Plan Goals and Programs	CD 50
<b><i>Administer the overall CDBG entitlement grant program</i></b>	
CDBG Administration	3.792
<b><i>Conduct housing market analysis and planning</i></b>	
Housing Planning	6.302
<b><i>Further fair housing throughout the City</i></b>	
NYC Fair Housing	0.438
<b><i>Improve and preserve NYC's housing stock</i></b>	
Code Enforcement	53.399
Emergency Repair Program	42.089
Alternative Enforcement Program	10.757
Housing Rehabilitation Administration	1.771
Public Housing Rehabilitation Program	12.537
Maintenance, Operation, and Rehabilitation of Tax-Foreclosed Housing	20.017
HPD Administration	7.771
<b><i>Make NYC more livable for people with disabilities</i></b>	
City Educational Facilities: Accessibility Improvements	0.387
<b><i>Preserve historic buildings and areas</i></b>	
Landmarks Historic Preservation Grant Program	0.114

Proposed Calendar Year 2024 / CDBG Fifty Budget  
(Millions of Dollars)

Consolidated Plan Goals and Programs	CD 50
<b><i>Provide recreation and greenspace</i></b>	
Recreation Services	2.166
<b><i>Provide safe shelters and services</i></b>	
Shelter Services: Homeless Outreach and Housing Placement Services	0.553
Emergency Relocation	25.520
Housing Placement Services	1.344
<b><i>Provide safety and independence for the elderly</i></b>	
Senior Services	1.037
<b><i>Provide social and educational services</i></b>	
Education Services	4.524
Community Centers	5.614
Victims' Services	3.245
<b><i>Reduce threats to public health and safety</i></b>	
Demolition Program	10.523
<b><i>Community development through planning</i></b>	
Community Planning	17.883
<b><i>Support economic development</i></b>	
Avenue NYC	2.654
<b><i>Total Uses</i></b>	<b>234.437</b>



## Chapter 2: Proposed City Fiscal Year 2023 CDBG Program Program and Project Descriptions

The entries throughout this document provide regulatory details for each program that will receive CD funds in the upcoming CFY. Below is an explanation of these details.

### Matrix Code & Eligibility Category

The CD eligibility category identifies the type of activity funded (i.e., describes what the activity is *doing*). An activity must meet at least one eligibility category. Matrix Codes further identify the nature of the activity. For example, Matrix Code 03 signifies Public Facilities & Improvements programs and includes a letter identifying the type of facility being renovated (e.g., 03A signifies a senior center, 03K signifies streets). Matrix Codes are defined at [www.hudexchange.info/resources/documents/Matrix-Code-Definitions.pdf](http://www.hudexchange.info/resources/documents/Matrix-Code-Definitions.pdf).

For programs whose activities fit within several categories, the categories are listed based on amount of time the program spends on each, from most to least.

### National Objective

The national objective identifies the population or area(s) being served. With the exception of Planning and General Administration activities, every program must meet at least one national objective. Below is a key to the objectives listed:

- *Low- and Moderate-Income Area Benefit:* A Low- and Moderate-Income Area activity is designed to serve persons residing in a primarily residential area where at least 51 percent of the residents are low/mod persons. The benefits of this type of activity must be available to all residents in the area regardless of income, age, etc.
- *Low- and Moderate-Income Housing:* Low- and Moderate-Income Housing activities benefit either a) residential buildings in which at least 51 percent of the units are occupied by low/mod households or will be so occupied upon completion of the project, or b) owner-occupied single-unit homes where the owner's household income falls within the HUD-defined income limits.
- *Limited Clientele:* A Limited Clientele activity benefits a specific group of persons rather than everyone in a particular area. Depending on the activity, beneficiaries may qualify for services based on their income, proximity to a public housing development, or characteristic that allows HUD to presume the beneficiary is low/mod [for a full listing of "presumed benefit" categories, please see [24 C.F.R. § 570.208\(a\)\(2\)\(i\)\(A\)](#)].
- *Slums or Blighted Area:* Activities funded under this objective address signs of blight in designated "Slums or Blighted Areas." The Slums or Blighted Area criteria is defined at [24 C.F.R. § 570.208\(b\)\(1\)](#).
- *Slums or Blight Spot:* Slums or Blight Spot activities eliminate blighting conditions in locations outside of designated blighted areas. Programs eligible under this objective are limited to addressing public health and safety threats.

## ***Administer the overall CDBG entitlement grant program***

### **CDBG Administration**

**Administering Agency:** Various

**Matrix Code:**

21A - General Program Administration

**National Objective:**

N/A - Planning and/or Administration

**Target Area / Location:**

- NYC Department of City Planning
- NYC Department of Small Business Services
- NYC Department of Landmarks Preservation Commission
- NYC Mayor’s Office of Management and Budget
- NYC Mayor’s Office of Operations

**Program Description:**

This function involves the planning, management, and citizen participation necessary to formulate, implement, and evaluate the City’s Community Development Program. These activities include:

- Preparing and implementing the Citizen Participation Plan;
- Developing CDBG plans and policies;
- Preparing the City’s Consolidated Plan and Annual Performance Report;
- Preparing Environmental Reviews;
- Monitoring expenditures for CD-funded programs;
- Liaising with HUD and other Federal departments; and
- Compiling and maintaining necessary records demonstrating compliance with Federal requirements.

## ***Conduct housing market analysis and planning***

### **Housing Planning**

**Administering Agency:** Department of Housing Preservation and Development (HPD)

**Matrix Code:**

20 - Planning  
21A - General Program Administration  
21C - Public Information

**National Objective:**

N/A - Planning and/or Administration

### Target Area / Location:

N/A – Planning citywide

### Program Description:

CD funds pay for staff that conducts the following planning activities:

#### Policy Development and Special Initiatives

The Division of Housing Policy (DHP)'s Policy Development and Special Initiatives (PDSI) unit provides guidance and insight on high-priority policy initiatives, advancing solutions that further the agency's mission. PDSI is staffed by an interdisciplinary team of policy and data analysts, technical researchers, and project managers whose work covers a dynamic portfolio of short- and long-term policy projects. PDSI works across the agency to further HPD's mission by assessing policy proposals, designing evidence-based initiatives, and reviewing the impacts of existing policy.

#### Research and Evaluation

DHP's Research and Evaluation unit plans and conducts major housing-related research and large-scale data collection, analyses, and project management relating to HPD's programming and policy agenda. The Research and Evaluation unit manages the legally-required New York City Housing and Vacancy Survey (HVS), which provides comprehensive data on the city's population, households, housing stock, vacancies, structural and maintenance conditions, and other characteristics such as household incomes and employment, rents, and neighborhood conditions.

The HVS is a critical resource used to establish the official citywide vacancy rate, which is required for the City Council's determination of a housing emergency as the necessary condition for continuing rent control and rent stabilization. Research and Evaluation prepares and submits to the City Council the Report of Initial Findings of the HVS, which presents an analysis of key data on the rental vacancy rate, housing inventory, housing conditions, and other housing market situations. A variety of additional stakeholders depend on information from the HVS and incorporate it into their work.

The Research and Evaluation unit also performs valuable work on the New York City Housing and Neighborhood Study (HANS). NYC-HANS is a collaboration between HPD, researchers at Columbia University Teachers College, and New York University (NYU). NYC-HANS evaluates the impact of newly constructed affordable housing on the health and well-being of low-income housing recipients. NYC-HANS is a randomized-control trial that is supported by the National Institutes of Health (NIH), the MacArthur Foundation, the Doris Duke Charitable Foundation, the W.T. Grant Foundation, and the U.S. Department of Housing and Urban Development.

Finally, Research and Evaluation administers HPD's annual contract with the Rent Guidelines Board (RGB).

### Rent Guidelines Board Support Staff

RGB is mandated to establish rent adjustments for nearly one million units subject to the Rent Stabilization Law in New York City. The Board holds an annual series of public meetings and hearings to consider staff research and testimony from owners, tenants, advocacy groups, and industry experts.

RGB staff provides administrative and analytic support to the Board and prepares research regarding the economic condition of rent stabilized units and other topics including operating and maintenance costs, the cost of financing, the housing supply, and cost of living indices. RGB staff engages in research efforts; publishes its reports for use by the public, other governmental agencies, and private organizations; and provides information to the public on housing questions considered by the Board. While these reports are accessible for free online, CD program income may be generated from the sale of CD-funded reports that are purchased in hard copy. CD funds pay for the RGB staff and associated program administration costs.

CDBG funds support the RGB's independent research, collection and analysis of data, including NYCHVS data, in order to assess the NYC housing market. RGB staff and the Board hold public hearings in all five boroughs, and the Board sets annual rent adjustment guidelines for rent stabilized apartments in the City after consideration of current and projected economic and housing market conditions derived from staff research and public testimony.

### ***Further fair housing throughout the city***

#### **NYC Fair Housing**

**Administering Agency:** Department of Housing Preservation and Development (HPD)

**Matrix Code:**  
20 - Planning

**National Objective:**  
N/A - Planning and/or Administration

**Target Area / Location:**  
N/A – citywide

#### **Program Description:**

HPD provides fair housing counseling and education through an agreement with the City's Commission on Human Rights (CCHR), working to raise the awareness of building owners and development entities of their duty to comply with the federal Fair Housing Act and the New York City Human Rights laws. The City's Human Rights Law is inclusive of the Federal Fair Housing Act and prohibits housing discrimination based on a person's race, color, religion, sex, disability, national origin, familial status, sexual orientation, age, alienage and citizenship status, marital status, partnership status, lawful occupation, gender, or lawful source of income. The City's law also prohibits bias-related harassment.

Through this program, HPD:

- Provides a Fair Housing website, *Fair Housing NYC*, in coordination with CCHR. The website promotes awareness and enforcement of fair housing practices and provides the public with a broad range of fair housing-related content and referral services. The site can be accessed at: [www1.nyc.gov/site/fairhousing/index.page](http://www1.nyc.gov/site/fairhousing/index.page).
- Holds regular workshops to educate partners and members of the public about fair housing rights and responsibilities, particularly involving the marketing process.
- Responds to, and coordinates with, CCHR regarding complaints and participates in various fair housing-related special projects. CCHR's mission is to enforce the most comprehensive local human rights law in the country. The mission of CCHR complements HPD's dedication to curbing housing discrimination.

CD funds pay for staff that develops policies and tracks the progress of the City's efforts to comply with the HUD requirement to affirmatively further fair housing. HPD's Fair Housing Policy and Investments (FHPI) unit helps to coordinate the City's comprehensive fair housing planning process, *Where We Live NYC*. As part of this process, FHPI engaged in extensive analysis and public participation to better understand how fair housing challenges like segregation, discrimination, and access to thriving neighborhoods impact New Yorkers' lives and how the City can eliminate barriers that impede fair housing.

## ***Improve and preserve NYC's housing stock***

### **Code Enforcement**

**Administering Agency:** Department of Housing Preservation and Development (HPD)

**Matrix Code:**

15 - Code Enforcement

14I - Lead-Based Paint Hazard Test / Abatement

**National Objective:**

Low- and Moderate-Income Area

Slum or Blight Spot

**Target Area / Location:**

CD funds are used in deteriorated and deteriorating neighborhoods, which are areas that meet all the following criteria:

- At least 51.0 percent of the population is at or below 80 percent of the Area Median Income;
- At least 50.0 percent of the area is residential in nature; and
- At least 15.0 percent of the occupied rental units have three or more maintenance deficiencies.

In most cases, the areas correspond with specific sub-borough areas, as defined by the U.S. Census Bureau for purposes of the New York City Housing and Vacancy Survey. City tax levy is used for code enforcement initiatives in areas that do not meet the stated criteria.

Please refer to Figures 1, 2, 3, and 4 after this section. There are no eligible areas in Staten Island, therefore it is not included as a figure below.

### **Program Description:**

#### Housing Code Inspections

Tenants use 311, via phone or online, to file complaints regarding violations of the New York City Housing Maintenance Code or the New York State Multiple Dwelling Law (“Housing Codes”). The 311 phone operators, within the NYC Office of Technology and Innovation (OTI), are CD-funded for the time they spend on CD-eligible housing complaint calls.

Code Inspectors promote quality housing by assuring owner compliance with the Housing Codes in privately-owned multiple dwellings and tenant-occupied apartments in one- and two-family houses. CD-funded staff performs the following:

- Borough Offices: Inspectors respond to complaints, issue violations where appropriate, and re-inspect violations certified as corrected by the owner. Staff may also conduct dismissal request inspections (for owners wishing to clear their record of existing violations), support the Housing Litigation Division (HLD) and the New York State Housing Court system in tenant-landlord actions, and issue vacate orders and respond to emergencies such as fires and structurally unsafe buildings.
- Clerical staff performs functions such as tenant callbacks (to verify a condition still exists), processing owner certifications and dismissal requests, and administrative tasks.
- The Registration Assistance Unit assists property owners with their annual registration in the as required by the NYC Housing Maintenance Code.

The Division of Neighborhood Preservation (DNP) spearheads HPD’s efforts to implement proactive and comprehensive preservation strategies to prevent continued deterioration and address signs of distress in the city’s privately-owned housing stock. These strategies include assessments of the physical and financial needs of distressed properties, outreach to building owners to encourage code compliance, and referral to a variety of HPD programs, including loan programs, to facilitate owner investment in their properties. DNP encourages owners to maintain a current registration of their building and to correct open violations and remove them from the property record by either a) certifying the correction where applicable, b) filing for a Dismissal Request, or c) for smaller buildings, signing and carrying out voluntary repair agreements to make needed building repairs and facilitate violation removal. Additionally, DNP mediates between landlords and tenants to allow owners to make needed repairs. If DNP determines that efforts are not improving a building due to lack of owner cooperation, DNP will refer the building for appropriate enforcement through litigation or another appropriate program.

### Lead-Based Paint Inspections

The Lead-Based Paint Hazard Inspection Unit tests for lead-based paint hazards with X-Ray fluorescence (XRF) machines, re-inspects lead-based paint violations certified as corrected by building owners, and inspects buildings where a child with lead-poisoning has been identified by the City.

### Litigation

HPD's Housing Litigation Division (HLD) initiates actions in Housing Court against owners of privately-owned buildings to enforce compliance with the Housing Code. Attorneys also represent HPD when tenants initiate actions against private owners seeking the repair and correction of violations. The goal of these proceedings is to obtain Orders to Correct, civil penalties, or contempt sanctions to compel owner compliance.

HLD initiates a variety of cases including:

- Heat and/or hot water cases;
- Comprehensive cases seeking the correction of all outstanding violations, including claims of harassment;
- Owners' false certifications violations were corrected or failure to register a multiple dwelling;
- Appointing 7A Administrators to buildings that have been abandoned by their owners and/or where conditions are dangerous to the tenants' health or safety;
- Seeking access warrants to inspect and, if appropriate, make emergency repairs in buildings where owners have denied access; and
- In cases where either a court or consent order is obtained for the payment of civil penalties, HLD monitors compliance with the order. If an owner defaults on the payment, HLD will seek a judgment for higher penalties and refer the case to the Judgment Enforcement Unit (JEU) to locate responsible individuals/companies and take various steps to enforce the money judgment. Cases where a default order for the payment of civil penalties was obtained are immediately referred to the JEU for collection.

Other HLD staff oversees administrative functions including paralegal services, investigations, litigation support, data operations, and office management.

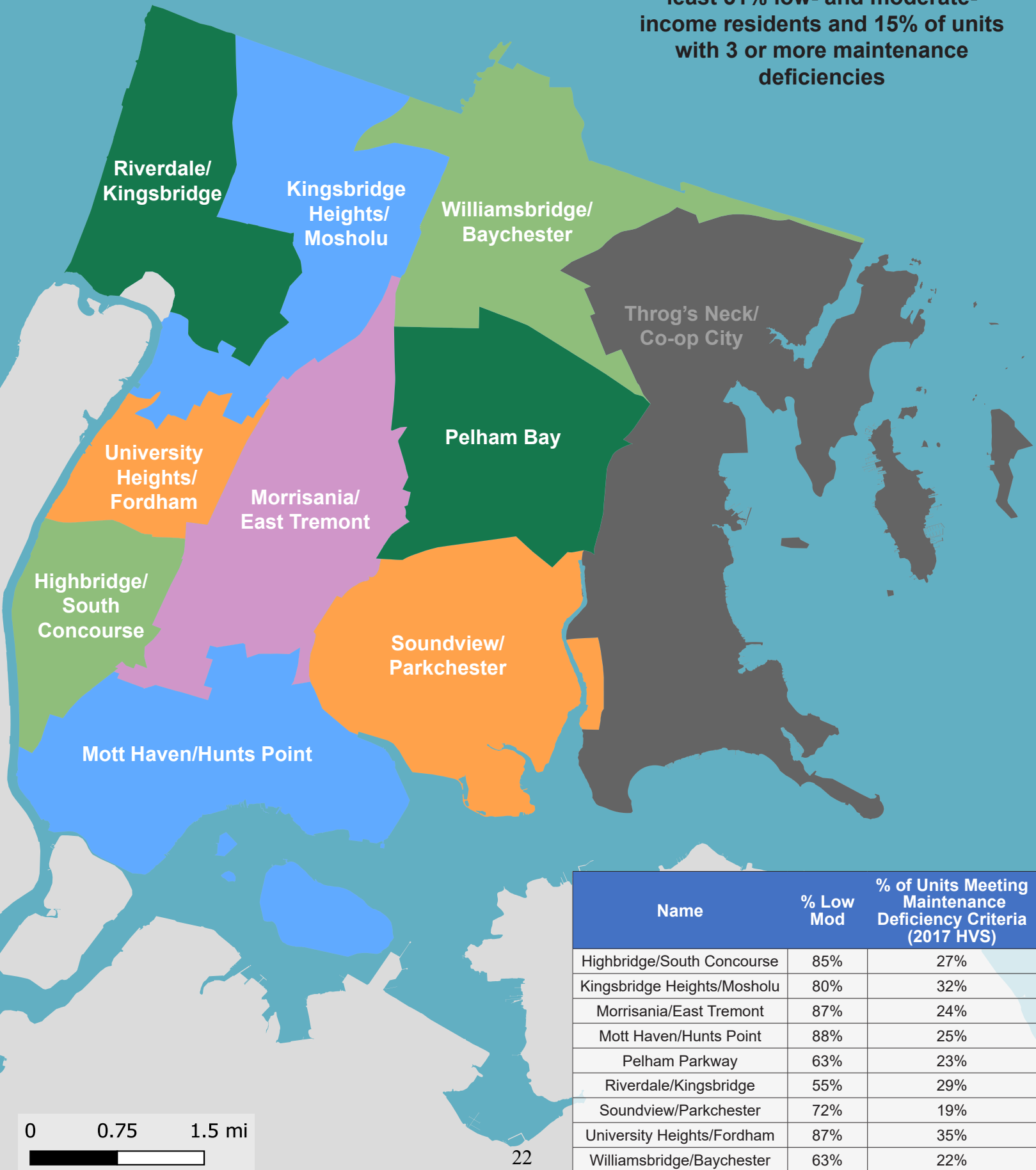
### *Certification of No Harassment (CONH) Unit*

Owners of certain residential buildings must obtain a "Certification of No Harassment" before applying for a permit to demolish or reconfigure the building. (For information on what buildings may be subject to this requirement, please see [www.nyc.gov/site/hpd/services-and-information/certification-of-no-harassment-conh.page](http://www.nyc.gov/site/hpd/services-and-information/certification-of-no-harassment-conh.page).) This requirement is intended to protect tenants by ensuring owners do not harass tenants into leaving before starting a demolition or construction project. A finding of harassment prevents the owner from obtaining a demolition or alteration permit for three years and/or means an alteration or demolition must include a set percentage of low-income housing.

**Figure 1:  
The Bronx**

# Housing Code Inspections

**Bronx Sub-borough Areas with at least 51% low- and moderate-income residents and 15% of units with 3 or more maintenance deficiencies**



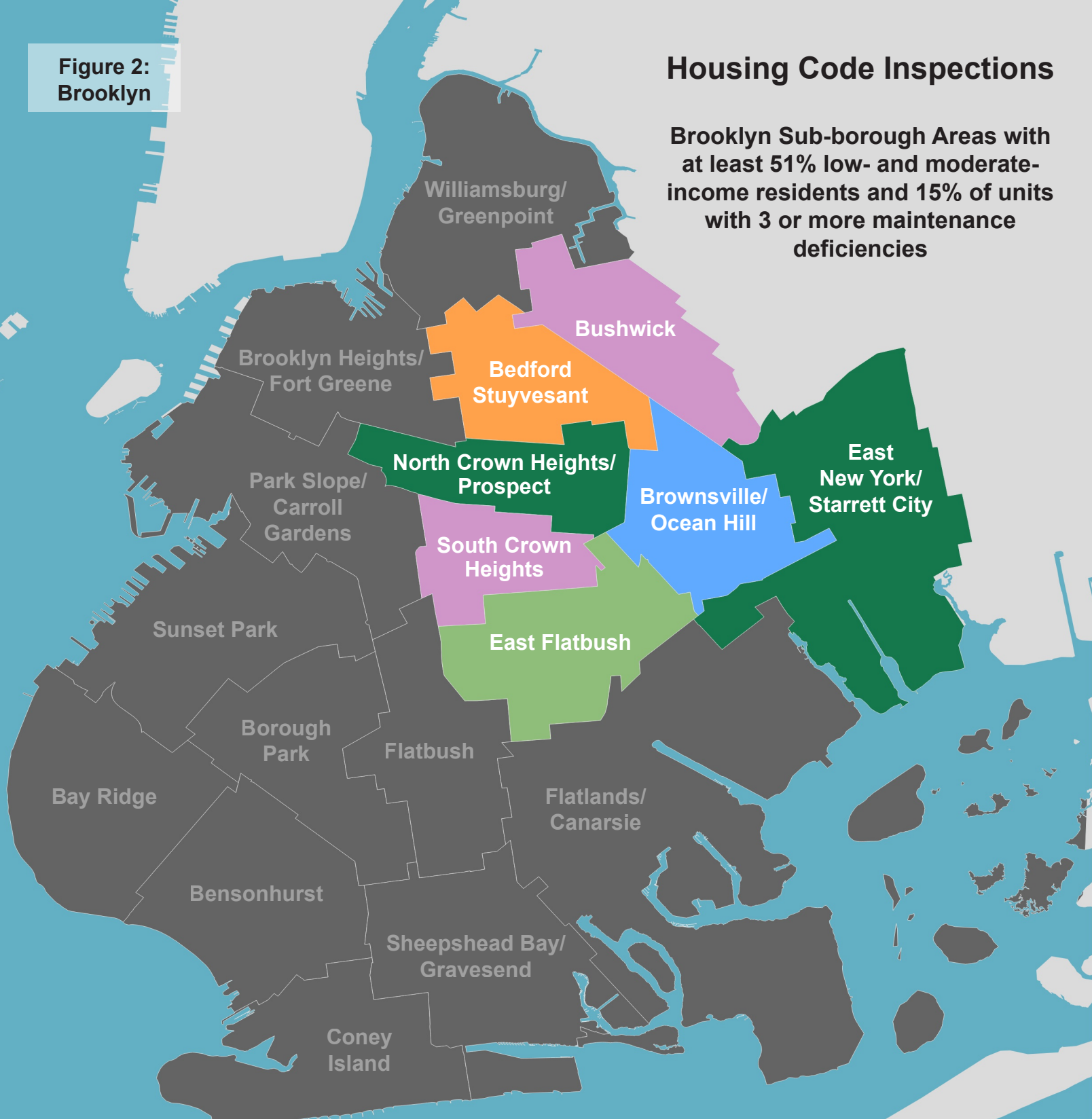
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**Figure 2:  
Brooklyn**

## Housing Code Inspections

**Brooklyn Sub-borough Areas with at least 51% low- and moderate-income residents and 15% of units with 3 or more maintenance deficiencies**



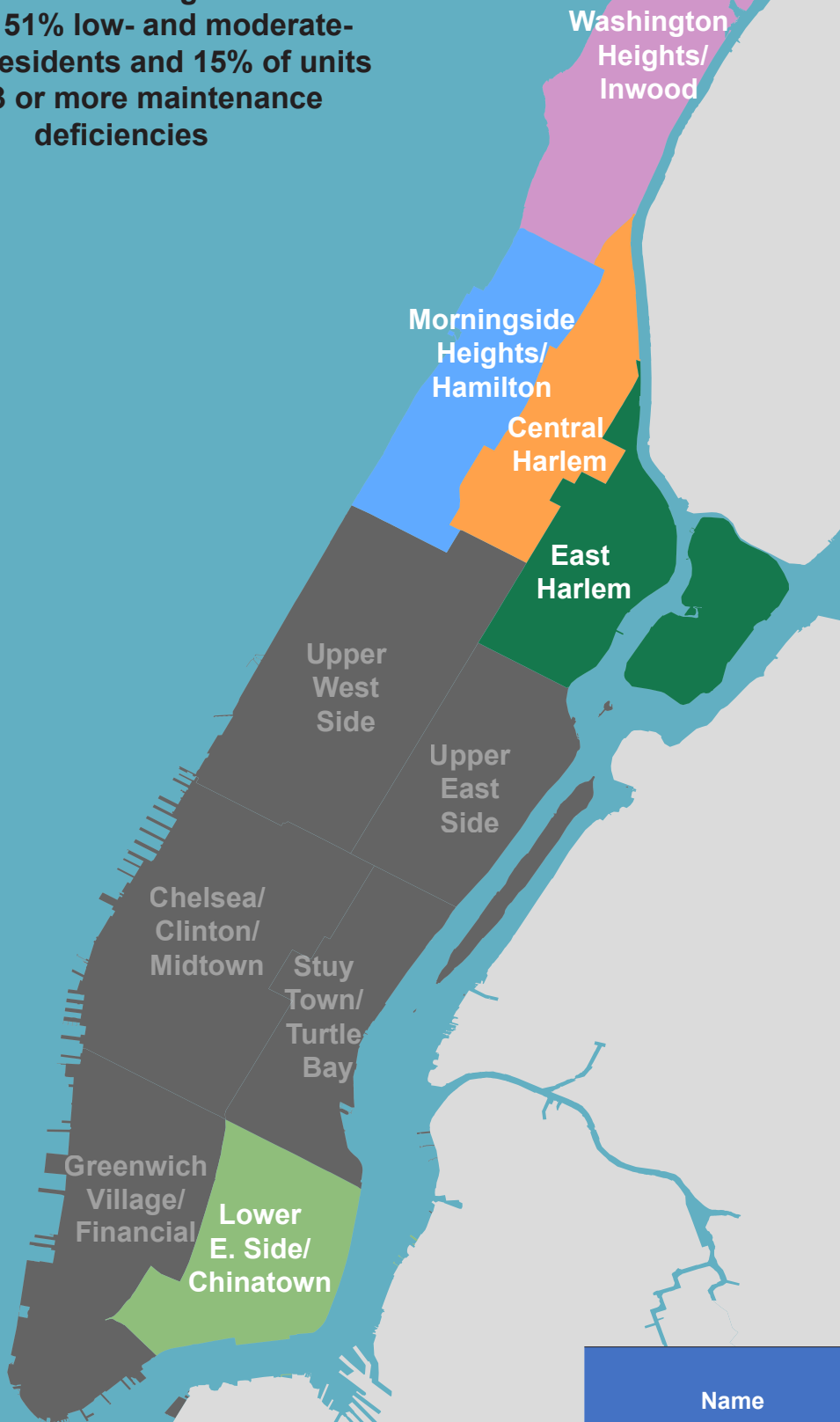
Name	% Low Mod	% of Units Meeting Maintenance Deficiency Criteria (2017 HVS)
Bedford Stuyvesant	72%	27%
Brownsville/Ocean Hill	79%	34%
Bushwick	77%	16%
East Flatbush	61%	19%
East New York/Starrett City	75%	23%
North Crown Heights/Prospect	68%	30%
South Crown Heights	70%	22%



# Housing Code Inspections

Manhattan Sub-borough Areas with at least 51% low- and moderate-income residents and 15% of units with 3 or more maintenance deficiencies

Figure 3:  
Manhattan



Name	% Low Mod	% of Units Meeting Maintenance Deficiency Criteria (2017 HVS)
Central Harlem	70%	18%
East Harlem	75%	21%
Lower E. Side/Chinatown	67%	19%
Morningside Heights/Hamilton	69%	24%
Washington Heights/Inwood	72%	17%



# Housing Code Inspections

**Figure 4:  
Queens**

**Queens Sub-borough Areas with at least 51% low- and moderate-income residents and 15% of units with 3 or more maintenance deficiencies**



Name	% Low Mod	% of Units Meeting Maintenance Deficiency Criteria (2017 HVS)
Jamaica	57%	17%

## **Emergency Repair Program**

**Administering Agency:** Department of Housing Preservation and Development (HPD)

**Matrix Code:**

06 - Interim Assistance  
14B - Rehabilitation: Multi-Unit Residential  
14I - Lead-Based Paint Hazard Test / Abatement  
19E - CDBG Operation and Repair of Foreclosed Property

**National Objective:**

Low- and Moderate-Income Area  
Slum or Blight Spot  
Low- and Moderate-Income Housing

**Target Area / Location:**

N/A - citywide

**Program Description:**

The Emergency Repair Program (ERP) corrects immediately hazardous emergency conditions for which Housing Code Inspectors issue class "C" violations, or for which another City agency cites an emergency condition. CD-funded work consists of the following:

- Contacting owners or managing agents of buildings requiring emergency repair(s);
- Contacting tenants to determine if the owner complied. When HPD cannot certify the work was done, the violation is forwarded to the Emergency Repair and Environmental Hazards Unit (EREH);
- Preparing work scopes, monitoring work in progress, and signing off on repair completion;
- Performing small lead-based paint repairs;
- Monitoring jobs awarded to outside vendors, ensuring that contractors start and complete work according to specifications;
- Re-inspecting lead-based paint violations. If a landlord fails to comply, EREH completes remediation and dust clearance testing;
- Conducting asbestos investigations, preparing samples for laboratory analysis, and project monitoring; and
- Working with utility companies to restore services to buildings where the owner has failed to provide them and arranging delivery of fuel or necessary repairs.

CD revenue is generated when owners pay for the cost of the work done by the City.

## **Alternative Enforcement Program**

**Administering Agency:** Department of Housing Preservation and Development (HPD)

**Matrix Code:**

14B - Rehabilitation: Multi-Unit Residential  
14H - Rehabilitation Administration

**National Objective:**

Slum or Blight Spot

**Target Area / Location:**

Designated distressed residential buildings citywide

**Program Description:**

AEP is intended to address the serious physical deterioration of the most distressed buildings in New York City. Through AEP, HPD can order the property owner to repair or replace building systems as well as to address violations. If the owner fails to comply, AEP can address building systems and violations using CD funds. AEP staff is also supported by CD funds.

Using criteria set forth in the City's Administrative Code, HPD annually designates 250 multiple dwellings that are high consumers of HPD's code enforcement services for participation in the program. HPD notifies owners their buildings have been selected and the owner will have four months to do the following:

- Correct 100 percent of heat and hot water violations;
- Correct 100 percent of class "C" hazardous mold violations;
- Correct 80 percent of class "B" hazardous mold violations;
- Correct 80 percent of all vermin violations;
- Correct 80 percent of all other class "B" hazardous and class "C" immediately hazardous violations;
- Pay all outstanding HPD emergency repair charges and liens or enter into an agreement to pay such charges; and
- Submit a current and valid property registration statement.

If the owner fails to meet the requirements for discharge within the first four months, HPD will issue an Order to Correct identifying the building systems that need to be replaced in order to address the underlying conditions (to minimize recurrence of those conditions). Once an Order is issued, fees will be charged to the property for being in the program and as a result of specific inspections. Should an owner fail to comply with the Order, HPD may perform the work.

CD revenue is generated when owners pay for the cost of the work done by the City as well as for program inspection fees.

## **Housing Rehabilitation Administration**

**Administering Agency:** Department of Housing Preservation and Development (HPD)

**Matrix Code:**  
14H - Rehabilitation Administration

**National Objective:**  
Slum or Blight Spot  
Slum or Blighted Area

**Target Area / Location:**  
N/A - citywide

**Program Description:**  
HPD uses CD funds for staff to oversee the following activities:

### **7A Program**

Article 7-A of the New York State Real Property Actions and Proceedings Law authorizes the New York City Housing Court to appoint administrators to operate private buildings that have been abandoned or have conditions dangerous to the life, health, and safety of the tenants. Under Article 7-A, HPD may initiate legal action when serious emergency conditions exist in occupied residential buildings where the property owner has not addressed such conditions over an extended period. The 7A Program stabilizes and preserves these housing units and provides safe housing for the tenants. 7A buildings are generally located in blighted areas, are under-occupied, and occupants tend to have very low incomes.

CD-funded staff:

- Evaluates distressed residential buildings to determine if they meet Article 7-A criteria;
- Performs feasibility inspections, after which staff will recommend to HPD's Housing Litigation Division whether to support the 7A action;
- Reviews applications from organizations seeking to become 7A Administrators;
- Monitors landlords' compliance when a 7A cases is settled with a consent order;
- Meets with tenants, coordinates building repair plans, and works with Administrators to ensure that violations are addressed;
- Authorizes Administrators to obtain legal assistance funds to aid them in bringing court proceedings against tenants for non-payment;
- Conducts research on owners seeking discharge of buildings that are under 7A Program management;
- Ensures 7A buildings are registered annually; and
- Prepares preliminary documents for the 7A Regulatory Agreement.

CD funds also pay for staff that administers loans 7A Administrators can use for repairs or systems replacements. The staff underwrites the loan, prepares loan packages, records liens, and provides information to building owners.

### Primary Prevention Program

The Primary Prevention Program (PPP) reduces lead hazards in units occupied by low-income and at-risk households. PPP targets areas with high incidence rates of childhood lead poisoning and implements a combination of partial abatement and interim controls treatment to prevent lead poisoning and address health risks. Residential buildings anywhere in New York City are eligible to enroll under the current Federal grant. When enrolling buildings, the program attempts to target specific neighborhoods with higher levels of child lead poisoning. PPP prioritizes buildings with units occupied by pregnant women or where a child under the age of six lives or visits on a regular basis. Vacant units with lead hazards are also eligible.

The program is funded in part by the Federal Lead Hazard Reduction Grant Program, which is administered by HUD. City capital funds may also be used for some projects, both to meet the HUD matching requirement and to expand the number of units the program is able to assist. CDBG funds support the staff that administer the program and oversee projects, but are not used for physical work.

### Public Housing Rehabilitation Program

**Administering Agency:** Department of Housing Preservation and Development (HPD) / New York City Housing Authority (NYCHA)

**Matrix Code:**

- 14H - Rehabilitation Administration
- 14C - Public Housing Modernization
- 14I - Lead-Based Paint Hazard Test / Abatement

**National Objective:**

Low- and Moderate-Income Housing

**Target Area / Location:**

NYCHA developments citywide

**Program Description:**

NYCHA uses CD funds for various rehabilitation activities within residential buildings. Work may include, but is not limited to, lead-based paint inspection and testing, façade improvements pursuant to NYC Local Law 11, construction project management, program management, apartment rehabilitation/upgrades, and upgrading critical building infrastructure (e.g., gas lines, heating plants).

CD funds also support NYCHA staff who oversees construction and renovation projects within NYCHA developments and staff within HPD's Lead Exemption Unit, which reviews and processes lead exemption applications for NYCHA residential buildings.

## **Maintenance, Operation, and Rehabilitation of Tax-Foreclosed Housing**

**Administering Agency:** Department of Housing Preservation and Development (HPD)

**Matrix Code:**

- 19E - CDBG Operation and Repair of Foreclosed Property
- 14I - Lead-Based Paint Hazard Test / Abatement
- 14B - Rehabilitation: Multi-Unit Residential
- 08 - Relocation

**National Objective:**

- Low- and Moderate-Income Housing
- Low- and Moderate-Income Area

**Target Area / Location:**

Through foreclosure for tax delinquency (in rem), the City assumed ownership and management responsibility of formerly privately-owned residential buildings. These buildings are most often located within distressed neighborhoods. This program is designed to benefit the low- and moderate-income people who occupy these buildings.

**Program Description:**

This program uses CD funds to conduct the following activities in City-owned, tax-foreclosed housing:

- Conduct necessary repairs and rehabilitation projects;
- Pay for fuel and utilities;
- Contract with superintendents to provide janitorial services;
- Oversee maintenance, repair, and rehabilitation efforts, including:
  - Responding to emergency complaints and sealing vacant properties;
  - Processing work order requests;
  - Performing field inspections and holding technical interviews with potential contractors;
  - Inspecting, monitoring, and surveying projects; and
  - Procuring, monitoring, and issuing payment to contractors.

### **HPD Administration**

**Administering Agency:** Department of Housing Preservation and Development (HPD)

**Matrix Code:**

- 21A - General Program Administration
- 21H - HOME Admin / Planning Costs

**National Objective:**

- N/A - Planning and/or Administration

**Target Area / Location:**

N/A



**Program Description:**

HPD uses CD funds to administer several CD-funded programs, such as the Emergency Repair Program (ERP), Alternative Enforcement Program (AEP), Demolition Program, and Maintenance, Operation, and Rehabilitation of Tax-Foreclosed Housing. These functions include, but are not limited to:

- Procuring, monitoring, and issuing payment to vendors for emergency repair work, fuel and utilities, advertising, supplies, and construction and related contracts;
- Placing liens on properties when the owners do not satisfy a bill for CD-funded work, which is removed when the landlord or purchaser makes a full payment;
- Time-keeping, payroll, and recruitment functions related to CD-funded staff; and
- Reviewing charges to ensure owners were notified of the violation and appropriately billed.

HPD Tech

HPD Tech oversees and enhances systems that support CD-eligible programs such as ERP and AEP. In addition, staff maintains the HPDINFO system that tracks violations, work orders, and other building specific data, and determines work done in CD-eligible census tracts.

HOME Program Project Support

CD funds support positions overseeing CD-eligible activities funded through the Federal HOME Investment Partnerships Program (HOME). HOME funds are used to further rental housing and homeownership affordability through new construction and the rehabilitation, conversion, and acquisition of real property.

***Make NYC more livable for people with disabilities***

**City Educational Facilities: Accessibility Improvements**

**Administering Agency:** Department of Education (DOE)

**Matrix Code:**

03E - Public Facilities and Improvements:  
Neighborhood Facilities

**National Objective:**

Limited Clientele: Presumed Benefit

**Target Area / Location:**

CD-funded staff at DOE oversees eligible projects citywide.

**Program Description:**

DOE staff oversee accessibility improvements in New York City schools to increase the number of schools that are fully or substantially accessible. Improvements are geared towards making schools accessible to the general public, which will provide greater ease of ingress/egress for students, parents, employees, and community members. CDBG funds support staff who oversees this work.

## ***Preserve historic buildings and areas***

### **Landmarks Historic Preservation Grant Program**

**Administering Agency:** Landmarks Preservation Commission (LPC)

**Matrix Code:**

- 16A - Residential Historic Preservation
- 16B - Non-Residential Historic Preservation

**National Objective:**

Low- and Moderate-Income Housing  
Low- and Moderate-Income Area  
Limited Clientele: Presumed Benefit  
Slum or Blight Spot

**Target Area / Location:**

Eligible historic sites citywide

**Program Description:**

The Historic Preservation Grant Program awards grants to preserve and restore publicly-, privately-, or nonprofit-owned historic properties that are designated individual New York City landmarks, within designated New York City historic districts, or listed on or eligible for listing on the National Register of Historic Places. The grants are intended to assist owners in repairing and restoring the façades of their buildings. To qualify for an interior restoration grant, the building's interior must be designated.

The program has two components:

- Grants to homeowners who reside in their buildings, or whose buildings are predominantly occupied by low- to moderate-income households; and
- Grants to nonprofit entities organized under Section 501(c)(3) of the Internal Revenue Code.

Applicants may be eligible based on income requirements or because the condition of the property's façade is detrimental to public health and safety. In cases where income requirements are not met, the owner may be required to contribute towards the project. For more information, please visit: <https://www1.nyc.gov/site/lpc/about/historic-preservation-grant-program.page>.

## ***Provide recreation and greenspace***

### **Recreation Services**

**Administering Agency:** Department of Parks and Recreation (NYC Parks)

**Matrix Code:**

- 05Z - Public Services: Other
- 05D - Public Services: Youth Services

**National Objective:**

Low- and Moderate-Income Area  
Limited Clientele: Nature and Location

### **Target Area / Location:**

The Bronx River Corridor, Pelham Bay Park, and Van Cortlandt Park in the Bronx; Prospect Park in Brooklyn; and Minipools at the following locations:

#### Bronx

- Edenwald Houses Pool: Schieffelin Avenue & East 229<sup>th</sup> Street

#### Brooklyn

- Albert J. Parham Playground: DeKalb Avenue and Clermont Avenue
- Fox Playground: Avenue H and East 54<sup>th</sup> Street
- Glenwood Playground: Farragut Road and Ralph Avenue

#### Manhattan

- Frederick Douglass Playground: West 102<sup>nd</sup> Street and Amsterdam Avenue
- Tompkins Square Park: East 10<sup>th</sup> Street and Avenue A

#### Staten Island

- General Douglas MacArthur Park: Jefferson Street and Dongan Hills Avenue
- Rev. Dr. Maggie Howard Playground: Tompkins Avenue and Broad Street
- Old Town Playground: Kramer Street and Parkinson Avenue

### **Program Description:**

#### Bronx River

The Bronx River Project works to protect, improve, and restore the Bronx River corridor and greenway so that they can be healthy resources for the communities through which the river flows. CD funds are used to purchase educational and outreach materials, office supplies, field equipment, and restoration supplies, as well as to support program consultants and ecological restoration personnel. The CD funding also pays for the Bronx River Conservation Manager and two Crew Leaders. NYC Parks coordinates closely with the Bronx River Alliance to implement programs along the river as follows:

- The Education Program works with schools, community members, and community-based organizations to provide engaging, hands-on opportunities for youth and educators to use the Bronx River watershed as an outdoor classroom and make connections with local and global issues.
- The Ecological Restoration and Management Program works to protect, restore, and manage the river through field work and policy leadership. The Conservation Crew has a full-time presence on the river, implementing, monitoring, and maintaining the river and upland restoration efforts. The Crew is recruited locally, with an emphasis on creating job opportunities for Bronx residents, who in turn train hundreds of youth each year and expose them to green career paths in their own neighborhoods.

- The Outreach Program connects the river and surrounding communities through public events designed to increase community knowledge and ownership (e.g., clean-ups, restoration projects, volunteer-led walks, movie nights, and performing arts programs). The program also mobilizes and coordinates volunteer activities. These events, together with recreational programming, provide opportunities for all New Yorkers to discover and care for the unique slice of nature that flows through the heart of the Bronx.
- The Recreation Program helps the community discover an intimate experience with the river corridor. Recreation activities help visitors relax and connect with the river while also integrating lessons, projects, and programs. The Recreation Program guides hundreds of New Yorkers each year on interpretative paddling adventures.

#### Pelham Bay Park, Prospect Park, and Van Cortlandt Park Administrators' Offices

CD funds pay for staff in the Administrator's Office for each park. The Administrators' Offices are tasked with coordinating and implementing the following:

- Educational programs;
- Public programs;
- Volunteer programs;
- Special projects and events;
- Conservation and recreation activities;
- Natural area restoration and horticultural improvements;
- Administrative and liaison functions with community and user groups;
- Public relations and community outreach;
- Capital planning; and
- Delivery of services to ensure park safety and security.

For more information on each park, please visit:

- [www.nycgovparks.org/parks/pelhambaypark](http://www.nycgovparks.org/parks/pelhambaypark) or [www.pelhambaypark.org](http://www.pelhambaypark.org).
- [www.nycgovparks.org/parks/prospectpark](http://www.nycgovparks.org/parks/prospectpark) or [www.prospectpark.org](http://www.prospectpark.org).
- [www.nycgovparks.org/parks/vancortlandtpark](http://www.nycgovparks.org/parks/vancortlandtpark) or <https://vancortlandt.org>.

#### Minipools

The Minipools program offers safe swimming opportunities for children ages six to 11, as well as for toddlers accompanied by an adult. CD funds are used to pay for seasonal lifeguards, Parks Enforcement security personnel, and the staff that operate the filtration systems to maintain water quality and perform custodial services. The CD-funded Minipools operate during the summer months and are located near New York City Housing Authority developments.

## ***Provide safe shelters and services***

### **Shelter Services**

**Administering Agency:** Department of Social Services (DSS)

**Matrix Code:**

03T - Operating Costs of Homeless Programs

**National Objective:**

Limited Clientele: Presumed Benefit

**Target Area / Location:**

Outreach services are provided to homeless individuals throughout Staten Island, particularly those who occupy the Staten Island Ferry Terminal.

**Program Description:**

Homeless Outreach and Housing Placement Services

Through a contract with the Department of Homeless Services, Project Hospitality provides homeless outreach and housing placement services to persons who also may have mental health and/or substance abuse problems and occupy the Staten Island Ferry Terminal or other locations throughout Staten Island.

Many clients face a multitude of issues including mental health challenges and substance use/dependence problems. Project Hospitality's trained staff provides support 24 hours/seven days a week to connect homeless individuals with appropriate and needed services. Outreach teams canvas the Staten Island Ferry and other known locations where homeless individuals often frequent, and offer services such as transportation, showers, food, and shelter. Additionally, they organize emergency services such as medical detoxification, psychiatric evaluation, stabilization, bed care, and emergency health care.

### **Emergency Relocation**

**Administering Agency:** Department of Housing Preservation and Development (HPD)

**Matrix Code:**

08 - Relocation

**National Objective:**

Limited Clientele: Presumed Benefit

**Target Area / Location:**

Citywide

**Program Description:**

HPD provides temporary emergency shelter and relocation services to residential tenants displaced as a result of fires or vacate orders issued by City agencies.

Through a contract with HPD, the American National Red Cross (ANRC) provides emergency response and temporary sheltering services for displaced households and attempts to relocate households back

to their units of origin or with friends and relatives. Households that are not relocated by ANRC and are eligible for services are referred to HPD.

HPD assesses eligibility and assigns shelter placements based primarily on unit availability and household size and, if available, matching school affiliation, other community support systems, and special needs. Households with children are placed in one of three Family Living Centers located in the Bronx, Brooklyn, and Manhattan. Adult-only households are placed in privately-owned hotels in the Bronx, Manhattan, and Queens.

The program also offers moving and storage services for registered clients and provides case management services such as rehousing assistance and coordination, benefits advocacy, employment support, counseling and case management, documentation replacement, and referrals for services outside the scope of the program.

### **Housing Placement Services**

**Administering Agency:** Department of Housing Preservation and Development (HPD)

**Matrix Code:**

03T - Operating Costs of Homeless Programs

**National Objective:**

Limited Clientele: Presumed Benefit

**Target Area / Location:**

N/A - citywide

**Program Description:**

Housing Placement Services (HPS) facilitates the placement of shelter clients into homeless set-aside units. These units are a combination of newly constructed and rehabilitated apartments in housing projects that have been subsidized by HPD and/or the NYC Housing Development Corporation. HPS refers income-eligible clients from the Emergency Relocation program and from Department of Social Services shelters to developers with vacant set-aside units. HPS coordinates the screening and lease-up process and provides ongoing oversight of projects with set-asides to ensure compliance with the homeless restriction.

***Provide safety and independence for the elderly***

### **Senior Services**

**Administering Agency:** Department for the Aging (DFTA)

New York City Housing Authority (NYCHA)

**Matrix Code:**

05A - Public Services: Senior Services

05B - Public Services: Services for People with Disabilities

**National Objective:**

Limited Clientele: Income Exclusive

Limited Clientele: Presumed Benefit

### **Target Area / Location:**

The Elderly Minor Home Repair Program operates citywide.

The Elderly Safe-at-Home program serves residents in the following developments:

#### Bronx

- Boston Road Plaza: 2440 Boston Road
- Bronx River Addition: 1350 Manor Avenue
- Butler Houses: 1402 Webster Avenue
- Claremont Consolidated: 1020 College Avenue
- Courtlandt Avenue Senior Center: 372 East 152<sup>nd</sup> Street
- Jackson Houses: 799 Courtlandt Avenue
- McKinley Houses: 731 East 161<sup>st</sup> Street
- Morris I: 3663 Third Avenue
- Morris II: 1350 Washington Avenue
- Morrisania Air Rights: 3135 Park Avenue
- Randall-Balcom: 2705 Schley Avenue

#### Brooklyn

- Haber Houses: 3018 W 24<sup>th</sup> Street
- Marcus Garvey: 1440 East New York Avenue
- Reverend Brown Houses: 1630 St. Marks Avenue

#### Manhattan

- LaGuardia Addition: 282 Cherry Street
- UPACA 5: 1980 Lexington Avenue
- UPACA 6: 1940 Lexington Avenue
- Morris Park Senior Citizens Home: 17 East 124<sup>th</sup> Street

#### Queens

- Latimer Gardens/Leavitt Houses: 139-10 34<sup>th</sup> Avenue
- Latimer Gardens: 34-30 137<sup>th</sup> Street
- Shelton Houses: 89-09 162<sup>nd</sup> Street

## Program Description:

### Elderly Minor Home Repairs

This program, administered by the New York Foundation for Senior Citizens, provides minor home repairs, outreach, and coordination with other agencies to address many of the conditions that lead to senior home abandonment. The program is available on a citywide basis to persons 60 or older whose household incomes are at or below the Section 8 income limits. Condo and co-op clients must have their board's permission for work to be done.

For more information, please visit <https://www.nyfsc.org/support-services/repair-safety-services/> or call (212) 962-7655.

### Elderly Safe-at-Home

The Elderly Safe-at-Home program aims to enhance the quality of life of elderly and non-elderly residents with disabilities who reside in certain NYCHA developments. This program employs dedicated staff who provide on-site services to help improve safety and enhance health and well-being. As a result, residents continue to live independently in their homes.

The program:

- Provides support and crime prevention services, crisis intervention, and crime victim assistance to address and prevent crimes perpetrated against this vulnerable population;
- Assists residents with maintaining daily life, accessing public entitlements, and coordinating services with outside providers;
- Conducts regular home visits and telephone reassurance;
- Recruits and trains resident volunteers who maintain daily contact with residents in their respective developments; and
- Offers workshops on crime prevention, safety and security, and crime victims' rights and the criminal justice process.

Residents who need more comprehensive crime victim services are referred to community-based organizations and/or City agencies that specialize in this field.



## ***Provide social & educational services***

### **Education Services**

**Administering Agency:** Department of Youth and Community Development (DYCD)  
Department of Education (DOE)

**Matrix Code:**

05H - Public Services: Employment Training  
05L - Public Services: Child Care Services

**National Objective:**

Limited Clientele: Presumed Benefit  
Limited Clientele: Income Survey

**Target Area / Location:**

The Adult Literacy Program offers instruction at the following locations:

**Bronx**

- BronxWorks - 60 East Tremont Avenue
- Kingsbridge Heights Community Center - 3101 Kingsbridge Terrace
- Mercy Center - 377 East 145<sup>th</sup> Street

**Brooklyn**

- CAMBA - 1720 Church Avenue
- Catholic Charities Neighborhood Services - 191 Joralemon Street
- Council of Jewish Organizations of Flatbush - 1523 Avenue M
- Jewish Community Council of Greater Coney Island - 3001 West 37<sup>th</sup> Street
- Opportunities for a Better Tomorrow - 783 Fourth Avenue
- Shorefront YM-YWHA of Brighton-Manhattan Beach, Inc. - 3300 Coney Island Avenue
- St. Nicks Alliance Corporation - 2 Kingsland Avenue

**Manhattan**

- Agudath Israel - 42 Broadway
- The Door: A Center of Alternatives - 555 Broome Street
- Henry Street Settlement - 265 Henry Street
- Inwood Community Services - 651 Academy Street
- Northern Manhattan Improvement Corporation - 76 Wadsworth Avenue

**Queens**

- Fortune Society - 29-76 Northern Boulevard
- Make the Road New York - 92-10 Roosevelt Avenue

- Queens Community House - 74-09 37<sup>th</sup> Avenue
- YWCA of Queens - 4207 Parsons Boulevard

#### Staten Island

- Jewish Community Center of Staten Island - 1297 Arthur Kill Road

The City expects the following EarlyLearn vendors will be funded with a combination of CD and non-CD funds:

#### Bronx

- Betances Early Childhood Education Center: 528 East 146<sup>th</sup> Street

#### Brooklyn

- New Life Child Development Center:
  - 1307 Greene Avenue
  - 408 Grove Street
  - 295 Woodbine Street

#### Manhattan

- Rena Day Care Center: 639 Edgecombe Avenue

### **Program Description:**

#### Adult Literacy Program

The Department of Youth and Community Development uses CD funding for contracts with providers of Adult Basic Education (ABE), High School Equivalency (HSE) test preparation, and English for Speakers of Other Languages (ESOL) programs. The fundamental goal of the Adult Literacy Program is to help New Yorkers attain the reading, writing, and communication skills they need to gain employment and/or pursue further education. Instruction is provided in contexts that are immediately relevant to participants' lives such as career exploration and development, finances, healthcare, civics, parenting, etc. The program provides comprehensive instruction and support services to students who are at least 16 years of age, are not enrolled or required to be enrolled in secondary school, and who lack sufficient educational skills or are unable to speak, read, and/or write the English language well enough to participate in education or training programs conducted in English.

#### Early Care and Education

The New York City Department of Education (DOE) is committed to providing high-quality early childhood care and education that gives all children a strong foundation in school and life.

CD funds support the City's extended day/year services in the early care and education system to provide families who qualify based on their income and need a safe environment for day care services that address the developmental, social, educational, and nutritional needs of their children.

All programs are designed to ensure that quality services are provided to children. Activities offered include outdoor playtime, short wholegroup and small-group activities, and choice time, when children can work with a variety of materials. A parent advisory committee is an integral part of the program. Programs also offer and encourage family engagement activities and community participation.

## **Community Centers**

**Administering Agency:** Department of Youth and Community Development (DYCD)

**Matrix Code:**

05Z - Public Services: Other

**National Objective:**

Limited Clientele: Nature and Location  
Low- and Moderate-Income Area

**Target Area / Location:**

CD funds support the following Beacon Schools, which primarily serve low- and moderate-income areas or populations:

Bronx

- I.S. 117 - 1865 Morris Avenue
- I.S. 217 (School of Performing Arts) - 977 Fox Street
- I.S. 219 - 3630 Third Avenue
- P.S./I.S. 224 - 345 Brook Avenue
- P.S. 11 - 1257 Ogden Avenue

Brooklyn

- I.S. 271 - 1137 Herkimer Street
- J.H.S. 218 - 370 Fountain Avenue
- M.S. 562 - 125 Covert Street

Manhattan

- M.S. 328 - 401 West 164<sup>th</sup> Street

Staten Island

- I.S. 49 - 101 Warren Street

**Program Description:**

The Beacon School Program provides comprehensive services to youth and community residents. Located in public schools across New York City, each Beacon transforms its host school into a resource hub for the whole community by offering an integrated range of programming tailored to local needs. In keeping with the broad mission to serve members of multiple age groups, the Beacons are especially well-placed to provide activities and services for New York City's diverse communities and respond to

the changing needs of neighborhoods, including those where there are significant numbers of recent immigrants. Services are provided along major core service areas that include: Education and Academic Support, Community Building/Leadership, Health: Healthy Living/Healthy Relationships/Physical Fitness, Employment and Financial learning opportunities, and Recreation/Enrichment.

The core areas are delivered through three distinct activity structures: drop-in activities where participants engage in recreational opportunities and self-directed study; planned activities where participants explore new interests and develop skills; and community events where the community has an opportunity to engage in various happenings such as community beautification and health fairs. Typical program activities include homework help, tutoring, literacy programming, arts and crafts courses, and leadership development opportunities such as the Youth Council. All Beacons have an Advisory Council consisting of community residents, principals, local police officers, and program participants to provide a platform for voice and input, enhance communication among all stakeholders, and improve community resources. Overall, Beacons offer a safe place to engage in recreational activities, discover new interests, acquire skills, and find opportunities to contribute to the community, guided and supported by program staff.

Beacons operate services for youth and community residents year-round. All Beacons are required to operate a minimum of 42 hours per week over six days, in the afternoons and evenings, on weekends, school holidays, and during school recess. During the summer, Beacons operate for a minimum of 50 hours per week, Monday through Friday.

## **Victims' Services**

**Administering Agency:** Mayor's Office of Criminal Justice (MAY)

**Matrix Code:**

05G - Public Services: Services for Victims of Domestic Violence, Dating Violence, Sexual Assault, or Stalking  
05Z - Public Services: Other

**National Objective:**

Limited Clientele: Presumed Benefit  
Low- and Moderate-Income Area

**Target Area / Location:**

CD funds support the hotlines below, which are open to all City residents:

- Domestic Violence Hotline, (800) 621-HOPE (4673)
- Crime Victims Hotline, (866) 689-HELP (4357)

Court-Based Services are provided at the Criminal Courts and Family Courts in the Bronx, Brooklyn, and Queens.

**Program Description:**

Through a contract with the NYC Mayor's Office of Criminal Justice, the nonprofit organization Safe Horizon provides a continuum of services to crime victims, witnesses, and their families in order to

reduce the psychological, physical, and financial hardships associated with victimization. The program’s mission is to provide support, prevent violence, and promote justice for victims of crime and abuse, their families, and communities.

CD funds support the 24-hour Crime Victims and Domestic Violence Hotlines as well as Criminal and Family Courts in Brooklyn, Queens, and the Bronx. Services include but are not limited to: safety assessment and risk management; crisis intervention; advocacy; information and referral; individual counseling; help with document replacement; assistance applying for compensation for uninsured medical care, lost income, counseling, and funeral expenses; assistance obtaining an order of protection; restitution; services for intimidated victims and witnesses; reception centers; and day care for children at court. Additionally, the 24-hour Domestic Violence Hotline is the primary linkage for domestic violence shelters in New York City.

### ***Reduce threats to public health and safety***

#### **Demolition Program**

**Administering Agency:** Department of Housing Preservation and Development (HPD)

**Matrix Code:**

04 - Clearance and Demolition

**National Objective:**

Slum or Blighted Area

Slum or Blight Spot

**Target Area / Location:**

Deteriorated or otherwise unsafe residential and commercial structures citywide.

**Program Description:**

The New York City Administrative Code authorizes HPD to demolish structures when an owner fails to do so pursuant to a Department of Buildings (DOB) declaration of emergency. The Code further requires the treatment of any structure that may become “dangerous or unsafe, structurally or as a fire hazard, or dangerous or detrimental to human life...”

The HPD Demolition Unit surveys the site, provides a scope of work and cost estimate, and oversees and approves all demolitions, cleaning, and grading of land. CD funds are expended for the full and partial demolition of privately-owned residential and commercial properties, and some City-owned properties. Asbestos testing and abatement, fencing, and other associated costs may be paid for with CD or tax levy funds.

HPD bills owners for the City’s expenses. CD revenue is generated when private owners pay for CD-funded demolitions performed by the City.

## ***Support community development through planning***

### **Community Planning**

**Administering Agency:** Department of City Planning (DCP)  
Landmarks Preservation Commission (LPC)

**Matrix Code:**  
20 - Planning

**National Objective:**  
N/A - Planning and/or Administration

**Target Area / Location:**  
N/A - citywide

### **Program Description:**

#### **Comprehensive Planning**

DCP addresses strategic objectives that support New Yorkers in low- and moderate-income areas:

- Work with communities to plan for future needs.
- Facilitate affordable housing through zoning actions and approval of City development projects.
- Provide opportunities for good-paying jobs through zoning changes.
- Improve resiliency and sustainability by implementing best practices and reviewing projects in vulnerable coastal zones.
- Provide community boards the technical skills to review and comment on land use applications.
- Provide technical data and tools to help the public analyze data.

CD funds support the work of various teams including:

- Borough Offices provide technical assistance to community boards, civic organizations, and elected officials. The offices review development actions to ensure conformance with local needs and plans.
- Strategic Planning oversees functional planning activities, land use policy, and long-term development and policy objectives. Areas of expertise include urban design, zoning, housing policy, economic studies and analyses, and regional, climate, and sustainability planning. The department supports community planning by gathering and analyzing Community District Needs Statements and fostering inclusive, transparent, and participatory community engagement through its Community Planning and Civic Engagement Studio.
- The Population group conducts detailed demographic analyses and works to support the City's preparation for the decennial Census.
- Information Technology provides an array of data and tools for research and planning work.

DCP also maintains the data and systems that process and validate NYC addresses and builds websites that visualize and contextualize important information, like ZoLA (NYC’s Zoning & Land Use Map).

### LPC Planning

LPC Planning has three components:

- **Research:** Activities include surveys to identify buildings or neighborhoods that merit further consideration for designation as landmarks or historic districts; evaluating the significance of buildings and neighborhoods under consideration; researching, photographing, and documenting historic buildings; and preparing detailed designation reports for proposed landmarks and historic districts.
- **Archaeology:** Assess the potential archaeological impact of proposed projects and projects at existing landmarked sites, oversee any ensuing archaeology that may be needed, and manage the NYC Archaeological Repository: The Nan A. Rothschild Research Center.
- **Environmental Review:** Assist with projects subject to environmental review by determining the presence of known or eligible historic or cultural resources and potential impacts to those resources. The Department issues comments, including findings of potential impacts uncovered during the review process. If a proposed project significantly impacts known or eligible resources, LPC works with the appropriate agencies to mitigate or reduce the impact as much as possible. The Department also maintains and supports the ERGIS Historic Maps application.

## ***Support economic development***

### **Avenue NYC**

**Administering Agency:** Department of Small Business Services (SBS)

**Matrix Code:**

- 18B - ED Technical Assistance
- 18B - Special Activities by CBDO's
- 19C - CDBG Non-profit Organization Capacity Building

**National Objective:**

- Low- and Moderate-Income Area
- Limited Clientele: Nature and Location
- Limited Clientele: Microenterprise Assistance

**Target Area / Location:**

Targeted areas experience varying degrees of stagnation, deterioration, or disinvestment, and the areas' populations are primarily low- to moderate-income.

- Bronx: Fordham, Morris Park, Mott Haven
- Brooklyn: Bay Ridge, Bedford Stuyvesant, Bensonhurst, Canarsie, Crown Heights, Flatbush, Homecrest, Sunset Park
- Manhattan: Chinatown, Lower East Side
- Queens: Murray Hill, Richmond Hill, Sunnyside, Woodhaven

### **Program Description:**

Avenue NYC promotes the economic viability of neighborhood business districts. Programs are intended not only to help local businesses directly engage local residents but to also preserve neighborhoods more broadly. Projects have a local community sponsor, frequently a Community-Based Development Organization (CBDO) or Community Based Organizations (CBO), that represents the needs of local merchants, property owners, and residents.

### **Commercial Revitalization**

Avenue NYC will continue to fund multi-year grants aimed at building organizations' capacity to better understand neighborhood needs, develop impactful programs, and sustain their work over a longer term. The grants support CBDOs in hiring a dedicated, full-time Avenue NYC Program Manager who will participate in cohort-based training, conduct an in-depth district assessment, and execute commercial revitalization programs. Following the year-long Commercial District Needs Assessment, the following activities represent the basic program areas:

- Merchant Organizing & Engagement: Formalizing or activating a merchants' association, with the intent of establishing a self-sufficient, incorporated nonprofit organization to serve the commercial corridor;
- Business Support and Commercial Vacancy Reduction: Enhance and/or retain the retail mix of a commercial corridor to better serve the community;
- Public Space Activation and Management: Create programming designed to activate public spaces while highlighting, promoting, and/or featuring local businesses;
- Commercial District Marketing and Promotion: Develop new or continued marketing and/or promotional campaigns that highlight the businesses in the target areas;
- Neighborhood Beautification Program Development: Create or expand programming designed to facilitate the improvement of public space. CD funds would be used toward program design and not for capital costs or implementation.
- Business Improvement District Feasibility Analysis: Gauge the interest in and feasibility of creating a Business Improvement District.
- Storefront Improvement Program Development: Design and implement a façade improvement program that provides technical assistance to properties within the target areas. CD funds may not be used for capital costs.

### **Organizational Development**

The Organizational Development Program builds the capacity of CBDOs that support commercial districts across the five boroughs. The program delivers trainings, tools, and one-on-one assistance to enhance project execution, management, leadership, and capabilities of CBDOs.



### Building Creative Capacity (Partnership Pilot)

To expand on the impact of the Avenue NYC program, SBS has launched a pilot to build the creative capacity of multi-year grantees. The focus is on supporting CBDOs and cultural stakeholders to examine and create frameworks for arts and culture's role in commercial districts. Three to four Avenue NYC grantees from varying neighborhoods will be selected through a competitive application process to receive additional CD funding to develop strategies that integrate arts and culture into commercial revitalization work. This pilot will also convene grantees from the former Community Arts Development Program (previously CD-funded through the Department of Cultural Affairs) and Avenue NYC for peer sharing and learning sessions.

For more information regarding neighborhoods that receive funding, visit the [Department of Small Business Services Neighborhood Development Map](#).

## Chapter 3: Programs Funded in Prior Years

### **Public Housing Rehabilitation Program**

**Administering Agency:** Department of Housing Preservation and Development (HPD) / New York City Housing Authority (NYCHA)

**Matrix Code:**

14H - Rehabilitation Administration  
14C - Public Housing Modernization  
14I - Lead-Based Paint Hazard Test / Abatement

**National Objective:**

Low- and Moderate-Income Housing

**Funds Remaining:** \$74,201,000

**Target Area / Location:**

NYCHA developments citywide

**Program Description:**

NYCHA uses prior-year CD funds for various rehabilitation activities within residential buildings. Work may include, but is not limited to, lead-based paint inspection and testing, façade improvements pursuant to NYC Local Law 11, construction project management, program management, apartment rehabilitation/upgrades, and upgrading critical building infrastructure (e.g., gas lines, heating plants).

CD funds also support NYCHA staff who oversees construction and renovation projects within NYCHA developments and staff within HPD's Lead Exemption Unit that reviews and processes lead exemption applications for NYCHA residential buildings.

### **City Educational Facilities: Accessibility Improvements**

**Administering Agency:** Department of Education (DOE)

**Matrix Code:**

03E - Public Facilities and Improvements:  
Neighborhood Facilities

**National Objective:**

Limited Clientele: Presumed Benefit

**Funds Remaining:** \$6,732,000

**Target Area / Location:**

CD funds are used at public schools throughout the city.

**Program Description:**

DOE uses prior years' CD funds to provide accessibility improvements in City schools in order to increase the percentage of schools that are fully or substantially accessible.

Proposed improvements are geared towards making schools accessible to the general public, which will provide greater ease of ingress/egress for students, parents, employees, and community members. Activities undertaken with prior year funds may include, but are not limited to, providing and installing accessible entrances; widening doorways; installing room labels with braille; adjusting reach ranges for water fountains, Automated External Defibrillators, and fire extinguishers; installing and renovating elevators or accessible chair lifts; and providing accessible seating and path of travel in auditoriums.

### **Inspections in City Shelters**

**Administering Agency:** Department of Social Services (DSS)

**Matrix Code:**  
04A - Clean-Up of Contaminated Sites

**National Objective:**  
Limited Clientele: Presumed Benefit

**Funds Remaining:** \$6,265,000

**Target Area / Location:**  
Shelter units citywide

#### **Program Description:**

Through this program, the Department of Homeless Services (DHS) and the Human Resources Administration (HRA) will conduct regular inspections of shelter and transitional housing units. Funding will support inspection activities carried out by a contracted vendor. This project covers testing only; CD funds will not be used for renovation activities.

### **Recreation Services (User Studies)**

**Administering Agency:** Department of Parks and Recreation (NYC Parks)

**Matrix Code:**  
20 - Planning

**National Objective:**  
N/A - Planning and/or Administration

**Funds Remaining:** \$741,000

**Target Area / Location:**

- Pelham Bay Park, Prospect Park, and Van Cortlandt Park

#### **Program Description:**

Previous user studies of Pelham Bay Park, Prospect Park, and Van Cortlandt Park indicated the majority of park visitors come from CD-eligible census tracts in the parks' surrounding areas. Prior-year CD funds will be used to update the user studies to determine where respective park visitors come from and how the parks can best meet users' needs.